

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
NOVEMBER 17, 2014 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron Brown, Councillor Jan Chaboyer, Councillor Barry Cullen , Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

001                    Desjarlais-Brown  
That the Agenda for the Inaugural Meeting of City Council to be held on Monday, November 17, 2014 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

002                    Harwood-Chaboyer  
That the Minutes of the Regular Meeting of City Council held on Monday, October 20, 2014 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A)     THE HONOURABLE DREW CALDWELL, MINISTER OF MUNICIPAL  
GOVERNMENT - PROVINCIAL/MUNICIPAL ISSUES

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Drew Caldwell, Minister of Municipal Government and MLA for Brandon East appeared before City Council to congratulate members of Council on their recent election. Mr. Caldwell stressed that he wanted to establish a positive dialogue with City Council on issues of mutual interest including the Keystone Centre, Brandon University, Assiniboine Community Centre, and general infrastructure issues in the City of Brandon. In response to questions from members of City Council, Minister Caldwell provided information on the upcoming construction on the 1<sup>st</sup> Street Bridge in 2015 and timelines for the Daly Bridge. Mr. Caldwell also expressed interest in partnering with the City of Brandon in maintaining and enhancing the Keystone Centre's ability to remain competitive in hosting major events. Minister Caldwell took items of traffic light times and a request to establish a program to help homeowners financially to mitigate lead pipe issues under advisement.

003                    LoRegio-Harwood  
That the presentation by The Honourable Drew Caldwell, Minister of Municipal Government with respect to issues of mutual interest between the province and the municipality be received. CARRIED.

(B)     MURRAY GRAHAM, BRANDON MUSEUM INC. - FUNDING FOR DALY HOUSE  
MUSEUM

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At the request of Mr. Graham, the delegation was withdrawn from the agenda.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

- (A) BRANDON GENERAL MUSEUM & ARCHIVES INC.  
VERBAL

NOVEMBER 17, 2014

November 17, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry gave a verbal report on the activities of Brandon General Museum and Archives Inc. for 2014. He reported that the Brandon General Museum had a record breaking year based on attendance levels increasing visits by over 50% from 2013. Councillor Berry advised that featuring the Museum's first travelling exhibit, the Sir Arthur Currie Exhibition, greatly increased attendance over the year.

- (B) KEYSTONE CENTRE  
VERBAL

NOVEMBER 17, 2014

November 17, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry reported on the recent Keystone Centre Annual General Meeting noting that the unaudited financial statements for the Keystone Centre indicated a small deficit for the 2013/2014 operating year. Councillor Berry reported that challenges with over time, increased utility bills, and less revenue from the box office resulted in this deficit.

- (C) ACCOMMODATION TAX REVIEW COMMITTEE  
VERBAL

NOVEMBER 17, 2014

November 17, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett reported that he along with Councillor Berry and Councillor Harwood met with members of the Westman Accommodations Group (WAG) on November 4, 2014 to discuss the Accommodation Tax Fund.

Councillor Fawcett noted that WAG was happy with the application process and overall operation of the Accommodation Tax Reserve Fund, but offered a number of suggestions for improvements to the program.

(D) BRANDON DOWNTOWN DEVELOPMENT CORPORATION  
(VERBAL)

NOVEMBER 17, 2014

November 17, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett reported that he and Mayor Chrest had recently met with Steve McMillan, Chair of the Brandon Downtown Development Corporation (Renaissance Brandon), regarding changes to the organization and its relationship with City Council.

Berry-Cullen

004 That the reports of Brandon Museum & Archives Inc., the Keystone Centre Board, the Accommodation Tax Review Committee, and the Brandon Downtown Development Corporation be received. CARRIED.

ENQUIRIES:

(1) TRAFFIC SIGNAL COORDINATION

Councillor LoRegio noted that the short period of time allowed for vehicles to turn left was causing traffic to get backed up at various intersections throughout the City of Brandon. He enquired if changes to the traffic signal coordination at intersections throughout the City of Brandon could be considered.

At the request of His Worship the Mayor, the City Manager responded that a study commissioned by Manitoba Infrastructure and Transportation and the City of Brandon had recently been completed and timing adjustments made accordingly. He advised that field trials and evaluations were to take place over the coming weeks and further adjustments made if necessary. He agreed to provide City Council with a full report on this matter in the near future.

(2) REPAIRS TO ENTRANCE OF SOBEYS WEST END PARKING LOT

Councillor Cullen noted that the entrance to the Sobeys West End parking lot was in poor shape due to potholes and enquired whose responsibility it was to have it repaired.

