

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 4, 2013 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor S. Decter Hirst in the Chair, Councillor S. Berry, Councillor M. Blight, Councillor J. Chaboyer, Councillor J. Fawcett, Councillor J. Harwood, Councillor L. Isleifson, Councillor J. LoRegio, Councillor G. Rice, Councillor C. Roberts

**ABSENT:** Councillor S. Montague

**ADOPTION OF AGENDA:**

1282 Harwood-Blight  
That the Agenda for the Regular Meeting of City Council to be held on Monday, November 4, 2013 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

1283 Rice-Berry  
That the Minutes of the Regular Meeting of City Council held Monday, October 21, 2013 be taken as read, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

Nil

**PUBLIC HEARINGS:**

(A) ROAD CLOSURE BY-LAW NO. 7078 - TO CLOSE THE REMAINING PORTION OF 7TH STREET SOUTH OF PRINCESS AVENUE AND NORTH OF LORNE AVENUE

City Council sat to hear representation on the above noted matter.

No verbal or written representation was put forward either in support of or in opposition to the by-law.

1284 Roberts-Harwood  
That the Public Hearing to close and convey the remaining portion of 7th Street in Plan 2 BLTO, located south of Princess Avenue and north of Lorne Avenue be concluded. CARRIED.

**COMMUNITY QUESTION PERIOD:**

**AMENDMENT TO THE 2013 LAND INVENTORY LISTING**

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Mr. Rod Klassen appeared before City Council and enquired as to the possibility of purchasing approximately 50 square feet of the city-owned property located at 2105 Brandon Avenue. Mr. Klassen advised that his reason for wanting to purchase the land was for an expansion of his business (Source for Sports).

Her Worship the Mayor responded that an amendment to the 2013 Land Inventory Listing regarding this property was to be discussed later in the meeting and encouraged Mr. Klassen to stay and listen to that debate.

COMMITTEE REPORTS:

(A) GRANTS REVIEW COMMITTEE

OCTOBER 28, 2013

October 28, 2013  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Following the adoption of City Council Member appointments to Boards and Committees on September 3, 2013; the Grants Review Committee is now comprised of Councillor Jan Chaboyer Chairperson; Councillor John LoRegio and Councillor Stephen Montague.

In early 2013, the previous committee members met and adjusted the timelines for application to help execute the process in a more proficient and timely fashion. With the deadline for organizations to apply now at the end of June each year, the Committee is able to review and make decisions to recommend to City Council congruent with budget deliberations.

Your Grants Review Committee has met and assessed all applications, submits recommendations where deemed necessary and expedient, and reports as follows;

- 1) City Council makes grants to a number of service, cultural, performance and recreational organizations each year to assist them in their efforts to add to the quality of life for citizens of Brandon. The Grants Review Committee was established in 1985 to examine applications and make recommendations to City Council. Applications are to be accompanied by the organization's most recent annual financial statements and by its budget for the upcoming year. Recommendations are formulated by the Committee on the basis of perceived need for the proposed program, breadth of impact in the community and financial need of the organization. (Terms of Reference - 1985)

In addition, the Committee used the following parameters in considering all applications:

- a. Is the group funded by another government level?
  - b. Does the group apply year after year?
  - c. Does the group probably have the financial resources to fund itself?
  - d. Does the group do other fundraising? If not, should it?
  - e. Does this grant funding relate to core services of the City, i.e. recreation, youth services, social issues, etc.?
- 2) On September 11, 2013, the Committee undertook its initial screening of applications. Additional meetings were held on October 3<sup>rd</sup> and 22<sup>nd</sup>, 2013. Grants to be recommended to Council were finalized and submitted for consideration during budget deliberations.
  - 3) No conflicts were declared.
  - 4) Not included in the scope of the Grants Review Committee are budgeted grants made by City Council to Brandon Riverbank Inc.; Western Manitoba Centennial Auditorium; YMCA - Keystone Pool operation; Art Gallery of Southwestern Manitoba; Keystone Centre; Canadian Mental Health Association and the Western Manitoba Regional Library Board. These grants either are part of multi-party agreements or have been designated as the prerogative of City Council as a whole.

