

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, FEBRUARY 3, 2014 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

**PRESENT:** Mayor S. Decter Hirst in the Chair, Councillor S. Berry, Councillor M. Blight, Councillor J. Chaboyer, Councillor J. Harwood, Councillor L. Isleifson, Councillor J. LoRegio, Councillor G. Rice

**ABSENT:** Councillor J. Fawcett, Councillor S. Montague, Councillor C. Roberts

**ADOPTION OF AGENDA:**

1440 **Harwood-Chaboyer**  
That the Agenda for the Regular Meeting of City Council to be held on Monday, February 3, 2014 be adopted as presented. CARRIED.

**PRESENTATIONS AND RECOGNITION OF GUESTS:**

(A) **WINNERS OF THE 2013 NATIONAL COMMUNITIES IN BLOOM AWARDS - REBECCA AND KENNY CHOY AND NOVA VAN MACKELBERGH**

On behalf of City Council, Her Worship the Mayor presented congratulatory plaques to Kenny and Rebecca Choy, overall Canadian winners of the Best Residential Flower Garden, and Nova Van Mackelberg, Canadian winner of the Best Youth-Run Edible Garden at the 2013 National Communities in Bloom Awards held on October 26, 2013 in Ottawa-Gatineau.

(B) **FEDERATION OF CANADIAN MUNICIPALITIES 2014 INTERNATIONAL AWARD OF EXCELLENCE – MAYOR SHARI DECTER HIRST**

Deputy Mayor Len Isleifson presented Her Worship Mayor Decter Hirst with the 2014 International Award of Excellence from the Federation of Canadian Municipalities (FCM) in recognition of her work with FCM's Municipal Local Economic Development (MLED) Project. Deputy Mayor Isleifson noted that Her Worship the Mayor had headed up numerous delegations as part of the project, both in Canada and Ukraine, to support economic development efforts in Ukraine through the facilitation of municipal partnerships between Ukrainian and Canadian municipalities.

**CONFIRMATION OF MINUTES:**

1441 **Blight-Harwood**  
That the Minutes of the Special Meeting of City Council held on Saturday, January 11, 2014 be taken as read, all statutory requirements having been fulfilled. CARRIED.

1442 **Rice-LoRegio**  
That the Minutes of the Regular Meeting of City Council held Monday, January 20, 2014 be taken as read, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) **D. JUBENVILL, MANITOBA INFRASTRUCTURE AND TRANSPORTATION - UPGRADES TO VICTORIA AVENUE - 1ST - 18TH STREETS (PTH 1A)**

Denise Jubenvill, Technical Services Engineer for the South West Region of Manitoba Infrastructure and Transportation appeared before City Council with respect to proposed upgrades to Victoria Avenue between 1st and 18th Streets. Ms. Dubenvill stated that the improvements would include pavement replacement, curbing and median replacement and sidewalk improvements.

In addition, underground service improvements by the City would be undertaken as part of the project and included replacement of all associated catch basins and water mains. Ms. Jubenvill noted that due to the high traffic volumes along Victoria Avenue, traffic disruptions and some single lane traffic and/or detouring was expected. She also noted that some trees along Victoria Avenue may be impacted by the construction, but stressed that any tree removed would be replaced by a new one. A public open house would be scheduled by Manitoba Infrastructure and Transportation in the near future to allow residents to learn more about the construction project.

Blight-Harwood

1443 That the presentation by Denise Jubenvill of Manitoba Infrastructure and Transportation with respect to upgrades to Victoria Avenue - 1st to 18th Streets (PTH 1A) be received. CARRIED.

(B) J. CAREY, HOME BASED BUSINESS LICENSE - 250 - 23RD ST. (WHEAT CITY DESIGNATED DRIVER)

Jeff Carey appeared before City Council with respect to “Wheat City Designated Driver”, his proposed home-based business at 250 – 23<sup>rd</sup> Street. Mr. Carey explained that it was his intent to provide a service similar to the designated driver program operated seasonally by Operation Red Nose volunteers. He noted that his research had determined most major Canadian cities had such a year-round service and he felt it would be an asset to Brandon, in that it would allow people a safe alternative to driving after drinking while still enabling people to have their vehicles with them. Mr. Carey concluded that he had 13 years of experience in taxicab industry and wished to diversify.

