

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 21, 2019
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Shaun Cameron, Councillor Jan Chaboyer, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Bruce Luebke, Councillor Glen Parker

ABSENT: Councillor Barry Cullen, Councillor Kris Desjarlais

ADOPTION OF AGENDA:

Luebke-Chaboyer

410 That the Agenda for the Regular Meeting of City Council to be held Monday, October 21, 2019 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cameron-LoRegio

411 That the Minutes of the Regular Meeting of City Council held on Monday, October 7, 2019 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Parker-Brown

412 That the Minutes of the Special Meeting of City Council held on Tuesday, October 15, 2019 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED AS AMENDED.

AMENDMENT

Parker-Brown

413 That Motion No. 404 of the Minutes of the Special Meeting of City Council held on Tuesday, October 15, 2019 be amended to delete Councillor Chaboyer as the seconder of the motion and substitute Councillor Berry therefor. CARRIED.

HEARING OF PRESENTATIONS:

(A) BARB ANDREW – UPDATE ON BRANDON GENERAL MUSEUM AND ARCHIVES INC.

Barb Andrew, appeared before City Council with respect to an update on the Brandon General Museum and Archives. Ms. Andrew highlighted the history of the museum, its mandate, ownership, incorporation and charitable status, the museum's current location, and why the board was currently looking for a more suitable location.

She also provided an update on attendance numbers, 2019 exhibits, community event partnerships, board committees and grant applications. Ms. Andrew invited all of Council to attend the fall fundraising dinner to be held on November 7, 2019 at Lady of the Lake and thanked Council for their continued support.

LoRegio-Cameron

414 That the presentation by Barb Andrew with respect to an update on the Brandon General Museum and Archives Inc. be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) MATT BOLLEY AND JEFF SCHUMACHER – KEYSTONE CENTRE BUSINESS PLAN

Matt Bolley, Chairperson and Jeff Schumacher, General Manager of the Keystone Centre, appeared before City Council to provide an update on the Keystone Centre Business Plan. Mr. Bolley gave an overview on the Keystone Centre's financial history, operational changes, financial outlook and funding requirements. He noted some of the recent and upcoming major events hosted by the Keystone Centre, which were also economic generators for the community.

Mr. Bolley stated that the current operating funding agreement with the City of Brandon and the Province of Manitoba expired in 2018, and explained the financial setbacks which impacted their ability to plan for future capital projects, such as replacing the roof. He indicated the 2016 to 2019 capital funding sources through funding partners, industry partnerships, foundation grants and Government Grant Programs.

Mr. Schumacher gave an overview of the Centre's strategic planning. He indicated the Keystone Centre was now fully serviced and able to manage an event from start to finish and noted that they would continue to pursue new events and attract new contracts. Mr. Schumacher outlined current fiscal challenges for the Keystone Centre such as the Carbon Tax, increased insurance costs, capital underfunding, and funding uncertainty.

Mr. Bolley indicated their desire to renew the ten year funding agreement with the City and the Province. He indicated they were requesting \$375,000 annually from the City and the Province to be used for operations and \$750,000 from each for capital expenses.

Luebke-Berry

415 That the presentation by Matt Bolley and Jeff Schumacher with respect to an update on the Keystone Centre Business Plan be received;

and further that the funding request of \$375,000 for operating expenses and \$750,000 for capital expenses be referred to the 2020 City Council Budget Deliberations. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) GRANTS REVIEW COMMITTEE OCTOBER 11, 2019

City Council considered a report from Councillor Chaboyer, Chair of the Grants Review Committee dated October 11, 2019.