- 5) Through the grant mechanism, the City of Brandon has been able to support many local organizations whose efforts help make Brandon the caring, positive community it is. Our citizens expect that such support will be consistently and prudently offered by City Council, and that requests will be evaluated carefully. The Committee wishes to convey its admiration for the groups who are doing well enough that they have found it unnecessary to apply for a City grant this year.
- 6) There was a total of 44 grant applications received and 38 of those were approved for some level of funding. The total grants recommended are \$183,500.
- 7) The following is a list of the grants recommended to City Council by this Committee, along with the amounts requested by each organization;

<b>CULTURAL, PERFORMANCE, RECREATIONAL ORGANIZATIONS</b>	<b>Recommended Grant 2014</b>	<b>Request 2014</b>	<b>Grant 2013</b>	<b>Request 2013</b>
Artists in Healthcare Manitoba	4,500	4,500		
Associated Manitoba Arts Festivals Inc.	1,000	2,000		
Augustfest Brandon Inc.	1,500	3,000	1500	3,000
Brandon Chamber Players	750	1,000	750	750
Brandon Dance Ensemble	1,000	3,000		
Brandon Festival of the Arts	500	1,000		
Brandon Film Festival, The	2,000	5,000	5000	10,000
Brandon Islamic Centre			2000	25,000
Brandon Jazz Festival	1,000	1,500	1000	1,500
Brandon Museum Inc.	25,000	26000	25000	26,000
Brandon Minor Baseball	6,000	6000		
Brandon University	2,500	5000		
Brandon Youth Soccer Association	5,000	5,000	3000	5,000
Fuzzy Bears Inc.			0	15,000
Lions Memorial Community Park Committee			3000	6,000
Manitoba Highland Dance Association	1,500	2,000	2000	2,000
Manitoba Rodeo Cowboys Association (Wheat City Stampede)	0	15000	1000	15,000
Prairie Mountain Health	2,000	5,000		
Provincial Exhibition of Manitoba	0	20,000	4000	10,000
St. Matthews Cathedral			2000	6,500
Western Manitoba Science Fair	1,500	1,500		
Westman Immigrant Services	6,865	25,765		
<b>SUB TOTALS</b>	<b>\$62,615</b>	<b>\$125,765</b>	<b>\$50,250</b>	<b>\$125,750</b>

<b>SERVICE ORGANIZATIONS</b>	<b>Recommended Grant 2014</b>	<b>Request 2014</b>	<b>Grant 2013</b>	<b>Request 2013</b>
Big Brothers & Sisters of Brandon	1,500	2,000	1,500	3,000
Brandon and Area Youth for Christ, Inc.	6,000	14,700	7,000	14,700
Brandon Civic Senior Citizens Inc.	8,000	10,000	8,000	10,000
Brandon's Food for Thought	4,000	5,000	5,000	5,000
Brandon Friendship Centre Inc.	10,000	20,000	12,000	20,000
Brandon Santa Parade	1,500	2,000	1,500	2,000
Brandon Seniors for Seniors Co-op Inc.	2,000	3,288	3,000	4,200

Brandon-Westman Christmas Cheer Registry Inc.	250	2,000		
Canadian National Institute for the Blind (CNIB)	0	12,000		
Canadian Red Cross Society	500	1,500	500	1,500
Central Council of Community Centres of Brandon	48,635	48,635	48,635	48,635
Child & Family Services of Western Manitoba	5,000	25,000	7,500	25,000
Citizens on Patrol			3,000	5,000
Compassionate Friends of Southwestern MB	1,500	2,000	2,000	2,000
Counselling Centre, (The)	1,000	3,000		
Crisis Pregnancy Centre			1,500	2,000
Family Visions Inc.	0	4,730	3,000	8,524
Father's Pantry Inc. (The) [Loaves & Fishes Pgrm]	1,500	2,500	1,500	2,500
Funds For Furry Friends	2,500	7,860		
Grey Owl Post Psychiatric Co-op Centre / Welcome Co-op	1,500	3,000	1,500	3,000
Helping Hands Center of Brandon Inc.	2,000	4,000	3,000	3,500
John Howard Society			500	1,000
Multiple Sclerosis Society of Canada, Westman Chapter			1,500	8,000
Parkview Seniors Housing Co-op	0	10,000	3,000	12,145
Rotary Club of Brandon, The	0	5,000		
Royal Canadian Legion Branch #3	2,000	2,500	2,000	2,000
Royal Canadian Legion Branch #3			0	1,100
Samaritan House Ministries Inc.	8,000	10,000	8,000	13,000
Salvation Army, The	8,500	8,500	8,500	9,000
Shilo Military Family Resource Centre	2,000	10,000		
Western Manitoba Women's Resource Centre, The	3,000	7,500	3,000	5,000
YWCA of Brandon			2,000	5,666
<b>SUB TOTALS</b>	<b>\$120,885</b>	<b>\$226,713</b>	<b>138,635</b>	<b>\$217,470</b>