Harwood-Isleifson

1444 That the presentation by Jeff Carey with respect to his operating a designated driver service as a home based business at 250 - 23rd Street be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) PERSONNEL COMMITTEE JANUARY 29, 2014

January 29, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Your PERSONNEL COMMITTEE, at its meeting held this 29th day of January, 2014, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present: Committee Members:  
Her Worship Mayor Shari Decter Hirst, Chairman  
Councillor Jeff Harwood  
Councillor Shawn Berry

Resource Personnel:

Mr. Scott Hildebrand, City Manager

Mrs. Vicki Fifi, Director of Human Resources

Ms. Linda Poole, Deputy Director of Human Resources

Ms. Jillian Bartko, Recording Secretary

Regrets: Committee Member:  
Councillor Len Isleifson

Contract Settlement – Brandon Police Association

The purpose of the meeting was to discuss the recent negotiations with the Brandon Police Association.

Ms. Poole presented a summary of the negotiations and advised that this was being presented to the Association membership on February 3, 2013 for ratification as per the Memorandum of Settlement.

Highlights of the negotiated settlement include:

- Salary increases for sworn members:
  - o January 1, 2014 - First Class Constable salary increase by 3%
  - o January 1, 2015 - First Class Constable salary increase by 3%
  - o January 1, 2016 - First Class Constable salary increase by 2.75%
- Salary increases for non-sworn members:
  - o January 1, 2014 – increase of 2.5% for each rate
  - o January 1, 2015 – increase of 2.0% for each rate
  - o January 1, 2016 – increase of 2.0% for each rate
- Increase shift differential for non-sworn members by \$0.20 to \$1.00/hour for regular hours worked between 1800 and 0600
- Establish indexing for non-sworn members upon achieving 12 years of service
  - o 1% effective January 2015
  - o 2% effective January 2016
- Reduction in per diem entitlements when travelling
- Commitment to consider option for job-sharing possibility for sworn members
- General clean-up of clauses and renew letters of understanding
- Three year contract set to expire December 31, 2016

It was agreed that the proposed settlement be presented to City Council for consideration and decision, inclusive of Administration's recommendation as follows:

“That the City of Brandon enter into a three (3) year agreement with Brandon Police Association for the period January 1, 2014 to December 31, 2016 as per the Memorandum of Settlement whereby wages shall be increased as follows:

- Salary increases for sworn members:
  - o January 1, 2014 - First Class Constable salary increase by 3%
  - o January 1, 2015 - First Class Constable salary increase by 3%
  - o January 1, 2016 - First Class Constable salary increase by 2.75%

- Salary increases for non-sworn members:
  - o January 1, 2014 – increase of 2.5% for each rate
  - o January 1, 2015 – increase of 2.0% for each rate
  - o January 1, 2016 – increase of 2.0% for each rate.”

Respectfully submitted,

S. Decter Hirst  
CHAIR

Harwood-Berry

1445 That the verbal report of the Personnel Committee dated January 29, 2014 be received. CARRIED.

Harwood-Berry

1446 That the City of Brandon enter into a three (3) year agreement with Brandon Police Association for the period January 1, 2014 to December 31, 2016 as per the Memorandum of Settlement whereby wages shall be increased as follows:

- Salary increases for sworn members:
  - o January 1, 2014 - First Class Constable salary increase by 3%
  - o January 1, 2015 - First Class Constable salary increase by 3%
  - o January 1, 2016 - First Class Constable salary increase by 2.75%
- Salary increases for non-sworn members:
  - o January 1, 2014 – increase of 2.5% for each rate
  - o January 1, 2015 – increase of 2.0% for each rate
  - o January 1, 2016 – increase of 2.0% for each rate. CARRIED.

(B) POVERTY COMMITTEE  
VERBAL

FEBRUARY 3, 2014

February 3, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Chaboyer reported on a special meeting held January 23, 2014 with The Honourable Peter Bjornson, Provincial Minister of Housing to discuss Brandon’s shortage of low-income/affordable housing and the Poverty Committee’s calls for the Province to address shelter allowance rates for those on assistance. Councillor Chaboyer called the meeting productive and was hopeful it helped put Brandon issues on the top of the Provincial priority list.

