

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JULY 15, 2013 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor S. Decter Hirst in the Chair, Councillor S. Berry, Councillor M. Blight, Councillor J. Chaboyer, Councillor J. Fawcett, Councillor J. Harwood, Councillor L. Isleifson, Councillor J. LoRegio, Councillor G. Rice, Councillor C. Roberts

ABSENT: Councillor S. Montague

ADOPTION OF AGENDA:

Blight-Harwood
1167 That the Agenda for the Regular Meeting of City Council to be held on Monday, July 15, 2013 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Blight-Berry
1168 That the Minutes of the Regular Meeting of City Council held Tuesday, July 2, 2013 be taken as read, all statutory requirements having been fulfilled. CARRIED.

Harwood-Chaboyer
1169 That the Minutes of the Special Meeting of City Council held Monday, July 8, 2013 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) P. PULAK, DEPUTY DIRECTOR OF ENGINEERING & WATER RESOURCES - SHUTDOWN OF WATER TREATMENT FACILITY

Patrick Pulak, Deputy Director of Engineering and Water Resources appeared before City Council to provide an update on the installation of a back-up power supply at the Water Treatment Facility. Mr. Pulak reported that a scheduled six hour shutdown of the Water Treatment Facility was required to allow for the final electrical connection between the generator and the hydro transformer during which there was no water production. He advised that the shutdown at the facility took place on June 15, 2013 and was completed without incident.

Rice-Isleifson
1170 That the update provided by P. Pulak, Deputy Director of Engineering and Water Resources with respect to the shutdown of the Water Treatment Facility on June 15, 2013 to facilitate the final procedure for the installation of the back-up power supply be received. CARRIED.

(B) J. FREIHEIT, WESTMAN YOUTH FOOTBALL ASSOCIATION - 6 NATIONS CHALLENGE

Jamie Freiheit appeared before City Council on behalf of the Westman Youth Football Association with respect to the group's request for Accommodation Tax funding for the 6 Nations Challenge to be held in Brandon August 11 - 17, 2013. Mr. Freiheit noted that the event promoted the game of 6-a-side football in Canada and encouraged Aboriginal youth to participate in football. He advised that upcoming event would involve participants aged 14-18 years from six difference provinces and territories and was projected to generate 840 overnight stays.

- 1171 Harwood-Chaboyer
That the presentation by Jamie Freiheit on behalf of the Westman Youth Football Association (WYFA) with respect to WYFA's application for Accommodation Tax funding for the 6 Nations Challenge to be held August 11 - 17, 2013 be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

- (A) AUDIT AND FINANCE COMMITTEE
VERBAL JULY 15, 2013

July 15, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Rice reported that the Audit and Finance Committee had met on June 28, 2013 to review the 2011 Audited Financial Statements.

Mr. Dean Hammond, City Treasurer and General Manager of Development Services then provided a power point presentation on the accounting methodology used to prepare the statements. He reported that a small surplus of \$57,000 was realized in 2011 and would be placed in the City's reserve pools. He also advised that the audited statements had been submitted to the Province of Manitoba at the end of June, and it was expected that the related gas tax revenue would be released to the City of Brandon shortly.

Councillor Rice provided a further verbal report on the July 11, 2013 meeting of the Audit and Finance Committee at which the City's civic pension plan, investment portfolio and investment policy were discussed.

- (B) BRANDON GENERAL MUSEUM & ARCHIVES INC.
VERBAL JULY 15, 2013

July 15, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Berry introduced members of the Brandon General Museum and Archives Inc. Committee who provided City Council with an update on the organization's activities. The recent acquisition of the BJ Hales Collection was highlighted and it was noted that the museum was open Monday to Saturday from 10:00 a.m. to Noon and 1:00 p.m. to 5:00 p.m. Councillor Berry also advised that the General Museum would be participating in the Doors Open event on July 20 and 21, 2013.

(C) MUNICIPAL HERITAGE ADVISORY COMMITTEE
VERBAL

JULY 15, 2013

July 15, 2013
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Roberts reported that the Municipal Heritage Advisory Committee would be holding its 12th Annual Doors Open event on July 20 and 21, 2013. He noted that the event included self-guided tours of some of Brandon's historic buildings, a local parks bike tour and a bus tour of Brandon's public institutions. Councillor Roberts advised that all events were free, and that passports with details on the event were available at various locations around Brandon including City Hall and the Riverbank Discovery Centre.