Chaboyer-LoRegio

416 That the Report of the Grants Review Committee dated October 11, 2019, be received. CARRIED.

Chaboyer-LoRegio

417 That the sum of One Hundred Sixty Four Thousand Four Hundred Dollars (\$164,400.00) for possible distribution as grants for the year 2020 to those organizations and groups indicated in the List of Recommended Grants for 2020 in the report of the Grants Review Committee dated October 11, 2019, be referred to the 2020 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan;

and further that the application of Sixty Thousand Dollars (\$60,000.00) for possible distribution as a grant for the year 2020 to Central Council for Community Centres be considered separate from the report of the Grants Review Committee dated October 11, 2019, and be referred to the 2020 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

(B) AUDIT AND FINANCE COMMITTEE VERBAL OCTOBER 21, 2019

Councillor Fawcett provided a verbal report from the recent meeting of the Audit and Finance Committee held on October 17, 2019. He noted the topics discussed were the annual review of the City's investments and the September budget review. Councillor Fawcett reported that the investment advisor from Richardson GMP indicated the City's portfolio totaled \$26.1 million with investment maturity dates from 2021 to 2026. These investments had guaranteed principal protection, and over the history of investments the City's portfolio had averaged a 2.8% return on investments.

Councillor Fawcett further advised that the committee had been presented with the results of the September Budget review which projected a surplus of \$342,000 in the General Fund and a surplus of \$465,000 in the Utility Fund. He noted any actual year end surpluses would be allocated back into the City's reserves.

Berry-Parker

418 That the verbal report of the Audit and Finance Committee be received. CARRIED.

ENQUIRIES:

(75) MAINTENANCE OF BACK LANE ON 20TH STREET BETWEEN RICHMOND AND OTTAWA AVENUES

Councillor LoRegio enquired if maintenance could be undertaken to improve the back lane on 20th Street between Richmond Avenue and Ottawa Avenue and the lane that extended to 22nd Street as they had fallen into disrepair.

At the request of His Worship the Mayor, the Acting City Manager Dean Hammond responded that prior to crews being able to apply to asphalt to the potholes, the back south of Richmond Avenue extending from 20th Street to 22nd Street, would require to street sweeping to clean the leaves and other debris . He affirmed that sweeping of the lane was to be completed on October 22, 2019 with Streets crews filling the potholes by the end of the week, weather permitting.

Further to this issue, Councillor LoRegio enquired if similar maintenance could be conducted in the back lane of Queens Avenue in the proximity of Meadows School.

His Worship the Mayor agreed to take this matter under advisement.

(76) PARKING CONCERNS AROUND ALASKA BAY

Councillor Cameron requested an update from Administration on the anticipated completion date for construction of the Pacific Avenue extension along Alaska Bay as area residents were experiencing parking issues.

At the request of His Worship the Mayor, the Acting City Manager Dean Hammond responded that heavy precipitation experienced in September and October had saturated the base material on the construction site. He advised Council that a meeting with the contractor was held on October 16, 2019 to discuss the plan going forward, considering the less than ideal site conditions. He updated Council that the extension of Pacific Avenue from 26th Street to 24th Street may not be completed within the year and the contractor had agreed to construct access points for parking spots isolated by the construction. Mr. Hammond advised that the access points may be completed before the end of October.

(77) BACK LANE – MCDONALD AVENUE

Councillor Cameron requested clarification from Administration on the scope of work intended for McDonald Avenue between 27th Street and 31st Street.

At the request of His Worship the Mayor, the Acting City Manager Dean Hammond responded that until the extension of 34th Street from Pacific Avenue to McDonald Avenue was completed in 2020, the only access to residences west of 26th Street was McDonald Avenue. He noted that without 34th Street to serve as an alternative access point from the west, it was not possible to completely rebuild McDonald Avenue and still maintain two lanes of traffic as the back lane was not wide enough to accommodate same. He outlined that during the watermain replacement project, one lane of traffic would be maintained on McDonald Avenue with the other in the back lane. Mr. Hammond advised that McDonald Avenue between 26th Street and 34th Street was scheduled to be rebuilt in 2023.

(78) UPDATE ON ACCOMMODATION TAX RESERVE

Councillor Cameron, on behalf of Councillor Desjarlais, requested an update on the status of the Accommodation Tax Reserve.

At the request of His Worship the Mayor, the Acting City Manager Dean Hammond responded that taking into account the current Accommodation Tax Reserve balance, less any grant approvals committed to but not yet paid, the Reserve had a balance of just under \$500,000.

He noted that the 2019 third quarter remittance was not due until October 20, 2019, and the fourth quarter remittance was not due until January 20, 2020. Based on historical Accommodation Tax revenues and occupancy rates, he projected that the Reserve would have a balance of approximately \$800,000 by year end. Mr. Hammond advised that this would not factor in any grant approvals that may occur before the end of the year.

