

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
NOVEMBER 18, 2013 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor S. Decter Hirst in the Chair, Councillor S. Berry, Councillor M. Blight, Councillor J. Chaboyer, Councillor J. Fawcett, Councillor J. Harwood, Councillor L. Isleifson, Councillor J. LoRegio, Councillor S. Montague, Councillor G. Rice, Councillor C. Roberts

ABSENT: Nil

ADOPTION OF AGENDA:

1299 Rice-Chaboyer
That the Agenda for the Regular Meeting of City Council to be held on Monday, November 18, 2013 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

1300 Harwood-Isleifson
That the Minutes of the Special Meeting of City Council held Monday, November 4, 2013 be taken as read, all statutory requirements having been fulfilled. CARRIED.

1301 Harwood-Blight
That the Minutes of the Regular Meeting of City Council held Monday, November 4, 2013 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE NOVEMBER 13, 2013

November 13, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Your Municipal Heritage Advisory Committee begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Committee Members: Councillor Corey Roberts (Chairperson), Councillor John Loregio, Eleanor McCallum, David Hughes, Reg Hildebrand, Derek Ford, Marcie Bomford, Garry Miller, Greg Hutsal.

Advisory Members: Brad McKay (Senior Fire Prevention Officer), Angie Veilleux (Senior Planner-Planning and Building Safety Department), Greg Merke (Senior Building Inspector-Planning and Building Safety Department), Marty Snelling (General Manager, Brandon Neighborhood Renewal Corporation), Heather Ewasiuk (Deputy City Clerk), Katy Singleton (Heritage Coordinator)

(1) HERITAGE RESOURCE MANAGEMENT PLAN 2013 - 2014

The City of Brandon is committed to protecting its heritage resources for the benefit of future generations. The Heritage Resources Act provides authority for the City to designate and protect local heritage resources and to develop initiatives that will encourage, support, educate and promote the management and sustainability of historic resources within the community. Further, Clause 4(b) of Brandon Heritage Conservation By-law No. 6644 states that it shall be the responsibility and primary mandate of the Brandon Municipal Heritage Committee to prepare a heritage resource management plan for consideration by City Council.

The Committee has identified numerous objectives to manage the City of Brandon's heritage resources in a newly developed two year Heritage Resource Management Plan to:

1. Develop and implement new criteria for evaluation of potential heritage sites.
2. Register, update, develop and maintain an inventory of historic resources in Brandon.
3. Develop suitable recognition for designated heritage sites.
4. Review, protect and enforce maintenance of heritage sites.
5. Promote heritage awareness.
6. Ensure heritage educational material is readily available.
7. Promote heritage culture through annual events or initiatives.
8. Evolve current programming to encourage education and participation in local heritage.
9. Develop policies to ensure heritage resources are considered in development plans.

The goals and objectives are outlined in the attached City of Brandon Heritage Resources Management Plan - January 2013 to December 2014.

The four areas focused on in the plan are: A.) Evaluation and Designation (inventory and evaluation processes), B.) Protection and Preservation (to encourage designation and preservation), C.) Public Awareness and Education (assistance and advice and publicity) and D.) Programs and Policies (heritage resources affected by the development processes)

The four focus areas not only enhance the protection of heritage resources, but will also identify, promote and increase the public's understanding of Brandon and its heritage resources. Some of the objectives presented include:

- The continual work to maintain, update and review the historic resources in Brandon to ensure that ongoing significant resources are identified and recorded. This enables appropriate effort and policy to be put in to place to protect and/or incorporate resources facing ongoing development pressures;
- The ongoing work to raise the profile of the benefits that heritage brings to the City of Brandon at large, while enabling individuals to access appropriate resources, advice and assistance to allow them to protect or account for heritage resources in future plans;
- Continuation of appropriate mechanisms to ensure heritage resources are accounted for in the development process and enable the long term management of existing resources.

The resources required to undertake the objectives and action steps outlined in the plan will be included in the yearly budget submissions for Heritage Administration for approval by City Council.

Some of the goals for heritage promotion and protection will require ongoing evaluation and will be reviewed on an annual basis by the Brandon Municipal Heritage Committee for revision or inclusion in the current plan and in future heritage resource management plans.

RECOMMENDATION:

That the City of Brandon Heritage Resource Management Plan 2013-2014 be hereby endorsed.

Respectfully submitted,

Councillor Corey Roberts,
CHAIRPERSON
Brandon Municipal Heritage Advisory Committee

Isleifson-LoRegio

1302 That the report of the Brandon Municipal Heritage Advisory Committee dated November 13, 2013 be received. CARRIED.

Roberts-Harwood

1303 That the City of Brandon Heritage Resource Management Plan 2013-2014 be hereby endorsed. CARRIED.

(B) KEYSTONE BOARD
VERBAL NOVEMBER 18, 2013

November 18, 2013
Brandon, Manitoba

Mayor and Council
City of Brandon

Councillor Rice reported on the Annual General Meeting of the Keystone Centre held November 14, 2013 and which the audited Financial Statements had been reviewed. He noted that the facility had ended its fiscal year with a small operating surplus.