Harwood-Isleifson

1172 That the verbal reports and presentations from the Audit and Finance Committee, the Brandon General Museum and Archives Inc., and the Municipal Heritage Advisory Committee be received.

ENQUIRIES:

(434) REPAIRS TO FIRE HYDRANT ON POPLAR DRIVE

Councillor LoRegio requested an update on the status of the repairs to the fire hydrant and surrounding street and boulevard on Poplar Drive.

At the request of Her Worship the Mayor, the City Manager responded that crews had replaced the tee on the water main leading to the hydrant to stop a leak. He advised that these types of repairs involved staff from various city departments working together with the first priority being to stop the leak. With respect to the road repairs, he responded that arterial and collector streets were repaired first followed by roads in residential areas.

(435) MAINTENANCE OF ENTRANCE TO PRIVATE DRIVEWAYS

Councillor LoRegio enquired whether the maintenance of entrances to private driveways was the responsibility of the City or the property owners.

At the request of Her Worship the Mayor, the City Manager responded that because an approach is for access to the property, maintenance of same was the responsibility of the property owner. He added however, that if a change to the roadway had caused the need for the repairs, the City was responsible for those repairs.

(436) REPAIRS TO 200 BLOCK OF DURUM DRIVE

Councillor Berry advised that a dip in the road still existed in the 200 Block of Durum Drive and enquired when same was expected to be repaired. He also enquired if a chip seal overlay was to be applied to Durum Drive following completion of the repairs.

At the request of Her Worship the Mayor, the City Manager responded that the final repairs to Durum Drive were expected to be completed by the end of the summer. The City Manager advised that the application of chip seal overlay was not anticipated to happen in the near future as the work done to the depressed sections of Durum Drive was holding up well and the street was in good condition.

(437) CLEANING OF DRAINS AND CULVERTS ON WEST SIDE OF 34TH STREET

Councillor Berry enquired if the culverts and drains located on the west side of 34th Street south of the railroad tracks had been cleaned to allow for better flow and drainage following heavy rainfall.

At the request of Her Worship the Mayor, the City Manager responded that this area had been reviewed, the culverts were clear and free flowing and the drainage system was working as designed. The City Manager advised that the willow trees in the area were not posing a threat to the drainage system as had been previously suggested.

(438) 34TH STREET AND WILLOWDALE CRESCENT TRAFFIC CIRCLE CLEAN-UP

Councillor Berry noted that the traffic circle located on 34th Street at Willowdale Crescent was still covered with debris from the recent construction and enquired when same was expected to be cleaned up.

At the request of Her Worship the Mayor, the City Manager responded that the contractor who completed the construction work had been contacted and the landscaping work was expected to be completed in the near future.

Councillor Berry requested that a firm date for completion of the work be established whereby the City Manager agreed to provide this information as soon as possible.

(439) POSSIBLE SALARY INCREMENT TO BRANDON POLICE ASSOCIATION CONTRACT

Councillor Berry noted that the Brandon Police Association contract had called for a potential salary increment of up to 2 per cent in July 2013 and enquired what the actual increment was and the effect of same on the 2013 Budget.

At the request of Her Worship the Mayor, the City Manager responded that the July 1, 2013 salary adjustment for the Brandon Police Service was 0.121 per cent resulting in a savings of approximately \$138,000 in the 2013 Budget.

(440) NOTIFICATION TO AREA BUSINESSES REGARDING UPCOMING WORK ON VICTORIA AVENUE BETWEEN 18TH AND 34TH STREETS

Councillor Harwood noted that construction on Victoria Avenue between 18th and 34th Streets was expected to begin in the very near future and enquired if the area businesses had been contacted and advised of the potential disruptions.

At the request of Her Worship the Mayor, the City Manager responded that he had been assured by Manitoba Infrastructure and Transportation (MIT) that while traffic in the area may be delayed, there would be no closures affecting access to the businesses. The City Manager advised that MIT planned to consult with area residents and businesses prior to the commencement of the full road re-construction in 2014.

