

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
OCTOBER 6, 2014 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor S. Decter Hirst in the Chair, Councillor S. Berry, Councillor M. Blight, Councillor J. Chaboyer, Councillor J. Fawcett, Councillor J. Harwood, Councillor L. Isleifson, Councillor J. LoRegio, Councillor S. Montague, Councillor C. Roberts

ABSENT: Nil

ADOPTION OF AGENDA:

Chaboyer-Harwood
1716 That the Agenda for the Regular Meeting of City Council to be held on Monday, October 6, 2014 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Blight-Roberts
1717 That the Minutes of the Regular Meeting of City Council held Monday, September 15, 2014 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) STEVE HORNE AND JACKIE KEYES - BRANDON FIRST

Steve Horne, Chair and Jackie Keyes, Executive Director of Brandon First appeared before City Council to provide an overview of event tourism and what it means to the City of Brandon. Mr. Horne stated that the mandate of Brandon First was to promote Brandon as a Host City, and attract, retain and grow events. He noted that the core functions of the organization included researching potential events, bid development, fostering local host committees, and providing support to accommodation tax funding applications.

Harwood-Blight
1718 That the presentation by Steve Horne and Jackie Keyes on the activities of Brandon First be received. CARRIED.

(B) DARLENE JANSSEN, WESTMAN ACCOMMODATIONS GROUP - CHANGES TO
ACCOMMODATION TAX DISTRIBUTION

Darlene Janssen appeared on behalf of the Westman Accommodations Group to provide feedback on the proposed changes to the Accommodation Tax By-law. Ms. Janssen outlined concerns with the proposed changes to the accommodation tax administrative process and the deviation from using the accommodation tax to increase event tourism and overnight stays in Brandon. She requested an explanation of the benefits envisioned as a result of the proposed changes and enquired why there had not been any public consultation with the Westman Accommodations Group membership.

LoRegio-Isleifson
1719 That the presentation by Darlene Janssen of Westman Accommodations Group with respect to anticipated changes to the accommodation tax distribution be received. CARRIED.

(C) MIREILLE SAURETTE, THE MARQUIS PROJECTS - FAIRTRADE CANADA AWARD

Mireille Saurette appeared before City Council on behalf of the Marquis Project and presented Her Worship Mayor Decter Hirst with the Fair Trade Town of the Year Award. Ms. Saurette advised that the Fair Trade Committee had met many of the goals established for the 2014-2015 year and wished to continue its successful partnership with the City of Brandon in promoting the awareness and availability of Fairtrade certified products in the community. Ms. Saurette also requested that signage be erected on the TransCanada Highway #1 acknowledging the City of Brandon as a Fair Trade Town.

Isleifson-Chaboyer

1720 That the presentation of the National Fairtrade Canada 2014 Fair Trade Town of the Year Award to the City of Brandon, and the report by Mireille Saurette on behalf of The Marquis Project and the Brandon Fairtrade Town Committee regarding the City of Brandon's Fair Trade Town designation and the request to mount a sign on #1 Highway be received. CARRIED.

(D) NEIL THOMSON, GENERAL MANAGER OF THE KEYSTONE CENTRE - ADDITIONAL FUNDING FOR KEYSTONE ROOF PROJECT

Neil Thomson, General Manager of the Keystone Centre appeared before City Council to request additional funding for the Keystone Roof Project. Mr. Thomson advised that the original cost for the project had been based on an assessment completed in 2011 and after re-examining the project, it had been determined that an additional \$975,000 was required from each of the funding partners.

Berry-LoRegio

1721 That the presentation by Neil Thomson, General Manager of the Keystone Centre with respect to a request for additional funding for the Keystone Roof Project be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) PERSONNEL COMMITTEE SEPTEMBER 12, 2014

Mayor and Councillors
City of Brandon

Your PERSONNEL COMMITTEE, at its meeting held this 12th day of September, 2014, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present: Committee Members:

Her Worship Mayor Shari Decter Hirst, Chairman
Councillor Shawn Berry
Councillor Jeff Harwood
Councillor Len Isleifson

Resource Personnel:

Mr. Scott Hildebrand, City Manager

Contract Settlement - Brandon Professional Firefighter's/Paramedic's Association (BPFFPA)

The purpose of the meeting was to discuss the recent negotiations with the BPFFPA.