(C) AUDIT AND FINANCE COMMITTEE
VERBAL NOVEMBER 18, 2013

November 18, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Rice reported that the Audit and Finance Committee had met with the City's Auditor and reviewed the 2012 Financial Statements. He advised that the Auditor had no concerns with the statements and same were filed with the Province. Councillor Rice also advised that an overview of the statement would be provided by the City Treasurer at the December 2, 2013 City Council meeting.

(D) POVERTY COMMITTEE
VERBAL

NOVEMBER 18, 2013

November 18, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Chaboyer reported on the recent P.E.P. (People Ending Poverty) Talk Forum hosted by the Poverty Committee on November 7, 2013. She noted that the very successful community discussion forum had focused on the issues of affordable housing and food supply. Councillor Chaboyer advised that 13 organizations had presented their perspectives on the two issues, and discussed topics including: improvements to tenancy laws; increases to shelter allowances; usage of the local food banks; the price of healthy food choices; the need for more emergency shelters and permanent housing; how the City of Brandon's Roadmap for Growth was addressing affordable housing; and overall community safety.

Chaboyer-Roberts

1304 That the verbal reports from the Keystone Board, the Audit and Finance Committee and the Poverty Committee be received. CARRIED.

ENQUIRIES:

(482) INSTALLATION OF TRAFFIC LIGHTS - INTERSECTION OF 17TH STREET EAST AND RICHMOND AVENUE EAST

Councillor Isleifson requested an update on the status of the installation of the traffic lights at the intersection of 17th Street East and Richmond Avenue East.

At the request of Her Worship the Mayor, the City Manager responded that there had been a delay in the shipping of some of the equipment required for the installation. He agreed to follow-up with Manitoba Infrastructure and Transportation (MIT) on this issue.

The General Manager of Development Services indicated following the meeting that he had received advice from Manitoba Infrastructure and Transportation regarding the pending activation of the above noted traffic signals. MIT had confirmed that there were two material delays: the control box for the traffic signals and the light poles for the illumination with these being the only outstanding items that remained to complete the project.

It was further stated by MIT that the control box had arrived and that it was now just a matter of when its installation could be fit into the schedule. It was also noted by MIT that there were other provincial traffic signal installations waiting for material to arrive (i.e. CentrePort) and the various installations had commenced by priority; another two to three weeks was anticipated before the work at 17th Street East and Richmond Avenue East could resume and Manitoba Hydro had previously thought that the light poles would not arrive until the end of November.

(483) INSTALLATION OF PEDESTRIAN CROSSING SIGNS - 300 BLOCK OF 24TH STREET

Councillor Harwood noted that there had recently been an increase in the amount of pedestrian traffic, particularly children accessing Coronation Park, in the 300 Block of 24th Street and enquired if the installation of pedestrian crossing signs at this location could be considered.

Her Worship the Mayor agreed to take this matter under advisement.

(484) EMERGENCY SHELTERS FOR THE HOMELESS

Councillor Chaboyer noted that the cold weather had now arrived and enquired as to the status of an emergency shelter for the homeless people in the community.

At the request of Her Worship the Mayor, the City Manager responded that in 2012, volunteers from community organizations had organized temporary overnight shelter for the homeless when the temperature was below -15 degrees Celsius. He advised that the shelter had been provided on a rotating basis in local churches, however, the rotation from place to place had caused confusion amongst those who utilized the service. The City Manager advised that the group hoped to have a permanent location in place in the downtown area from November 2013 to March 2014. He added that vacant City owned buildings in the downtown area as well as community centres had been ruled out due to safety concerns, construction challenges and pre-scheduled bookings. The City Manager confirmed that discussions had taken place with non-profit organizations in the downtown area, fire codes and safety standards had been reviewed for one location and City staff was committed to working with the group to secure a location as soon as possible.

Councillor Chaboyer requested, and the City Manager agreed, to provide an update on this issue at the December 2, 2013 City Council meeting.

(485) MANITOBA HYDRO REPAIRS TO BURNT OUT STREET LIGHTS

Councillor Chaboyer advised that the replacement of burnt out bulbs in street lights in a timely manner continued to be a problem. She noted that Manitoba Hydro was under contract with the City of Brandon to conduct these repairs and enquired if they could be requested to address these issues more efficiently.

At the request of Her Worship the Mayor, the City Manager responded that he had been advised by Manitoba Hydro that of the 5,000 street lights in the City of Brandon, 134 were on the list for repair. He advised that approximately 2 dozen of those were expected to be finished by the end of the week with the remainder completed by mid-December. He noted that due to the time change and shorter days, this was the busiest time of the year for street light repairs.

The City Manager encouraged residents who noticed burnt out street lights to report same to Manitoba Hydro at (204) 727-9311 or 1-888-624-9376. He advised that callers would be expected to provide their name and phone number, the nearest civic address or intersection of the street light in need of repair and the nature of the problem (i.e. not working, blinking, or cycling on and off).