At the request of His Worship the Mayor, the City Manager responded that right-of-ways were the responsibility of the property owner. He advised that he had spoken with the property owner and been assured that the repairs would be completed in the very near future.

(3) POST-ELECTION DEBRIEF

Councillor Patterson enquired if a post-election debrief with all candidates and city election staff to discuss the recent campaign and determine possible changes for 2018 was planned.

At the request of His Worship the Mayor, the City Manager responded that the City Clerk had met with the Senior Election Officials and Information Technology Staff to review the recent municipal election. He advised that from that meeting, recommendations had been documented for future elections in the following areas: advertising methods, information provided to candidates and electors, location of voting places (including mobile polls), the Voter's List, the election website, the electronic vote counting tabulators, training of election officials, and election day logistics. He advised that feedback on the election process and suggestions for improvement would be sought from all election candidates by the City Clerk in the near future.

(4) UPDATE ON ASSINIBOINE RIVER BASIN INITIATIVE

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Councillor Fawcett requested an update on the Assiniboine River Basin Initiative.

His Worship the Mayor responded that he along with the former City Engineer Ted Snure and Lois MacDonald representing Brandon Riverbank Inc., had recently attended a conference in Regina where 150 participants discussed all aspects of this initiative. He noted that representatives from the State of North Dakota and the Provinces of Manitoba and Saskatchewan were in attendance as well where the creation of an organization, inclusive of membership and governance, to address this issue were discussed. Mayor Chrest noted that while the Province of Saskatchewan was not yet fully onboard with the creation of such an organization, the State of North Dakota was committed to it and the Province of Manitoba had already allocated \$50,000 towards the start-up costs. He agreed to keep City Council apprised of any new developments on this important initiative.

(5) STATUS OF TENDER FOR CANADA GAMES SPORTSPLEX POOL

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Councillor Fawcett requested an update on the status of the recent tender for the upgrades to the pool at the Canada Games Sportsplex.

At the request of His Worship the Mayor, the City Manager responded that the tender for the pool addition and mechanical upgrades had closed on October 30, 2014, however both submissions received were over the budgeted amount. He confirmed that the tender had been cancelled and City Council would be advised in the near future of the other options to be considered.

(6) TESTING OF LEAD PIPES IN CORE AREA

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Councillor Desjarlais enquired if there were still homes in the core area which had not yet been tested for lead pipes, and further, if any financial assistance was available to families who were unable to cover the cost of the replacement of same.

At the request of His Worship the Mayor, the City Manager responded that there were a number of homes which had not yet been tested for lead services. He advised that of those tested to date, 15 per cent had shown lead levels over the recommended guideline of 0.01 mg/l. The City Manager noted that while replacement of the lead services was the ultimate solution, residents were being encouraged to flush their water lines first thing in the morning and install a filter on their drinking water taps to reduce the lead levels to below the recommended guideline. He confirmed that homes within the zone where lead services were suspected to exist were eligible to have their water tested, with the City of Brandon covering 50 per cent of the cost and submitting the necessary paperwork and transportation of the sample to the lab.

The City Manager noted that without records to indicate the locations, a lead pipe replacement program conducted in 2013 had mixed results. He advised that the City of Brandon intended to continue the program, however a method for positively locating lead services was being sought. The City Manager advised that during any road construction where the services were being dug up area, residents were given the option of having the services on their property replaced with the home owner being responsible for the costs on their property and the City of Brandon covering the costs on the right-of-way.

The City Manager advised that the City of Brandon and the University of Manitoba had partnered on a study to determine possible process changes at the Water Treatment Facility to minimize the leaching of lead into the drinking water and that the report on same was expected in the near future.

Further to this issue, Councillor Desjarlais enquired if tenants in the core area were notified of the potential lead pipe services in their homes or potential homes.

At the request of His Worship the Mayor, the City Manager responded that the property owners were responsible for advising their current and potential tenants, however the City of Brandon continued to educate all residents in the affected areas.

(7)

#### REPLACEMENT OF STREET LIGHTS

Councillor Desjarlais noted that the street light replacement program continued to be a problem in the City of Brandon and enquired if anything could be done to speed up the process. He also noted that insufficient lighting was also a problem with many large private properties in the downtown area and enquired as to possible solutions for this problem.

At the request of His Worship the Mayor, the City Manager responded that he had been advised by Manitoba Hydro that all street light outages noted in a recent newspaper article had been recorded and would be repaired promptly. He advised that Manitoba Hydro had a staff member dedicated to street light repairs in the City of Brandon and a patrol of residential areas to identify and repair street light outages had been conducted prior to October 31, 2014. The City Manager encouraged residents to report outages by contacting Manitoba Hydro online at [www.hydro.mb.ca](http://www.hydro.mb.ca), calling 1-888-624-9376, visiting the local offices on 10th Street and Victoria Avenue East or accessing the link on the city's website at [www.brandon.ca](http://www.brandon.ca).