Ms. Poole presented a summary of the negotiations and advised that this was being presented to the Association membership for ratification as per the Memorandum of Settlement.

Highlights of the negotiated settlement include:

- Salary increase
 - o January 1, 2015 - First Class Firefighter salary increase of 2%
 - o 1% indexing increase to 9 steps within classification levels
- One year contract set to expire December 31, 2015.

It was agreed that the proposed settlement be presented to City Council for consideration and decision, inclusive of Administration's recommendation as follows:

“That the City of Brandon enter into a one (1) year agreement with Brandon Professional Firefighter's/Paramedic's Association for the period January 1, 2015 to December 31, 2015 as per the Memorandum of Settlement whereby wages shall be increased as follows:

- o January 1, 2015 - First Class Firefighter salary increase of 2%.”

Respectfully submitted,

S. Decter Hirst
CHAIR

Isleifson-Harwood

1722 That the report of the Personnel Committee dated September 12, 2014 be received. CARRIED.

Isleifson-Harwood

1723 That the City of Brandon enter into a one (1) year agreement with the Brandon Professional Firefighter's/Paramedic's Association for the period January 1, 2015 to December 31, 2015 as per the Memorandum of Settlement whereby wages shall be increased as follows:

- January 1, 2015 - First Class Firefighter salary increase of 2%. CARRIED.

(B) AUDIT AND FINANCE COMMITTEE
VERBAL

OCTOBER 6, 2014

October 6, 2014
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Fawcett presented a verbal report from the Audit and Finance Committee meeting held on September 25, 2014. Councillor Fawcett reported that a year end operating surplus of just over \$300,000 was being projected, and that at year end, this projected surplus would be allocated to the Diking and Flooding Reserve Fund.

He further reported that the utility accounts were currently showing a net surplus of \$200,000, and if this surplus remained to the end of the year, the funds would be allocated to the Water Distribution Reserve Fund.

Councillor Fawcett advised that two major projects were delayed due to the 2014 flood and difficulty securing contractors whereby the funds allocated to these projects would be discussed by the newly elected City Council at the October budget review.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
VERBAL

OCTOBER 6, 2014

October 6, 2014
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Fawcett reported on the Brandon Urban Aboriginal Peoples' Council (BUAPC) meeting held on September 25, 2014. He advised that BUAPC had been working closely with the Federal Government through the Urban Aboriginal Strategy to secure funding for staffing support. Councillor Fawcett also reported that BUPAC was in the process of updating their strategic plan with feedback provided during the recent public forum held at City Hall.

(D) KEYSTONE CENTRE
VERBAL

OCTOBER 6, 2014

October 6, 2014
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Berry provided a verbal report on the Keystone Board of Directors meeting held Sept 24, 2014. He noted that that Board had been provided with project updates on the facility and had discussed naming rights and sponsorship. Councillor Berry reported that the Board had passed the 2014/2015 budget and that members of the executive had recently attended the Leadership Group meeting to discuss additional funding for the roof, the Provincial Exhibition lease, and long term funding options for the facility.

Isleifson-Harwood

1724 That the reports of the Audit and Finance Committee, the Brandon Urban Aboriginal Peoples' Council and the Keystone Centre be received. CARRIED.

ENQUIRIES:

(621) UPDATE OF REZONING OF 2105 BRANDON AVENUE PROPERTY

Councillor LoRegio requested an update on the status of the rezoning of 2105 Brandon Avenue, inclusive of the negotiations with the potential purchasers of the adjoining strip of land.

At the request of Her Worship the Mayor, the City Manager responded that one Offer to Purchase had been signed and the negotiations were in the final stages with the second interested party. He advised that an application for subdivision and rezoning of the property would be submitted to the Planning and Building Safety Department as soon as it was determined how the land was to be portioned.

(622) REDEVELOPMENT OF BRANDON MUNICIPAL AIRPORT TERMINAL

Councillor Harwood referred to the mid-August announcement with respect to the funding for the redevelopment of the terminal at the Brandon Municipal Airport and requested an update on the status of same.

At the request of Her Worship the Mayor, the City Manager responded that on August 19, 2014 all three levels of Government had announced that the airport redevelopment project had been approved based on two conditions. He confirmed that the first condition, an in-depth review to ensure all detailed costs were correctly categorized as eligible or ineligible, had been met. Approval of the first condition had cleared the way for work to begin on the second condition, the execution of a contribution agreement in a timely manner. The City Manager confirmed that any costs incurred by the City of Brandon as of October 3, 2014 were now eligible matching dollars from the other levels of Government.