**RECOMMENDATIONS:**

- 1) That the Report of the Grants Review Committee dated October 28, 2013, be received.
- 2) That the sum of One Hundred Eighty-Three Thousand Five Hundred Dollars (\$183,500.00) be distributed as grants for the year 2014 to those organizations and groups indicated in the List of Recommended Grants for 2014 as listed in the report of the Grants Review Committee dated October 28, 2013.

Respectfully submitted,

Councillor Jan Chaboyer  
CHAIRPERSON

Chaboyer-LoRegio

1285 That the Report of the Grants Review Committee dated October 28, 2013, be received. CARRIED.

Chaboyer-LoRegio

1286 That the sum of One Hundred Eighty-Three Thousand Five Hundred Dollars (\$183,500.00) be distributed as grants for the year 2014 to those organizations and groups indicated in the List of Recommended Grants for 2014 as listed in the report of the Grants Review Committee dated October 28, 2013. CARRIED.

(B) BRANDON POLICE BOARD  
VERBAL

NOVEMBER 4, 2013

November 4, 2013  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Isleifson reported that the Brandon Police Board had met on October 30, 2013 where the Board had been presented with the 2012 Brandon Police Service Annual Report. He encouraged everyone to review the report as well as the Communication Engagement Strategy regarding the use of social media, which were both available on the Brandon Police Service website.

(C) WESTERN MANITOBA CENTENNIAL AUDITORIUM BOARD  
VERBAL

NOVEMBER 4, 2013

November 4, 2013  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Isleifson reported that the Western Manitoba Centennial Auditorium Board had recently met and finalized the 2012 Audit. He advised that a changeover in computer software had caused a delay in the production of the document, however, same was expected to be presented to City Council in the very near future. Councillor Isleifson thanked the management and staff for their work in exploring new opportunities which had resulted in a significant increase in activity at the Auditorium.

Isleifson-Roberts

1287 That the reports of the Brandon Police Board and the Western Manitoba Centennial Auditorium Board be received. CARRIED.

ENQUIRIES:

(476) AWARDING OF TENDERS

Councillor Loregio noted that in the past, preference had been given to local companies who submitted bids within a certain percentage of the lowest bid. He noted that this was no longer the case, and enquired if a Brandon/Westman first policy could be adopted.

At the request of Her Worship the Mayor, the Acting City Manager responded that the City of Brandon was bound by the Agreement on Internal Trade signed in 1994 by the First Ministers of all 10 Provinces, 2 of the Territories and the Federal Government. He advised that the City of Brandon had amended its Purchasing Policy to remove the local preference clause in 1999 so as to be in conformance with the Agreement on Internal Trade.

(477) SPEED OF TRAFFIC ON VICTORIA AVENUE IN THE VICINITY OF CLEMENT DRIVE

Councillor Harwood advised that he had received a complaint from an area resident regarding the speed of traffic on Victoria Avenue as well as vehicles not stopping for pedestrians at the crosswalk located on Victoria Avenue at Clement Drive. He enquired if this situation could be monitored by Brandon Police Service.

At the request of Her Worship the Mayor, the Acting City Manager responded that the Brandon Police Service continued to monitor this area very closely and was cognizant of the importance of conducting traffic enforcement along this stretch of road.

(478) LIGHTED PEDESTRIAN CROSSWALK AT VICTORIA AVENUE AND CLEMENT DRIVE

Councillor Harwood enquired if a lighted pedestrian corridor could be considered for the crosswalk located at Victoria Avenue and Clement Drive.