(441) WATERING OF PLANTS DURING RAIN

Councillor Harwood advised that he had received complaints from residents who had observed City Staff watering the planters during heavy rains and enquired if an explanation could be provided.

At the request of Her Worship the Mayor, the City Manager responded that while staff did not intentionally water in the rain, there had been times when they were caught in the rain and completed their task. He also noted due to the size of the plants in the hanging baskets and planters, rain water did not get down into the baskets, therefore, staff continued the watering process even after a rainfall.

(442) AUGMENTATIONS TO THE EMERGENCY ALERTING SYSTEM

Councillor Roberts noted that many residents were not able to hear the sirens and enquired if the Emergency Alerting System could be augmented to include a mass email, text or phone call system to alert residents in an emergency.

At the request of Her Worship the Mayor, the City Manager responded that funds had been budgeted in 2013 for upgrades to the siren system, inclusive of software to activate several notification systems from one location as well as a secondary location for back-up to the Police Station. He advised that the Information Technology Department and the Emergency Management Department continued to work together to have this system in place by the end of the year.

(443) EMERGENCY SERVICES AND DISASTER PREPAREDNESS PLANS - TRANSPORTATION OF HAZARDOUS GOODS THROUGH THE CITY OF BRANDON

Councillor Chaboyer referred to the recent tragedy in Lac-Mégantic, Quebec where many residents of that small town lost their lives as the result of a train derailment in the town. She noted that trains carrying dangerous goods travelled through the City of Brandon on a regular basis and requested assurance that emergency services and disaster preparedness plans were in place for these types of emergencies in the City of Brandon. She also enquired if representatives from the Canadian National (CN) and the Canadian Pacific (CP) could be invited to meet with City Council to discuss their policies and procedures to ensure safe transportation of dangerous goods through the City.

At the request of Her Worship the Mayor, the City Manager responded that the Brandon Police Service had been working with the CN and CP Railway Police to ensure that the proper policies and procedures were in place and monitored. The City Manager advised that representatives from both CN and CP, along with the City's Director of Emergency Management had been invited to provide a presentation on this issue at a City Council meeting in the very near future.

ANNOUNCEMENTS:

REPAIRS ON VICTORIA AVENUE EAST BETWEEN DOUGLAS STREET AND 17TH STREET EAST

Councillor Isleifson announced that Victoria Avenue East from Douglas Street to 17th Street East was now closed for repairs. He advised that the backlanes adjacent to Victoria Avenue East had been blocked off and encouraged drivers to use the side streets or avoid the area altogether if possible until repairs were completed.

CLOSURE OF WALKWAY CONNECTING CORNWALLIS CRESCENT, MCLEOD DRIVE AND BALMORAL BAY

Councillor Chaboyer referred to a recent enquiry whereby she had raised safety concerns from area residents with respect to the walkway connecting Cornwallis Crescent, McLeod Drive and Balmoral Bay. She thanked the Brandon Police Service for their prompt investigation of this matter and the recommendation that a portion of the walkway be closed for safety reasons.

GENERAL BUSINESS:

(A) UPDATE ON MOSQUITO ABATEMENT PROGRAM

Mr. P. Roque, Director of Community Services and Mr. B. Galloway, advisor to the Mosquito Abatement Advisory Committee provided a verbal update on the City's Mosquito Abatement Program.

Harwood-LoRegio

1173 That the verbal report of the Director of Community Services regarding an update to the Mosquito Abatement Program be received. CARRIED.

Isleifson-Fawcett

1174 WHEREAS the City of Brandon has recorded a mosquito trap count in the high level range, based on the current recording standards of the Mosquito Surveillance & Abatement Program's Adulticiding Factor Analysis (AFA) Guidelines;

NOW THEREFORE BE IT RESOLVED THAT the fogging within the City of Brandon commence as early as soon as conditions are appropriate for effective fogging with costs of such to be recovered within the City's current operational budgets. CARRIED.

Prior to the motion being voted on, Councillor Berry requested that a recorded vote be taken.