(C) MUNICIPAL HERITAGE ADVISORY COMMITTEE  
VERBAL

FEBRUARY 3, 2014

February 3, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor LoRegio updated City Council on the activities of the Municipal Heritage Advisory Committee, noting that a sub-committee had been formed to keep track of all homes that have the potential to be designated as municipal heritage sites and to be continually evaluating their potential.

(D) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL  
VERBAL

FEBRUARY 3, 2014

February 3, 2014  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Her Worship Mayor Decter Hirst provided a brief verbal update on behalf of the Brandon Urban Aboriginal Peoples' Council (BUAPC), which recently facilitated two days of workshops involving aboriginal youth in the community and featuring guest speakers and group discussions. Her Worship the Mayor added that it was an extremely engaging event and BUAPC would also be undertaking a workshop on Aboriginal youth entrepreneurship in the near future.

Chaboyer-LoRegio

1447 That the verbal reports of the Poverty Committee, the Municipal Heritage Advisory Committee and the Brandon Urban Aboriginal Peoples' Council be received. CARRIED.

ENQUIRIES:

(516) EXPLANATION OF SNOW CLEARING POLICY

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Councillor Isleifson requested an in-depth explanation of the City of Brandon's snow clearing policy.

At the request of Her Worship the Mayor, the Director of Public Works responded that snow clearing was currently underway in the residential areas with the snow being hauled away as necessary. He advised that the snow clearing was completed on a priority basis and encouraged residents to review the full policy on the city's website where the routes were clearly defined. The Director also advised that snow clearing efforts were conducted on a rotating basis in the residential areas, for example, work would start in the south end after one major snowfall and the north end the next time.

(517) SNOW CLEARING ON SIDEWALKS

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Councillor LoRegio noted that many residents had complained that they had cleared their sidewalks and then the plow came along and filled them back in. He enquired as to who was responsible for clearing that sidewalk the second time.

At the request of Her Worship the Mayor, the Director of Public Works responded that every effort was made not to push the snow from the road onto the sidewalk, however, it happened from time to time and the residents were responsible for clearing it from the sidewalk.

(518) REMOVAL OF SNOWBANKS AT INTERSECTIONS

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Councillor LoRegio noted that high snowbanks at intersections were causing site line problems for motorists and enquired as to the timelines for the removal of same.

At the request of Her Worship the Mayor, the Director of Public Works responded that the snowbanks were removed as time permitted; however, areas where safety concerns had been raised were cleared immediately upon Public Works being notified.

(519) SANDING OF STREETS

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Councillor Berry noted that city streets, particularly at intersections, were very slippery and enquired as to the policy regarding sanding of the streets.

At the request of Her Worship the Mayor, the Director of Public Works responded that sanding trucks were out around the clock Monday to Friday and called in as necessary on the weekends. He noted that the amount of sand used had increased in 2014 compared to 2013 as a result of the extreme cold, windy weather.

(520) RUTS CREATED BY SNOWCLEARING

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Councillor Chaboyer noted that ruts in the roads were causing problems and enquired if any solutions to this problem were available.

At the request of Her Worship the Mayor, the Director of Public Works responded that crews were finishing off the snow clearing on residential streets, following which the ruts on other streets would be taken care of, starting with reported problem areas.

(521) IMPACT OF SNOW AND SALT ON PRIVATE PROPERTY

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Councillor LoRegio enquired what was being done to assist residents with the removal of the salt and sand left on the boulevards from winter snow plowing.

At the request of Her Worship the Mayor, the Director of Public Works responded that every effort was made to keep the salt and sand on city property and that same was removed from boulevards and lawns as part of the spring clean-up.

(522) BLOCKING OF DRIVEWAYS DURING SNOW CLEARING

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Councillor Isleifson advised that he had received numerous complaints from residents regarding a ridge being left along their driveways by the snow plow causing them to have to clear them a second time. He enquired if more effort could be made to lift the blades when passing already cleared driveways.

At the request of Her Worship the Mayor, the City Manager responded that snow plow operators made every effort not to have this happen but unfortunately it did happen in some cases when the streets needed to be cleared as quickly and efficiently as possible.

(523) CITIZEN COMPLAINTS

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Councillor Isleifson advised that he had received complaints from residents who had left messages regarding various issues and never received a call back. He enquired if the city's overall communications with the public could be investigated.