(8)

#### WALKING PATH ALONG CURRIE BOULEVARD FROM MARYLAND AVENUE TO PATRICIA AVENUE

Councillor Brown enquired if a plan existed for the construction of a walking path along Currie Boulevard from Maryland Avenue to Patricia Avenue in front of the Brentwood Mobile Home Park.

At the request of His Worship the Mayor, the City Manager responded that the construction of a walking path was not planned for the 2015 construction season. He cited drainage issues in the area, the location of Currie Boulevard between a Provincially-owned right-of-way and private property, as well as the need for extensive engineering studies as the reasons for the delay in construction.

(9) CLEAN-UP OF DERELICT PROPERTY

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Councillor LoRegio referred to an ongoing issue with a derelict property in the Meadows-Waverly Ward and enquired if same could be investigated further.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

NEW YEAR'S EVE GALA - KEYSTONE CENTRE

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Councillor Berry announced that the Keystone Centre would be hosting a New Year's Eve Gala & Suitcase Social entitled "I Love KC". He noted that the evening would include a dinner, dance and numerous prize draws, including a trip for two to New York, New York with all proceeds to be put towards repairs to the outdoor event stage on the Keystone Centre grounds. Councillor Berry advised that tickets were \$150 per person or \$1200 for a table of eight, sponsorship packages were available and further information could be obtained by contacting the Keystone Centre at (204)726-3500 or online at [www.keystonecentre.com](http://www.keystonecentre.com).

KICK-OFF TO OPERATION RED NOSE

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His Worship Mayor Chrest announced that he had been pleased to attend the Kick-off to Operation Red Nose held earlier today. He noted that Operation Red Nose would be available starting November 28, 2014 and encouraged residents to take advantage of the service over the holiday season to ensure everyone had a safe ride home.

GENERAL BUSINESS:

(A) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

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City Council considered a report from the City Clerk dated November 3, 2014 with respect to the above.

LoRegio-Desjarlais

005 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Jeff Harwood be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 16, 2015. CARRIED.

Harwood-Brown

006 That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Jan Chaboyer be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 16, 2015. CARRIED.

(B) APPOINTMENTS TO COUNCIL COMMITTEES

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Submitted for consideration was a report from the City Clerk dated November 3, 2014 with respect to the above.

Berry-Hamilton

007

That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire November 16, 2015:

Audit and Finance Committee

Mayor Rick Chrest (Chair)  
Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Jeff Fawcett

Personnel Committee

Mayor Rick Chrest (Chair)  
Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Jeff Harwood

Brandon Municipal Heritage Advisory Committee

Councillor Kris Desjarlais  
Councillor Vanessa Hamilton

Poverty Committee

Councillor Jan Chaboyer  
Councillor Vanessa Hamilton  
Councillor Lonnie Patterson

Taxi Appeal Committee

Councillor Ron Brown  
Councillor John LoRegio  
Councillor Lonnie Patterson  
Councillor Shawn Berry (Alternate)  
CARRIED.

Grants Review Committee

Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Lonnie Patterson

(C) APPOINTMENTS TO OTHER BOARDS & COMMITTEES

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Considered was a report from the City Clerk dated November 3, 2014 with respect to the above.

Harwood-Berry

008

That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 16, 2015 unless otherwise noted:

Brandon & Area Planning District Board

Mayor Rick Chrest  
Councillor Barry Cullen  
Councillor Jeff Fawcett

Building Standards Committee

Councillor Ron Brown  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor Jan Chaboyer (Alternate)  
Councillor Kris Desjarlais (Alternate)

Brandon General Museum & Archives Board

Councillor Ron Brown  
Councillor Jeff Harwood  
Councillor John LoRegio

Brandon Urban Aboriginal Peoples' Council

Councillor Kris Desjarlais  
Councillor Jeff Fawcett

Age Friendly Committee

Councillor Ron Brown  
Councillor Vanessa Hamilton

Western Manitoba Regional Library Board

Councillor Ron Brown

Western Manitoba Centennial Auditorium Board

Mayor Rick Chrest  
Councillor Jeff Fawcett  
Councillor Jeff Harwood

Brandon Police Board

(4 year term to expire October 25, 2018)  
Mayor Rick Chrest  
Councillor Shawn Berry

Keystone Agriculture & Recreational Centre Board

Councillor Shawn Berry  
Councillor Lonnie Patterson

Joint Task Force – City of Brandon & Brandon School Division

Councillor Jan Chaboyer  
Councillor Kris Desjarlais  
Councillor Vanessa Hamilton

Assiniboine Hills Conservation District

Councillor Barry Cullen (One year term to expire November 16, 2015)  
Councillor Jeff Fawcett (Two year term to expire November 21, 2016)  
CARRIED.