He advised that the initial phases of the project, inclusive of issuing and awarding the tenders, were expected to begin immediately with construction to commence in the spring of 2015 and the project to be completed by late 2016.

(623) UPDATE ON THE CANADA GAMES SPORTSPLEX UPGRADES

Councillor Fawcett requested an update on the status of the upgrades to the Canada Games Sportsplex.

At the request of Her Worship the Mayor, the City Manager responded that the tender had been issued on October 1, 2014 with a site visit scheduled for October 8, 2014. He advised that the closing date for the tender was October 24, 2014 and same was expected to be presented to City Council for approval at the November 17, 2014 meeting.

(624) PETITION - RAISING OF DIKES BETWEEN 1ST AND 18TH STREETS

Councillor Fawcett announced that he was in possession of a petition from Assiniboine Ward residents whereby residents were requesting that the City of Brandon complete raising the dikes on both the north and south side of the Assiniboine River between 1st and 18th Streets. He advised that there were approximately 300 signatures on the petition and filed same with the City Clerk.

ANNOUNCEMENTS:

EXHIBIT AT THE ART GALLERY OF SOUTH WESTERN MANITOBA

Councillor Fawcett announced that an exhibit entitled "Seeing with the Eyes of Another", a voice and photo documentary by newcomers to the City of Brandon, was being presented by Westman Immigrant Services at the Art Gallery of Southwestern Manitoba and encouraged everyone to take in this interesting display. He noted that the official exhibit opening with a presentation by Dr. Judith Hughes from the Faculty of Social Work at the University of Manitoba was to take place on October 17, 2014, however the exhibit was open now and was to remain open until November 8, 2014.

AFGHANISTAN FLAG PRESENTATION

Her Worship Mayor Decter Hirst announced that she had been honoured to accept the Canadian Flag that had been flown at the Canadian Forces Base in Kandahar during the time the Canadian Troops had been deployed in Afghanistan. She thanked the Canadian Forces for the flag which had been presented in recognition of the City of Brandon's support for the troops. Her Worship thanked all the soldiers and their families for all they sacrificed on behalf of Canadians.

Her Worship the Mayor added that the flag, along with a commemorative plaque would be displayed in City Hall in the very near future. She noted that a sign posted outside the base in Kandahar stating the number of miles from Kandahar to Brandon along with a picture of the Canadian Forces Base Shilo Troops in Kandahar would also be displayed on a commemorative plaque in City Hall.

COMMEMORATIVE PIN FOR VETERANS

Her Worship Mayor Decter Hirst announced that the Federal Government was in the process of collecting information to present commemorative pins to all Veterans. She encouraged Veterans within the Westman Region to contact the office of the Member of Parliament, Mr. Larry McGuire with their information so as to ensure that they received their pins.

UPDATE ON CONSTRUCTION OF VETERANS' MEMORIAL

Councillor Roberts announced that the tender would be issued in the near future for the construction of the Veterans' Memorial Wall at 10th Street and Victoria Avenue. He apologized for the delay and advised that construction was to start in early Spring 2015.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX EVENT FUNDING REQUEST - MANITOBA FARM WOMEN'S CONFERENCE

City Council considered a report from the Director of Economic Development dated September 12, 2014 with respect to the above.

Blight-Chaboyer

1725 That a grant of \$4,000 be provided to Manitoba Farm Women's Conference Organizing Committee to host the 2014 Manitoba Farm Women's Conference November 16 - 18, 2014, in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(B) ACCOMMODATION TAX EVENT FUNDING REQUEST - ROGERS HOMETOWN HOCKEY

Submitted for consideration was a report from the Director of Economic Development dated September 15, 2014 with respect to the above.

Berry-Montague

1726 That a grant of \$4,500 be provided to Brandon First to host the 2014 Rogers Hometown Hockey Tour November 29 - 30, 2014, in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(C) SPRING FLOOD OUTLOOK AND FLOOD MITIGATION PLANNING

Brian Kayes, Director of Risk and Emergency Management provided a verbal report on the spring flood outlook and the flood mitigation planning being undertaken by the City of Brandon in preparation of same.

