

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
DECEMBER 16, 2013 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor S. Decter Hirst in the Chair, Councillor S. Berry, Councillor M. Blight, Councillor J. Chaboyer, Councillor J. Fawcett, Councillor J. Harwood, Councillor L. Isleifson, Councillor S. Montague, Councillor G. Rice, Councillor C. Roberts

ABSENT: Councillor J. LoRegio

ADOPTION OF AGENDA:

1336 Harwood-Blight
That the Agenda for the Regular Meeting of City Council to be held on Monday, December 16, 2013 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

1337 Isleifson-Chaboyer
That the Minutes of the Regular Meeting of City Council held Monday, December 2, 2013 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) DARREN PAQUIN AND MATT QUAIL, TRANSCANADA - PROPOSED ENERGY EAST PIPELINE PROJECT

Matt Quail and Darren Paquin appeared before City Council on behalf of TransCanada to provide information on the proposed Energy East pipeline project, a portion of which was proposed to run through the Western Manitoba area. The presenters reviewed TransCanada's plans to carry 1.1 million barrels of crude oil per day from Alberta and Saskatchewan to refineries in Eastern Canada. It was noted that approximately 70% of the project's infrastructure was already in the ground which would reduce land disturbance and had cost benefits. The presenters stated that the pipeline project would have significant economic benefits and create jobs across Canada during construction and when operational, and that TransCanada was committed to effective stakeholder engagement, environmental stewardship and public safety.

1338 Harwood-Isleifson
That the presentation by Darren Paquin and Matt Quail with respect to TransCanada's proposed Energy East pipeline project be received. CARRIED.

(B) BERNIE CHRISP, BRANDON RIVERBANK INC. - ANNUAL UPDATE

Bernie Chrisp, President of Brandon Riverbank Inc. appeared before City Council to provide an update on the annual operations of Brandon Riverbank Inc. and Brandon Tourism in 2013 and to provide an overview of the plans for 2014. Mr. Chrisp referred to continued remediation of the Riverbank Discovery Centre and the Assiniboine River corridor following the 2011 flood, noting their 2012 year-end resulted in a \$300,000 deficit. He stated that 2013 had been dubbed the "The Year of the Tree", thanks to the re-planting of close to 1,200 trees as part of the flood recovery effort. Mr. Chrisp added that the re-development of Eleanor Kidd Gardens had been a partnership with Alternative Landscaping and other local companies, which will allow them to re-open the gardens in June of 2014, two years ahead of schedule.

Mr. Chrisp also requested on behalf of Riverbank Inc., the forgiveness of the \$200,000 repayable loan due to the City of Brandon in 2017 which will be considered by City Council at a later date.

Fawcett-Rice

1339 That the presentation by Bernie Chrisp of Brandon Riverbank Inc. with respect to the annual update on the operations of Brandon Riverbank Inc. and Brandon Tourism and plans for 2014 be received. CARRIED.

(C) LINDEN LANES GRADE 6 CLASS (MRS. SAMBROOK) - WASTE REDUCTION CHALLENGE

The Grade 6 Class from Linden Lanes School and their teacher, Mrs. Susan Sambrook, appeared before City Council to give a presentation on their recent participation in the 3rd Annual Waste Reduction School Challenge. The students took turns sharing their classroom challenge experience, during which they learned how to divert waste like bags, bottles and plastics from the landfill.

Isleifson-Berry

1340 That the presentation by the Linden Lanes Grade 6 Class on their experience with the recent Waste Reduction Challenge be received. CARRIED.

(D) JAKE HAMM, SAFE AND WARM COMMITTEE - FUNDING FOR EMERGENCY COLD WEATHER SHELTER

Jake Hamm, appeared before City Council on behalf of the Safe and Warm Committee which had recently established an emergency cold weather shelter in the Helping Hands building in downtown Brandon. Mr. Hamm noted that the Committee felt compelled to open the shelter during December's cold snap to provide overnight, secure shelter for the homeless, however, they required \$4,000 in immediate aid from the City of Brandon to allow the shelter to operate until grant funding was secured in 2014.

Chaboyer-Isleifson

1341 That the presentation by the Jake Hamm on behalf of the Safe and Warm Committee with respect to funding for the emergency cold weather shelter be received. CARRIED.