(79) STATUS OF BACK LANE MASTER PLAN POLICY

Councillor John LoRegio requested an update from Administration on the back lane master plan policy.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

HEALTH AND WELLNESS EXPO

Councillor Chaboyer announced that the Age Friendly Committee, in partnership with Prairie Mountain Health, was supporting the Health and Wellness Expo on Tuesday, October 29, 2019 at the Victoria Inn Grande Salon. She noted that the event was open to the public and had a wealth of information available from an array of vendors.

PRESENTATION ON ELECTORAL PROCESS – VALLEYVIEW SCHOOL

Councillor Cameron extended thanks to Valleyview School for inviting him to attend an educational discussion with Grade 5 & 6 students about politics and the electoral process. He appreciated the opportunity to represent the University Ward and City Council at the event.

GENERAL BUSINESS:

(A) PROPOSAL – SUPPLY OF ONE NEW OR DEMO STREET SWEEPER

Submitted for consideration was a report from the Transportation Services Department dated October 10, 2019 with respect to the above.

Fawcett-Parker

419 That the Bid from FST Canada Inc. o/a Joe Johnson Equipment to supply one (1) 2020 Elgin Pelican Street Sweeper as per proposal and specifications for a total bid price of \$256,496.73 (net of GST) be accepted. CARRIED.

(B) STREET NAMING POLICY

Considered was a report from the Planning & Buildings Department dated October 10, 2019 with respect to the above.

Fawcett-Cameron

420 That the revised Street Naming Policy dated October 7, 2019, to include provisions for honorary and indigenous street naming be adopted. CARRIED.

(C) REQUEST FOR STREET NAME – DAN HALLDORSON DRIVE

City Council considered a report from the Planning & Buildings Department dated October 7, 2019 with respect to the above.

Parker-Luebke

421 That honorary street name “Dan Halldorson Drive” be approved and that honorary signs be installed for the new 34th Street extension between Pacific Avenue and McDonald Avenue for a period of five (5) years from the date of this approval whereby all costs associated with building and installing the signs shall be borne by the City of Brandon. CARRIED.

ALTERATION - ORDERS OF THE DAY:

Berry-Fawcett

422 That pursuant to Section 59 of Procedure By-law No. 6634, the Orders of the Day be altered whereby City Council shall resolve itself in the Order of By-laws. CARRIED.

BY-LAWS:

NO. 7236 LEGISLATIVE STANDARDS BY-LAW

Considered was a report from the Director of Legislative Services dated October 9, 2019 with respect to the above.

Luebke-Cameron

423 That By-law No. 7236, being the Legislative Standards By-law and to repeal By-law No. 5986, be read a first time. CARRIED.

NO. 7252 TO EXEMPT COMMONWEALTH AIR TRAINING PLAN MUSEUM, AN OCCUPIER OF PROPERTIES LOCATED AT 100 AND 300 COMMONWEALTH WAY FROM MUNICIPAL PROPERTY TAXES

It was noted that this by-law received first reading on October 7, 2019.

Fawcett-LoRegio

424 That By-law No. 7252 to exempt the Commonwealth Air Training Plan Museum, an occupier of the properties located at 100 and 300 Commonwealth Way from municipal property taxes be read a second time. CARRIED.

Fawcett-Cameron

425 That By-law No. 7252 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7252 third reading.

FOR

Mayor Rick Chrest
Councillor Shawn Berry
Councillor Ron W. Brown
Councillor Shaun Cameron
Councillor Jan Chaboyer
Councillor Jeff Fawcett
Councillor John LoRegio
Councillor Bruce Luebke
Councillor Glen Parker

AGAINST

Nil

NO. 7253 TO EXEMPT THE PROVINCIAL EXHIBITION OF MANITOBA, AN OCCUPIER OF THE PROPERTY AT 1200 - 13TH STREET, FROM MUNICIPAL PROPERTY TAXES

It was noted that this by-law received first reading on October 7, 2019.

Luebke-Chaboyer

426 That By-law No. 7253 to exempt the Provincial Exhibition of Manitoba, an occupier of the property located at 1200 -13th Street, from municipal property taxes be read a second time. CARRIED.