(486) PARTNERSHIP WITH PROVINCE OF MANITOBA - REDEVELOPMENT OF THE DALY BRIDGE

Councillor Montague referred to the recent Provincial Speech from the Throne whereby the Province of Manitoba had indicated that it would be partnering with the City of Brandon on the redevelopment of the Daly Bridge. He enquired if further information, inclusive of timelines and dollar amounts, was available.

Her Worship the Mayor responded that no further information was available at this time but suggested that more details may be provided when City Council meets with the Minister responsible at the upcoming Association of Manitoba Municipalities Convention.

ANNOUNCEMENTS:

TYPHOON HAIYAN RELIEF FOR PHILLIPINES

On behalf of City Council, Her Worship the Mayor extended sympathy to the people of the Philippines and their families living in Brandon who had experienced the devastation of Typhoon Haiyan. She added that donations for the Red Cross were being accepted at any of the major banks as well as Westoba Credit Union, and further, that the Federal Government would be matching any funds received prior to December 9, 2013.

UNIVERSITY WARD MEETING

Councillor Harwood announced that a University Ward meeting would be held December 4, 2013 at 7:00 p.m. at the Valleyview Leisure Centre. He advised items included on the agenda would be 2014 budget, Pacific Avenue extension, proposed development of the Rec Centre property, speed zones in school areas, and any other City or ward issues.

Following the meeting, Councillor Harwood advised that the meeting would take place on December 3, 2013, rather than December 4, 2013 as he had announced.

JOINT LINDEN LANES AND VICTORIA WARD MEETING

Councillor Berry announced that he and Councillor Blight would be holding a Joint Linden Lanes and Victoria Ward meeting at 7:00 p.m. on December 4, 2013 at Westridge Community Centre where the 2014 budget, drainage issues, southwest development and any other City or ward issues would be discussed.

BRANDON CHAMBER OF COMMERCE BUY LOCAL CHRISTMAS CAMPAIGN

Councillor Chaboyer encouraged residents to support the Brandon Chamber of Commerce Buy Local Christmas Campaign and shop locally rather than across the border in the United States.

OPERATION RED NOSE

Her Worship the Mayor announced that she had volunteered for Operation Red Nose this year and suggested that there be a City Council night in December whereby all of City Council would participate to ensure residents of Brandon arrived home safely.

CLARIFICATION ON COST OF SUNDAY TRANSIT SERVICE

Councillor Berry referred to a recent article in the Brandon Sun with regards to the cost of Sunday Transit service. Councillor Berry noted that the \$286,000 cost was an annual cost split between the City of Brandon and the Province of Manitoba, not the cost for the four month pilot program as the article had indicated. He clarified that the cost to the City of Brandon to operate Sunday Transit service would be \$143,000 for the full twelve months of the year.

GENERAL BUSINESS:

- (A) ACCOMMODATION TAX EVENT FUNDING REQUEST - THE ROYAL CANADIAN LEGION, BRANDON BRANCH #3, LOCAL ARRANGEMENTS COMMITTEE
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City Council considered a report from the Director of Economic Development dated October 30, 2013 with respect to the above.

1305 Isleifson-Berry
That a grant of \$120,000 be provided to the Royal Canadian Legion, Brandon Branch #3, Local Arrangements Committee to host the 2017 and 2018 Legion National Youth Track and Field Championships in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(B) AFFORDABLE HOUSING STRATEGY

Submitted for consideration was a report from the Director of Economic Development dated November 8, 2013 with respect to the above.

1306 Chaboyer-LoRegio
That the 2013 Affordable Housing Strategy attached to the report of the Director of Economic Development dated November 8, 2013 be received as information. CARRIED.

BY-LAWS:

NO. 7070 - TO AMEND ZONING BY-LAW NO. 6642 - PUBLIC OUTREACH REGULATIONS

Considered was a report from the Planning Department dated November 4, 2013 with respect to the above.

1307 Fawcett-Roberts
That By-law No. 7070, to amend Zoning By-law No. 6642 to include a section on public outreach regulations, be read a first time. CARRIED.

GIVING OF NOTICE:

(A) SUPPORT OF FEDERATION OF CANADIAN MUNICIPALITIES' HOUSING CAMPAIGN

In accordance with Rule 60 of City Council Procedure By-law No. 6634, Her Worship Mayor Decter Hirst gave notice of her intent to introduce at the December 2, 2013 meeting of City Council, a motion for the City of Brandon to support the Federation of Canadian Municipalities "Fixing Canada's Housing Crunch" lobbying campaign, calling on the Federal Government to increase housing options for Canadians, and to work with all levels of government to develop a long term plan for Canada's housing future.

ADJOURN:

Berry-Isleifson
That the meeting do now adjourn. (8:44 p.m.). CARRIED.

MAYOR

CITY CLERK