Fawcett-Roberts

1727 That the update from the Director of Risk and Emergency Management with respect to the spring flood outlook and flood mitigation planning being undertaken by the City of Brandon be received. CARRIED.

(D) AMENDMENTS TO ACCOMMODATION TAX BY-LAW NO. 7014 - FUNDING OF NON-EVENT SPECIFIC CAPITAL ENHANCEMENTS

Considered was a report from the City Clerk dated September 29, 2014 with respect to the above.

Montague-Berry

1728 That consideration of amendments to Accommodation Tax By-law No. 7014 be referred to the December 1, 2014 meeting of City Council. CARRIED.

(E) ADDITIONAL CONTRIBUTION TO THE KEYSTONE CENTRE ROOF PROJECT

City Council considered a report from Councillor Shawn Berry dated October 3, 2014 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held September 2, 2014.

Berry-LoRegio

1729 That an additional contribution of \$975,000 be made by the City of Brandon for roof repairs at the Keystone Centre subject to a matching contribution by the Province of Manitoba. CARRIED.

Councillor Montague abstained from voting on the above motion as he required more information on the funding options available.

Montague-Isleifson

1730 That consideration of an additional contribution to the Keystone Centre Roof Project be referred to the October 20, 2014 meeting of City Council. LOST.

(F) APPLICATION TO SUBDIVIDE 1660 - 34TH STREET (MEADOW DRIVE)

Submitted for consideration was a report from Planning and Building Safety dated September 16, 2014 with respect to the above.

Berry-Montague

1731 That the application to subdivide 1660 - 34th Street (Pt. NE ¼ 9-10-19 WPM) to create 25 lots and a public road (Meadow Drive) in the DR Development Reserve Zone be approved, subject to:

1. the subject site being successfully rezoned from DR Development Reserve to RSF Residential Single Family Zone ; and
2. the owner or successor
 - a. entering into a development agreement with the City of Brandon attached to the report of the Community Planner dated September 16, 2014;
 - b. submitting written confirmation to the City of Brandon Planning & Building Safety Department that the Brandon School Division has received \$7,087.50 as a cash-in lieu contribution for school purposes; and
 - c. submitting written confirmation to the City of Brandon Planning & Building Safety Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, MTS Inc. and Westman Communications Group. CARRIED.

(G) APPLICATION TO SUBDIVIDE 1660 - 34TH STREET (FIELDSTONE CRESCENT)

Considered was a report from Planning and Building Safety dated September 4 16, 2014 with respect to the above.

Berry-Montague

1732 That the application to subdivide 1660 - 34th Street (Pt. NE ¼ 9-10-19 WPM) to create 46 lots, a public road (Fieldstone Crescent)), and lands for public reserve in the DR Development Reserve Zone be approved, subject to:

1. the subject site being successfully rezoned from DR Development Reserve to RSF Residential Single Family Zone and OS Open Space Zone; and
 2. the owner or successor
 - a. entering into a development agreement with the City of Brandon attached to the report of the Community Planner dated September 17, 2014;
 - b. submitting written confirmation to the City of Brandon Planning & Building Safety Department that the Brandon School Division has received \$13,041.00 as a cash-in lieu contribution for school purposes; and
 - c. submitting written confirmation to the City of Brandon Planning & Building Safety Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, MTS Inc. and Westman Communications Group.
- CARRIED.

BY-LAWS:

NO. 7097 TO REZONE PROPERTY LOCATED AT 1660 - 34TH STREET FROM DR DEVELOPMENT RESERVE ZONE TO RSF RESIDENTIAL SINGLE FAMILY ZONE AND OS OPEN SPACE ZONE

It was noted that this by-law had received second reading at the September 2, 2014 meeting of City Council.

Berry-Montague

1733 That By-law No. 7097 to rezone 1660 - 34th Street (Pt. NE ¼ 9-10-19 WPM) from DR Development Reserve Zone to RSF Residential Single Family Zone and OS Open Space Zone be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken to give By-law No. 7097 third reading.

FOR

Her Worship Mayor Decter Hirst
Councillor Berry
Councillor Blight
Councillor Chaboyer
Councillor Fawcett
Councillor Harwood
Councillor Isleifson
Councillor LoRegio
Councillor Montague
Councillor Roberts

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Chaboyer-Berry

That the meeting do now adjourn. (10:35 p.m.) CARRIED.

MAYOR

CITY CLERK