Chaboyer-Roberts

1342 That the City of Brandon immediately assist in the funding needs of the Safe and Warm Program in providing emergency shelter to the homeless up to \$4,000;

and further, that it is hereby agreed by the Council of the City of Brandon to appeal to the Brandon Community to also assist in the urgent funding needs of the Safe and Warm Program by contributing to Samaritan House Ministries or Helping Hands Soup Kitchen;

and further, that in order to encourage the Brandon Community's assistance, the City of Brandon's financial support in 2014 be included in City Council's Budget Deliberations scheduled for January 10 and 11, 2014. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

TREVOR SURGENOR - SEIZURE OF PROPERTY BY POLICE

Trevor Surgenor appeared before City Council and referred to members of the Brandon City Police and City staff confiscating belongings of homeless people, and enquired what by-law provided authority to seize property of people, where was the property taken, and whether there was a mechanism in place to retrieve this seized property.

Mr. Surgenor's enquiry was referred to Administration for response.

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE
VERBAL DECEMBER 16, 2013

December 16, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Rice reported that the Keystone Centre Board had met recently and that he had been elected as Vice Chair of the Board. He also noted that the Keystone Centre continued to see success with its renewed food and banquet services.

(B) BRANDON DOWNTOWN DEVELOPMENT CORPORATION
VERBAL DECEMBER 16, 2013

December 16, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Roberts reported on the current vitalization of the Fraser Block on Rosser Avenue. He also noted that members of the Strand Project fundraising committee had confirmed to the Brandon Downtown Development Corporation that federal funding for the project through the Cultural Spaces program had been denied. Councillor Roberts reported that Shaun Cameron, Chair of Renaissance Brandon, would be addressing City Council on this matter at the January 6, 2014 Regular Meeting of City Council.

(C) MOSQUITO ABATEMENT COMMITTEE
VERBAL DECEMBER 16, 2013

December 16, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Montague reported that the Mosquito Abatement Committee had met last week to consider proposed changes to the City's Mosquito Surveillance and Abatement Policy. He noted that the committee was seeking clarification from the Province of Manitoba in relation to adult mosquito control efforts and that the committee intended to bring forward recommendations on changes to the policy for City Council to considered in the Spring of 2014.

- 1343 Rice-Harwood
That the verbal reports of the Keystone Centre, the Brandon Downtown Development Corporation and the Mosquito Abatement Committee be received. CARRIED.

ENQUIRIES:

(496) UPDATE ON SPORTSPLEX POOL

Councillor Fawcett requested an update on the Sportsplex pool usage since the new Dood Cristall Family YMCA opened.

At the request of Her Worship the Mayor, Kathleen Low, Program & Events Coordinator provided a presentation to City Council on this matter.

Councillor Blight enquired if the pool was being utilized by any special needs groups within the community, and further, if new user groups were being sought.

At the request of Her Worship the Mayor, the Program & Events Coordinator responded that while there were special needs children in the Red Cross program, their specific needs were not being met and a new specialized program was in the works to address this issue. She added that new and improved programs may also encourage new user groups, noting that the Neelin High School Life Skills class had recently completed a specialized program in the pool.

(497) UPDATE ON DIKE CONSTRUCTION AT RIVERBANK DISCOVERY CENTRE

Councillor Fawcett requested an update on the dike construction, inclusive of the area around the Riverbank Discovery Centre.

At the request of Her Worship the Mayor, the City Manager responded that land drainage through the north dike along Kirkcaldy Drive and augmentation of the existing south dike from 26th Street eastward was to take place in 2014. He advised that a report from AECOM Construction Services regarding the reconstruction and stabilization of the washed out section of the embankment at the Riverbank Discovery Centre was expected to be released in early January 2014.

Councillor Fawcett enquired if the dike at the Riverbank Discovery Centre was to be moved.

At the request of Her Worship the Mayor, the City Manager advised that the final decision on whether or not the dike would be moved had not been made yet. He agreed to follow-up with the Engineering Department on this matter and report back to Councillor Fawcett.

(498) BRANDON POLICE SERVICE SALARIES

Councillor Harwood noted that public perception following the recent budget consultations was that the starting salary for a Constable with the Brandon Police Service was \$85,000 per year and requested clarification on same.

At the request of Her Worship the Mayor, the City Manager responded that there were five steps at salary increases of approximately \$8,000 per year over a 5-year period for new officers to progress from Recruit Class at a salary of \$42,000 per year to 1st Class Constable at a salary of \$85,000 per year.

(499) ABILITY TO ROLL BACK OR FREEZE SALARIES IN PROTECTIVE SERVICES

Councillor Harwood enquired if the City of Brandon had the ability to roll back or freeze wages in the Protective Services.