At the request of Her Worship the Mayor, the City Manager responded that many times callers do not leave their names or number and do not ask for a response. He advised that the message line is monitored regularly throughout the day and the issues are addressed on a priority basis with most not requiring a call back from staff. He encouraged anyone who expected a response to leave their name and their number and staff would get back to them as soon as possible.

(524) DENIAL OF CAPITAL FUNDING FOR KEYSTONE CENTRE BY PROVINCIAL GOVERNMENT

Councillor LoRegio referred to the recent announcement that the Province of Manitoba had denied the annual \$1.1 million in capital funding for the Keystone Centre and noted that the City of Brandon was to match that amount. He enquired if an update, inclusive of whether or not the repairs and capital improvements were expected to be completed, could be provided.

Her Worship the Mayor responded that due to the Province and the City being the funding partners for the capital improvements at the Keystone Centre, herself, the Minister of Agriculture and the Chair of the Provincial Exhibition of Manitoba were part of the Leadership Group who met regularly and oversaw the Keystone Centre. She advised that the Provincial Government had recently advised the Keystone Centre Board of Directors that there would no longer be an automatic annual contribution of \$1.1 million and going forward funding would be considered on a project by project basis. She advised that to date, \$3.1 million had been invested in roof repairs on two separate projects and all funding partners were committed to keeping the building in good repair to ensure that it continued to be an important economic resource for the city. Mayor Decter Hirst confirmed that the addition of the proposed multi-use facility had been discussed at the last meeting of the Leadership Group, however, no decision on that matter had been made. She reiterated that moving forward every project that required capital funding from any or all levels of Government would be assessed on an individual basis. She assured everyone that the Leadership Group continued to work closely with the Keystone Centre Board of Directors who were very proactive in seeking funding partners.

(525) UPDATE ON THE 8TH STREET BRIDGE

Councillor Chaboyer requested an update on the status of the 8th Street Bridge.

At the request of Her Worship the Mayor, the City Manager responded that the bridge had been closed to vehicle traffic since January 14, 2014 when a private vehicle struck the underside of the bridge and damaged its lateral supports. He advised that the repair design was now in place and work was expected to begin in the very near future with the total cost being in the range of \$40,000, most of which was expected to be recovered. The City Manager confirmed that the bridge was to remain closed to vehicle traffic until the repairs were complete.

(526) CITY OF BRANDON'S ROLE IN THE OIL AND GAS SYMPOSIUM - FEBRUARY 26, 2014

Councillor Rice enquired if the City of Brandon was involved with the Oil and Gas Symposium to be held February 26, 2014 at the Keystone Centre, and further, if a plan was in place to ensure that the City of Brandon benefitted from the oil field development happening in Western Manitoba.

At the request of Her Worship the Mayor, the City Manager responded that the event was being hosted by the Brandon Chamber of Commerce, however, Sandy Trudel, Director of Economic Development, was part of the organizing committee. He stated that Economic Development continued to research ways to assist with the project, with the best interest of Brandon in mind.

ANNOUNCEMENTS:

LIEUTENANT GOVERNOR'S WINTER FESTIVAL AND DAKOTA NATION WINTERFEST

Her Worship the Mayor thanked the volunteers and organizers of both the Lieutenant Governor's Winter Festival and the Dakota Nation Winterfest for all their hard work in bringing together these spectacular cultural events in Brandon this past weekend.

MEADOWS WARD MEETING - FEBRUARY 11, 2014

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Councillor LoRegio announced that a Meadows Ward Meeting would take place on February 11, 2014 at 7:00 p.m. in the library at Meadows School where infrastructure, the 2014 budget, the Keystone Centre and any other city or ward issues would be discussed.

COMMUNITY POLICING TOWN HALL - FEBRUARY 4, 2014

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Her Worship the Mayor announced that the Community Policing Town Hall hosted by the Brandon Police Board and the Brandon Police Service would be held on February 4, 2014 at 7:00 p.m. at Crocus Plains Regional Secondary School. She advised that discussions regarding community safety and policing were scheduled to take place and encouraged everyone to come out and share their thoughts and ideas on these important issues.

GENERAL BUSINESS:

(A) HOME BASED BUSINESS LICENSE APPLICATION - 250 - 23RD STREET (WHEAT CITY DESIGNATED DRIVER)

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City Council considered a report from the Director of Finance dated January 22, 2014 with respect to the above.