At the request of Her Worship the Mayor, the Acting City Manager responded that the area would be reviewed and a traffic count conducted if necessary, following which a decision would be made whether a lighted corridor was appropriate for this location.

(479) WINTER HOURS AT THE LANDFILL SITE

Councillor Roberts advised that he had been surprised to find the City of Brandon Landfill Site closed when he arrived there on Sunday and requested an update on same.

At the request of Her Worship the Mayor, the Acting City Manager responded that the Landfill had moved to winter hours effective November 1, 2013 and was open Monday to Saturday from 8:00 a.m. to 5:45 p.m. He advised that, although general refuse was not accepted, residents were still able to access the compost and recycling depots located throughout the city. He explained that the landfill site was open on Sundays during summer hours which were from April 1 to October 1. Mr. Hammond also advised that the possibility of adjusting the fall schedule, dependent on weather, would be discussed again in the New Year.

Her Worship the Mayor enquired if there was any way of tracking how many people were turned away at the Site on weekends. The General Manager of Operational Services responded that no tracking system was in place, however, the volume of complaint calls received on Monday morning was usually a good indication of how many people had been turned away. He also noted that the number of complaints typically increased in the first couple of weeks of the new hours but dropped off significantly from there.

Councillor Roberts enquired if a self-serve compound area outside the gates had been considered.

At the request of Her Worship the Mayor, the General Manager of Operational Services responded that overnight dumping stations for landfill and refuse were no longer permitted under Provincial Regulations, however, larger compost and recycling containers could be considered.

(480) TRANSIT SERVICE ON STATUTORY HOLIDAYS

Councillor Chaboyer announced that she had enquired about transit service on Statutory Holidays and been advised that transit service would be offered on Remembrance Day and Boxing Day 2013 as per the pilot project in place until December 31, 2013.

(481) 49TH STREET EAST AND RICHMOND AVENUE EAST

Councillor Blight advised that heavy traffic flow and the speed of vehicles making the turn at the intersection of Richmond Avenue East and 49th Street East continued to be a problem. He enquired if the situation could be monitored and potential changes made to alleviate the problem.

Her Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

MANITOBA LIVESTOCK EXPO

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Councillor LoRegio announced that he had been pleased to represent City Council at the Manitoba Livestock Expo held at the Keystone Centre over the weekend.

SOUTH CENTRE WARD MEETING - NOVEMBER 6, 2013

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Councillor Rice announced that a South Centre Ward meeting would take place November 6, 2013 at 7:00 p.m. at South End Community Centre where the 2014 Budget, infrastructure, crime and safety and any other city and ward issues would be discussed.

PRESENTATION OF CANADIAN EXEMPLORY SERVICE MEDALS TO MEMBERS OF BRANDON FIRE AND EMERGENCY SERVICES

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Councillor Isleifson announced that more than 285 years of service had been recognized at a recent ceremony where he had presented the Canadian Exemplary Service Medals for 20+ years of service along with 5 and 25 year service badges to members of the Brandon Fire and Emergency Services.

POVERTY COMMITTEE FORUM - NOVEMBER 7, 2013

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Councillor Chaboyer invited everyone to attend the People Ending Poverty (P.E.P.) Forum to be held from 4:00 p.m. to 8:00 p.m. on November 7, 2013 in the Main Foyer of City Hall where local organizations would be providing presentations on food security and housing.

GENERAL BUSINESS:

(A) AMENDMENT TO 2013 LAND INVENTORY LISTING

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Submitted for consideration was a report from Councillor J. Chaboyer dated October 28, 2013 with respect to the above and in accordance with her notice of motion given at the regular meeting of City Council held October 21, 2013.

Chaboyer-LoRegio

1288 That City Council reconsider the vote on Motion No. 1165 adopted at the meeting of City Council held July 8, 2013 with respect to the adoption of the Land Inventory Listing dated June 12, 2013 in order to amend the listing. CARRIED.

Harwood-Fawcett

1289 That the complete Land Inventory Listing dated June 12, 2013 and attached to the report of the Property Administrator dated June 24, 2013 be adopted. NOT VOTED ON.

AMENDMENT

Chaboyer-LoRegio

1290 That the above main motion be amended by adding prior to the word: "adopted" the following words: "be amended by reclassifying 2105 Brandon Avenue from Civic Lands-Fully Developed to Surplus Lands-Affordable Housing." NOT VOTED ON.