At the request of Her Worship the Mayor, the City Manager responded that the city did not have the power to roll back or freeze wages in Protective Services. He noted that the decision of the arbitrator for Fire and E911 regarding the mandated wage increases was expected in the near future with the potential for the upcoming Brandon Police Service negotiations to go to binding arbitration as well if an agreement could not be reached.

(500) NORMAL TRAFFIC COUNT RANGES

Councillor Montague referred to his recent enquiry regarding traffic counts within the City of Brandon and requested an update on the status of same.

At the request of Her Worship the Mayor, the City Manager advised that a detailed response had been posted on the city's website however, an overview of same could be provided by the General Manager of Development Services.

The General Manager of Development Services responded that within the City of Brandon there were three classifications of roadways, residential, arterial and collector. He advised that a residential street could see anywhere from 1,000 to 3,000 vehicles per day with a collector roadway in a residential area experiencing between 8,000 - 12,000 vehicles per day. The General Manager advised that traffic volumes on major arterial roadways such as 18th Street were from 10,000 to 30,000 vehicles per day.

(501) OFFER OF TEMPORARY MOBILE HOME PARK

Councillor Montague advised that he had been told that a local developer had offered to work with the City of Brandon on the development of a temporary mobile home park to assist with the displacement of the residents of Kingsway Trailer Kort and the offer had been declined. Councillor Montague enquired if this was in fact the case and if so, the reasons for same.

At the request of Her Worship the Mayor, the City Manager responded that, while there had been discussions with a developer, no formal application had been made. He agreed to provide a full report on this issue in the near future.

(502) INCREASE IN PARKING FINES

Councillor Berry enquired if an increase in the parking fines was being considered as part of the 2014 budget.

At the request of Her Worship the Mayor, the City Manager responded that a recommendation for an increase in parking fines was to be brought forward to City Council in February 2014 to be implemented in March 2014, if approved. He advised that the changes were expected to bring an additional \$40,000 in revenue with this amount having been included in the 2014 budget.

(503) ALLOCATIONS TO RESERVE FUNDS

Councillor Berry enquired as to the amount of money cut from the 2013 budget for reserve appropriations and if same was comparable to the \$1.7 million surplus that was recently allocated to reserves as a result of the 2012 audit. He also enquired if more money was being put back into the reserves than had been originally cut from the budget.

At the request of Her Worship the Mayor, the City Manager responded that the analysis of the numbers was now complete and a detailed written report on this issue would be provided to City Council by the City Treasurer in the very near future.

(504) SNOW CLEARING ON SIDEWALKS

Councillor Roberts advised that a ward resident had enquired why city crews only cleared sidewalks on one side of the street.

At the request of Her Worship the Mayor, the City Manager responded that sidewalks were cleared on one side only for streets in the area of 1st Street to 18th Street between Victoria Avenue and Pacific Avenue and outside this area, sidewalk clearing was confined to those adjacent to bus routes and schools. The City Manager noted that separate from the above, snow removal on sidewalks adjacent to businesses was the responsibility of the business owner and was enforced by City of Brandon Traffic By-law.

(505) EFFECT OF CANADA POST'S FIVE-POINT ACTION PLAN ON CITY OF BRANDON

Councillor Rice referred to the recent announcement of Canada Post's Five-Point Action Plan and enquired as to the effect of same on the City of Brandon.

At the request of Her Worship the Mayor, the City Manager responded that if the City of Brandon qualified for the commercial rate of \$.75 per letter effective March 31, 2014, postage costs would increase by \$8,466 for 2014 and \$11,288 annually after that and with the regular rate of \$.85 the increased costs would be \$16,901 for 2014 and \$22,535 annually after that. He advised that more efficient means such as electronic billing were also being investigated and agreed to keep City Council apprised of the developments in that regard.

ANNOUNCEMENTS:

RICHMOND WARD MEETING - JANUARY 8, 2014

Councillor Montague announced that a Richmond Ward meeting would take place on January 8, 2014 in the Lecture Theatre of Crocus Plains Regional Secondary School at 7:00 p.m. where the proposed 2014 City of Brandon budget would be discussed.

TRANSGENDER DAY OF REMEMBRANCE

Councillor Chaboyer announced that she had represented City Council at the Day of Remembrance for Transgenders held November 20, 2014 at Knox United Church to raise awareness of violence against transgender people.

NATIONAL DAY OF REMEMBRANCE - VIOLENCE AGAINST WOMEN

Councillor Chaboyer announced that she had been pleased to represent City Council at the National Day of Remembrance held December 6, 2013 at Brandon University to raise awareness of violence against women.