Luebke-Chaboyer

427 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7253 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Shaun Cameron	
Councillor Jan Chaboyer	
Councillor Jeff Fawcett	
Councillor John LoRegio	
Councillor Bruce Luebke	
Councillor Glen Parker	

NO. 7255 ESTABLISH THE PLANNING PROJECTS RESERVE

Submitted for consideration was a report from the Legislative Services Department dated October 15, 2019 with respect to the above.

Fawcett-Cameron

428 That By-law No. 7255 to establish the Planning Projects Reserve be read a second time. CARRIED.

Fawcett-Chaboyer

429 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7255 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Shaun Cameron	
Councillor Jan Chaboyer	
Councillor Jeff Fawcett	
Councillor John LoRegio	
Councillor Bruce Luebke	
Councillor Glen Parker	

Fawcett-Parker

430 That \$30,000 from the Consulting Fees Account in the Planning and Development Costing Centre deemed surplus funds for 2019 be transferred to the Planning Projects Reserve. CARRIED.

NO. 7257 TO CLOSE PART OF RIVER AVENUE, PART OF JOHN AVENUE, PORTIONS OF 19TH STREET TO 24TH STREET, PORTIONS OF THE PUBLIC LANE BETWEEN 18TH AND 24TH STREETS, AND PART OF MCGREGOR AVENUE

City Council considered a report from the Director of Planning and Buildings dated October 8, 2019 with respect to the above.

Fawcett-Luebke

431 That By-law No. 7257 to close part of River Avenue, part of John Avenue, portions of 19th Street to 24th Street, portions of the Public Lane between 18th to 24th Streets and part of McGregor Avenue, be read a first time. CARRIED.

NO. 7258 NEW BUILDING BY-LAW

Considered was a report Planning and Buildings dated October 11, 2019 with respect to the above.

Chaboyer-LoRegio

432 That By-law No. 7258 to establish the new Building By-law and repeal By-law No. 6108 be read a first time. CARRIED.

NO. 7259 TO CLOSE PART OF JOHN AVENUE, PART OF RIVER ROAD, PART OF 14TH, 15TH AND 16TH STREETS NORTH, PART OF THE PUBLIC LANE LOCATED BETWEEN 14TH STREET NORTH AND 17TH STREET NORTH, AND PART OF THE PUBLIC LANE LOCATED BETWEEN 16TH STREET NORTH AND RIVER ROAD

Submitted for consideration was a report from the Director of Planning and Buildings dated October 1, 2019 with respect to the above.

Fawcett-Parker

433 That By-law No. 7259 to close part of John Avenue, Part of River Road, Part of 14th, 15th and 16th Streets North, part of the Public Lane located between 14th Street North and 17th Street North, and part of the Public lane located between 16th Street North and River Road, be read a first time. CARRIED.

ALTERATIONS – ORDERS OF THE DAY:

Fawcett-Luebke

- 434 That the Orders of the Day be altered and City Council resolve itself back to the Order of General Business.

GENERAL BUSINESS:

(D) PROPERTY TAX GRANT – 100 AND 300 COMMONWEALTH DRIVE
(COMMONWEALTH AIR TRAINING PLAN MUSEUM)

Considered was a report from the Finance Department dated October 14, 2019 with respect to the above.

Fawcett-Luebke

- 435 That the City of Brandon grant to the Commonwealth Air Training Plan Museum \$77,642.49, being an amount equal to the property taxes owing (less debenture debt charges) for 100 and 300 Commonwealth Way (Roll Nos. 548917 & 548941) for the years 2016 through 2019. CARRIED.

(E) PROPERTY TAX GRANT – 1200 – 13TH STREET (PROVINCIAL EXHIBITION OF
MANITOBA)

City Council considered a report from the Finance Department dated October 14, 2019 with respect to the above.

Luebke-Berry

- 436 That the City of Brandon grant to the Provincial Exhibition of Manitoba \$56,630.76, being an amount equal to the property taxes owing (less debenture debt charges) for 1200 - 13th Street (Roll No. 554345) for the years 2017 through 2019. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Brown

That the meeting do now adjourn (8:49 p.m.). CARRIED.

MAYOR

CITY CLERK