(D) 2015 SCHEDULE OF CITY COUNCIL MEETINGS

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City Council considered a report from the City Clerk dated October 30, 2014 with respect to the above.

Patterson-Chaboyer

009

That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2015:

Monday, January 5, 2015  
Monday, January 19, 2015  
Monday, February 2, 2015  
Tuesday, February 17, 2015  
Monday, March 2, 2015  
Monday, March 16, 2015  
Tuesday, April 7, 2015  
Monday, April 20, 2015  
Monday, May 4, 2015  
Tuesday, May 19, 2015  
Monday, June 1, 2015  
CARRIED.

Monday, June 15, 2015  
Monday, July 20, 2015  
Monday, August 17, 2015  
Tuesday, September 8, 2015  
Monday, September 21, 2015  
Monday, October 5, 2015  
Monday, October 19, 2015  
Monday, November 2, 2015  
Monday, November 16, 2015  
Monday, December 7, 2015  
Monday, December 21, 2015



(E) ACCOMMODATION TAX EVENT FUNDING REQUEST - PEE WEE HOUSE LEAGUE, HOCKEY BRANDON

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Considered was a report from the Director of Economic Development dated October 30, 2014 with respect to the above.

Berry-Desjarlais

010 That a grant of \$4,125 to Pee Wee House League – Brandon Hockey to host the Pee Wee Brandon House League Tournament – Hockey Brandon, December 5 – 7, 2014 in Brandon be approved, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(F) APPLICATION TO SUBDIVIDE - 2 OUTBACK DRIVE (REKA HOLDINGS LTD.)

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City Council considered a report from Planning & Building Safety dated October 27, 2014 with respect to the above.

Fawcett-LoRegio

011 That the application to subdivide 2 Outback Drive (Lot 24, Plan 48868 BLTO) to create eighteen (18) lots, a common element and a public road in the RLD Residential Low Density Multiple Family Zone and the DR Development Reserve Zone be approved subject to:

1. the owner or successor submitting to the City of Brandon Planning & Building Safety Department
  - a. \$4,883.49 as a cash-in lieu contribution for public reserve purposes;
  - b. written confirmation that the Brandon School Division has received \$5,103.00 as a cash-in lieu contribution for school purposes;
  - c. written confirmation that arrangements have been made for private water and wastewater agreement to the satisfaction of the City of Brandon Engineering Department, and registering the agreement in series immediately following registration of the subdivision; and
  - d. written confirmation that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and MTS Inc., and registering the easement agreement along with the easement plan, if required, in series immediately following registration of the subdivision. CARRIED.

(G) FUNDING FOR BRANDON GENERAL MUSEUM & ARCHIVES INC.

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Submitted for consideration was a report from Councillor Shawn Berry dated November 12, 2014 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held October 20, 2014.

Berry-Harwood

012 That the sum of \$90,000 for the purpose of operating the Brandon General Museum and Archives Inc. for the period of June 2015 - May 2016 be referred to the 2015 Budget Deliberations for City Council's consideration and decision for inclusion in the 2015 City budget and financial plan;

and further, that a multi-year funding agreement be established between The City of Brandon and Brandon Museum & Archives Inc. for inclusion in subsequent City budgets. CARRIED.

BY-LAWS:

NO. 7103 TO REZONE PROPERTY LOCATED AT 2010 AND 2110 - 49TH STREET EAST FROM DR DEVELOPMENT RESERVE ZONE AND MG INDUSTRIAL GENERAL ZONE TO MH INDUSTRIAL HEAVY ZONE AND OS OPEN SPACE ZONE  
1ST READING

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City Council considered a report from Planning and Building Safety dated September 9, 2014 with respect to the above.

013 Chaboyer-Cullen  
That By-law No. 7103 to rezone properties located at 2010 and 2110 - 49th Street East (Lots 2/3, Block 2, 2147 BLTO) from DR Development Reserve Zone and MG Industrial General Zone to MH Industrial Heavy Zone and OS Open Space Zone be read a first time. CARRIED.

NO. 7105 2015 SCHEDULE OF FEES  
1ST READING

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Submitted for consideration was a report from the Director of Finance dated November 5, 2014 with respect to the above.

014 Hamilton-Chaboyer  
That By-law No. 7105, to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon for the year 2015, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer  
That the meeting do now adjourn (9:21 p.m.) CARRIED.

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MAYOR

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CITY CLERK