Rice-Isleifson

1291 That the amendment and adoption of the Land Inventory Listing dated June 12, 2013 be referred back to Administration for further review and report back to City Council for its' meeting to be held December 16, 2013. CARRIED.

(B) ACCOMMODATION TAX EVENT FUNDING REQUEST - SUNLIFE FINANCIAL JUNIOR CHALLENGE

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City Council considered a report from the Director of Economic Development dated October 16, 2013 with respect to the above.

Berry-Blight

1292 That a grant of \$10,000 to Junior Challenge to host the Sun Life Financial Junior Challenge November 14 - 17, 2013 in Brandon be approved, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(C) COMPUTER AIDED DISPATCH UPGRADE FOR EMERGENCY COMMUNICATIONS

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Submitted for consideration was a report from the Director of Emergency Communications dated October 21, 2013 with respect to the above.

Isleifson-Blight

1293 That the bid from Bell Canada for the Computer Aided Dispatch (CAD) upgrade and CAD digitized mapping at a total cost of \$312,791.04 (excluding GST) be accepted, whereby the funding for this project shall be provided by equal allocations from the E911 Equipment and Police Equipment Reserves. CARRIED.

(D) PHASE II ENVIRONMENTAL SITE ASSESSMENT CONSULTING SERVICES

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Considered was a report from the General Manager of Development Services dated October 25, 2013 with respect to the above.

Roberts-Harwood

1294 That the proposal for Consulting Services by KGS Group for a Phase II Environmental Site Assessment for 901 Princess Avenue, 136-9th Street and 156-9th Street for \$32,693.00 (net of GST) be accepted and a contract awarded based on the proposal submitted;

and further, that \$32,693.00 be transferred from the Land Acquisition Reserve to the Development Services operating account to cover the total costs, and that Renaissance Brandon be invoiced for their proportionate share with these funds to be returned to the Land Acquisition Reserve. CARRIED.

BY-LAWS:

NO. 7075 TO REZONE 332 AND 336 - 4TH STREET FROM RLD RESIDENTIAL LOW DENSITY MULTIPLE FAMILY ZONE AND RHD RESIDENTIAL HIGH DENSITY MULTIPLE FAMILY ZONE TO EI EDUCATIONAL AND INSTITUTIONAL ZONE

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It was noted that this by-law received first reading at the September 3, 2013 meeting of City Council

Roberts-LoRegio

1295 That By-law No. 7075 (Z-11-13-B) to rezone 322 & 336 - 4th Street (Lots 5/7 Exc Nly 2' Lot 7, Block 31, Plan 2 BLTO) from RHD Residential High Density Multiple Family Zone and RLD Residential Low Density Multiple Family Zone to EI Educational and Institutional Zone be read a second time. CARRIED.



1296 Roberts-LoRegio  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7075 third reading.

<u>FOR</u>	<u>AGAINST</u>
Her Worship Mayor Decter Hirst	Nil
Councillor Berry	
Councillor Blight	
Councillor Chaboyer	
Councillor Fawcett	
Councillor Harwood	
Councillor Isleifson	
Councillor LoRegio	
Councillor Rice	
Councillor Roberts	

NO. 7078 TO CLOSE THE REMAINING PORTION OF 7TH STREET IN PLAN 2 BLTO LOCATED BETWEEN PRINCESS AVENUE AND LORNE AVENUE

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It was noted that this by-law received first reading at the October 7, 2013 meeting of City Council.

1297 Roberts-Harwood  
That By-law No. 7078 to close and convey all that remaining portion of 7th Street, located south of Princess Avenue and north of Lorne Avenue, on Plan 2 BLTO be read a second time. CARRIED.

1298 Roberts-Harwood  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7078 third reading.

<u>FOR</u>	<u>AGAINST</u>
Her Worship Mayor Decter Hirst	Nil
Councillor Berry	
Councillor Blight	
Councillor Chaboyer	
Councillor Fawcett	
Councillor Harwood	
Councillor Isleifson	
Councillor LoRegio	
Councillor Rice	
Councillor Roberts	

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:35 p.m.)

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MAYOR

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CITY CLERK