VOLUNTEER LUNCHEON FOR WESTMAN CHRISTMAS CHEER

Councillor Chaboyer announced that she had attended the volunteer luncheon for the Westman Christmas Cheer Registry on December 13, 2013. She advised that approximately 950 hampers were ready to be delivered, however, there was a shortage of drivers. She encouraged anyone with some free time on December 18 or 19, 2013 to contact the Christmas Cheer Registry at (204) 727-2559 to help out with this important cause.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX EVENT FUNDING REQUEST - 2014 MANITOBA PLANNING CONFERENCE

Councillor Harwood declared a conflict of interest in this matter as he was the co-chair of the Steering Committee organizing the conference and left the Council Chamber prior to any discussion.

City Council considered a report from the Director of Economic Development dated December 2, 2013 with respect to the above.

Blight-Rice

1344 That a grant of \$10,000 be provided to the Brandon and Area Planning District to host the 2014 Manitoba Planning Conference February 26 - 28, 2014 in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

Following the vote on the above motion, Councillor Harwood re-entered the Council Chamber.

(B) FORGIVENESS OF LOAN TO NORTH AMERICAN BELGIAN CONGRESS

Submitted for consideration was a report from the Director of Finance dated November 15, 2013 with respect to the above.

Blight-Rice

1345 That the outstanding loan amount of \$25,000 to the Manitoba Percheron Belgian Club and any accrued interest on this account be forgiven;

and further, that \$25,000 be transferred from the Major Events Hosting Reserve to cover this outstanding amount. CARRIED.

(C) CITY COUNCIL COMMITTEE TO REVIEW ACCOMMODATION TAX CAPITAL FUNDING

Considered was a report from Councillor S. Montague dated December 10, 2013 with respect to the above.

Montague-Fawcett

1346 That a committee of City Council be established to undertake a review of capital funding from the accommodation tax for report and recommendation to City Council by no later than May 31, 2014 whereby such review shall:

- a. include but not be limited to capital funding for the Keystone Centre, arts/culture and heritage; and
- b. be undertaken in cooperation with Administration;

and further, that Councillors Shawn Berry, Jeff Fawcett and Stephen Montague be appointed to said committee. LOST.

(D) COMMUNITY EVENT - 2014 LIEUTENANT GOVERNOR'S WINTER FESTIVAL

City Council considered a report from the Director of Community Services dated November 18, 2013 with respect to the above.

1347 Harwood-Blight
That the Lieutenant Governor's Winter Festival to be held January 30, 31 & February 1, 2014 be hereby designated a Community Event in the City of Brandon whereby said festival shall include the following pavilions at the listed locations:

- Brazil - Ukrainian National Home: 1133 Stickney Avenue
- Colombia - Central United Church: 327-8th Street
- English - ANAF Hall: 31-14th Street
- Honduras - Trinity United Church: 1515-6th Street
- First Nations - Little Teaching Lodge: 205 College Avenue
- German - Victoria Inn Salon A & B: 3550 Victoria Avenue
- Global Village - St. Matthews Cathedral: 403-13 Street
- Irish - Royal Oak Inn: 3130 Victoria Avenue
- Scottish - Victoria Inn Imperial Ball Room: 3550 Victoria Avenue
- Ukrainian - Ukrainian Reading Hall: 1005 Assiniboine Avenue

CARRIED.

(E) 2014 CITY OF BRANDON INTERIM BUDGET

Submitted for consideration was a report from the Director of Finance dated December 2, 2013 with respect to the above.

1348 Fawcett-Isleifson
That pursuant to Section 163 of The Municipal Act, the following interim budget to provide for City of Brandon expenditures, revenues and transfers for the year 2014 be hereby adopted:

General Fund Expenditures	\$75,220,546
General Fund Revenues and Transfers	\$75,220,546
General Fund Reserve Expenditures	\$14,823,092
Utility Fund Expenditures	\$15,958,000
Utility Fund Revenues and Transfers	\$15,958,000
Utility Fund Reserve Expenditures	\$ 4,978,700

CARRIED.

(F) 2014 CITY OF BRANDON BORROWING

Considered was a report from the Director of Finance dated December 2, 2013 with respect to the above.