Harwood-Blight

1448 That the application of Wheat City Designated Driver to operate a designated driver service as a home based business at 250 - 23rd Street be approved. CARRIED.

(B) APPLICATION TO SUBDIVIDE - 1637 - 8TH STREET

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Submitted for consideration was a report from the Planning and Building Safety Department dated January 20, 2014 with respect to the above.

Chaboyer-LoRegio

1449 That the application to subdivide 1637 - 8th Street (Lot 2, Plan 26296 BLTO) to create 1 lot in the RSF Residential Single Family Zone be approved subject to the owner or successor:

- a. obtaining a variance to reduce the minimum required site width from 12.1m to 9.1m;
- b. obtaining a variance to reduce the minimum required site area from 372m<sup>2</sup> to 334m<sup>2</sup>;
- c. entering into a development agreement with the City of Brandon as attached to the report by the Community Planner dated January 20, 2014, and registering the development agreement in series immediately following registration of the subdivision; and
- d. submitting written confirmation to the City of Brandon Planning & Building Safety Department that the Brandon School Division has received \$283.50 as a cash-in lieu contribution for school purposes. CARRIED.

(C) 2013 ENVIRONMENTAL INITIATIVES UPDATE

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Considered was a report and presentation from the Environmental Initiatives Section dated January 13, 2014 with respect to the above.



Isleifson-Blight

1450 That the report of the Environmental Initiatives Section dated January 13, 2014, providing an update on environmental initiatives being addressed in Brandon be received as information. CARRIED.

(D) ALLOCATION OF SURPLUS FUNDS TO RESERVE FUNDS

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City Council considered a report from Councillor Stephen Montague dated January 23, 2014 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held January 20, 2014

Berry-LoRegio

1451 That the matter of allocating surplus funds to reserve funds be referred to the March 3, 2014 meeting of City Council. CARRIED.

(E) TRANSFER OF FUNDS FROM AFFORDALBE HOUSING RESERVE FOR COMPLETION OF PHASE 1 ASSESSMENTS

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Submitted for consideration was a report from the Director of Economic Development dated January 29, 2014 with respect to the above.

Chaboyer-Berry

1452 That a maximum of \$15,000 be transferred from the Affordable Housing Reserve to the Housing Initiatives operating account for the expenses incurred to complete Phase 1 Environmental Assessments on 231 Rosser Avenue East, 255 Frederick Street, the parcel comprised of 705 and 709 Lorne Avenue and 244 - 7th Street, 1345 - 10th Street and 2105 Brandon Avenue. CARRIED.

(F) TENDER - NEW TOP MOUNT ENCLOSED PUMPER TRUCK

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City Council considered a report from the Director of Transportation Services dated January 31, 2014 with respect to the above.

Rice-Blight

1453 That the low bid meeting specifications of Fort Garry Fire Trucks to supply one new Top Mount Enclosed Pumper Truck at a cost of \$504,621.00 (net of GST) be accepted and that said funds be expended from the Fire Vehicles Reserve. CARRIED.

BY-LAWS:

NO. 7065 TO AMEND ZONING BY-LAW NO. 6642 RE: BOARDING HOUSE REGULATIONS

It was noted that this by-law received second reading as amended at the December 6, 2013 meeting of City Council.

Isleifson-Rice

1454 That By-law No. 7065 to amend Zoning By-law No. 6642 regarding boarding houses be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7065 third reading.

FOR  
Her Worship Mayor Decter Hirst  
Councillor Berry  
Councillor Blight  
Councillor Chaboyer  
Councillor Harwood  
Councillor Isleifson  
Councillor LoRegio  
Councillor Rice

AGAINST  
Nil

NO. 7086      TO AMEND ANNUAL SCHEDULE OF FEES BY-LAW NO. 7082 – CHANGE TO PARKING FINE  
OPTIONS AND COMPLIANCE FINES RELATING TO ANIMALS

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Considered was a report from the Director of Finance dated January 20, 2014 with respect to the above.

1455      Berry-Blight  
That By-law No. 7086 to amend Annual Schedule of Fees By-law No. 7082 to change the parking fine options and compliance fines relating to animals be read a first time.    CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer  
That the meeting do now adjourn (9:42 p.m.) CARRIED.

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MAYOR

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CITY CLERK