1349 Fawcett-Berry
That pursuant to Section 173(1) of The Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$10,350,000 which is less than \$78,128,198 being the total taxes and grants in lieu collected in 2013, be authorized, and further that these funds only be used for general operating expenses in the 2014 fiscal year and all sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(G) PROPOSED AMENDMENTS TO 2013 LAND INVENTORY LISTING

1350 Harwood-Berry
That proposed amendments to the 2013 Land Inventory listing be referred to the January 6, 2014 meeting of City Council. CARRIED.

(H) 2014 CITIZEN APPOINTMENTS TO BRANDON GENERAL MUSEUM & ARCHIVES INC.

City Council considered a report from the City Clerk dated November 29, 2013 with respect to the above.

Berry-Roberts

1351 That the following citizen appointments be and are hereby made to the Brandon General Museum & Archives Board, for two year terms of office to commence January 1, 2014 and expire on December 31, 2016:

Barbara Andrew
Gordon Wallman
Kenneth Murray John Jackson
CARRIED.

(I) 2014 CITIZEN APPOINTMENTS TO BOARD OF REVISION

Submitted for consideration was a report from the City Clerk dated November 29, 2013 with respect to the above.

Rice-Blight

1352 That the following citizen appointments be and are hereby made to the Board of Revision for a one year term of office to commence January 1, 2014 and expire December 31, 2014:

Donald Cornell (Chair)
Ronald Powers
Wesley Shewchuk
Gary Walker
CARRIED.

(J) 2014 CITIZEN APPOINTMENT TO BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL

Considered was a report from the City Clerk dated November 29, 2013 with respect to the above.

Fawcett-Isleifson

1353 That Lorraine Pompana be appointed as a citizen member on the Brandon Urban Aboriginal Peoples' Council for a one year term of office to begin January 1, 2014 and expire December 31, 2014.
CARRIED.

(K) 2014 CITIZEN APPOINTMENTS TO THE POVERTY COMMITTEE

City Council considered a report from the City Clerk dated November 29, 2013 with respect to the above.

Chaboyer-Berry

1354 That the following citizen appointments be and are hereby made to the Poverty Committee for one year terms of office to commence January 1, 2014 and expire December 31, 2014:

Betty Peloquin
Katy Singleton
Kim Longstreet
CARRIED.

(L) TENDER - COMBINATION SEWER AND CATCH BASIN CLEANER

Submitted was a report from the Director of Transportation dated December 3, 2013 with respect to the above.

Rice-Roberts

1355 That the bid of Joe Johnson Equipment to supply a Combination Sewer and Catch Basin Cleaner as per tender and specifications, including a five year chassis warranty at a cost of \$381,735.72 (excluding GST) be accepted. CARRIED.

BY-LAWS:

NO. 7080 TO ADOPT THE SOUTHWEST BRANDON SECONDARY PLAN

Considered was a report from the Planning and Building Safety Department dated November 26, 2013 with respect to the above.

Berry-Harwood

1356 That By-law No. 7080 to adopt the Southwest Brandon Secondary Plan be read a first time. CARRIED.

NO. 7082 2014 SCHEDULE OF FEES

It was noted that this by-law received first reading at the December 2, 2013 meeting of City Council.

Fawcett-Isleifson

1357 That By-law No. 7082 to adopt the 2014 Schedule of Fees for services, activities or things be amended by deleting in Schedule "A" under Development Services - Administration Fee - Provincial ARPS, the 2014 fee of: "25.00" and substituting therefor the fee of: "20.00". CARRIED.

Blight-Roberts

1358 That the by-law be further amended by adding Alarm Service Permit fees of \$30 for commercial permits and \$20 for residential permits to Schedule "A" under Treasury – Misc Fees . CARRIED.

Fawcett-Isleifson

1359 That the by-law, as amended, be read a second time. CARRIED.

Fawcett-Blight

1360 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7082, third reading.

FOR

Her Worship Mayor Decter Hirst
Councillor Berry
Councillor Blight
Councillor Chaboyer
Councillor Fawcett
Councillor Harwood
Councillor Isleifson
Councillor Roberts

AGAINST

Councillor Montague
Councillor Rice

NO. 7084 TO AMEND PLANNING COMMISSION BY-LAW NO. 6843 TO ALTER THE START TIME OF REGULAR MEETINGS

City Council considered a report from the Planning and Building Safety Department dated December 9, 2013 with respect to the above.

1361 Harwood-Berry
That By-law No. 7084 to amend Planning Commission By-law No. 6834 to alter the start time of regular meetings to 7:00 p.m. be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer
That the meeting do now adjourn. (11:22 p.m.) CARRIED.

MAYOR

CITY CLERK