FOR

- Councillor Berry
- Councillor Blight
- Councillor Chaboyer
- Councillor Fawcett
- Councillor Harwood
- Councillor Isleifson
- Councillor LoRegio

AGAINST

- Her Worship Mayor Decter Hirst
- Councillor Rice
- Councillor Roberts

(B) ACCOMMODATION TAX EVENT FUNDING REQUEST - WESTMAN YOUTH FOOTBALL ASSOCIATION 6 NATIONS CHALLENGE

City Council considered a report from the Director of Economic Development dated July 3, 2013 with respect to the above.

Berry-Blight

1175 That a grant of \$15,000 be provided to Westman Youth Football Association for the August 11 - 18, 2013 6 Nations Challenged to be held in Brandon with said funds to be transferred from the Accommodation Tax Reserve to operating funds. CARRIED.

(C) ACCOMMODATION TAX EVENT FUNDING REQUEST - BRANDON MINOR BASEBALL PEE WEE TRIPLE AAA PROVINCIALS

Submitted for consideration was a report from the Director of Economic Development dated July 3, 2013 with respect to the above.

Rice-LoRegio

1176 That a grant of \$3,750 be provided to Brandon Minor Baseball for the August 2 - 5, 2013 Pee Wee AAA Provincials to be held in Brandon with said funds to be transferred from the Accommodation Tax Reserve to operating funds. CARRIED.

(D) ACCOMMODATION TAX EVENT FUNDING REQUEST - BRANDON BARBARIANS RUGBY FOOTBALL CLUB REGIONAL RUGBY CHAMPIONSHIPS

Considered was a report from the Director of Economic Development dated July 3, 2013 with respect to the above.

Berry-Rice

1177 That a grant of \$15,000 be provided to Brandon Barbarian Rugby Football Club for the July 12 - 14 2013, Prairie Regional Championships to be held in Brandon with said funds to be transferred from the Accommodation Tax Reserve to operating funds. CARRIED.

Councillor Isleifson abstained from voting on the above motion noting that the event had already taken place.

(E) ACCOMMODATION TAX EVENT FUNDING REQUEST - BRANDON MINOR BASEBALL BANTAM A PROVINCIALS

City Council considered the report from the Director of Economic Development dated July 3, 2013 with respect to the above.

LoRegio-Berry

1178 That a grant of \$3,750 be provided to Brandon Minor Baseball for the July 12 - 14, 2013 Bantam A Provincials to be held in Brandon with said funds to be transferred from the Accommodation Tax Reserve to operating funds. CARRIED.

Councillor Isleifson abstained from voting on the above motion noting that the event had already taken place.

(F) ASSET MANAGEMENT REPORT

Submitted for consideration was a report from the Director of Engineering and Water Resources dated July 3, 2013 with respect to the above.

Mr. A. Wilson, Asset Management Co-ordinator, and Mr. J. Hart, Manager of Municipal Assets provided a power point presentation on the Asset Management system utilized by the corporation.

Rice-Fawcett

1179 That the first annual Asset Management Report dated June 17, 2013 be received as information. CARRIED.

(G) APPOINTMENTS TO THE AGE FRIENDLY COMMITTEE OF CITY COUNCIL

Considered was a report from the Acting City Clerk dated July 5, 2013 with respect to the above.

Harwood-Roberts

1180 That the following appointments be made to the Age Friendly Committee of City Council for the noted terms of office:

Terms of Office - July 15, 2013 to October 30, 2014

Councillor Shawn Berry
Councillor Corey Roberts

Terms of Office - July 15, 2013 to December 31, 2014

Sandra Allison
Dayle Hughson
Vionell (Jack) Jacobson
John McKenzie CARRIED.

BY-LAWS:

NO. 7062 TO OPEN PACIFIC AVENUE BETWEEN 18TH AND 26TH STREETS (NE 1/4 22-10-19 WPM)

Submitted for consideration was a report from Property Administration dated June 10, 2013 with respect to the above

Harwood-Roberts

1181 That By-law No. 7062 to establish Pacific Avenue between 18th and 26th Streets be read a first time. CARRIED.

NO. 7068 TO AMEND BY-LAW NO. 6924 - TARIFF OF FARES FOR METERED TAXICABS IN THE CITY OF BRANDON

Considered was a report of the General Manager of Development Services dated July 8, 2013 with respect to the above.

Rice-Roberts

1182 That By-law 7068, to amend By-law No. 6924 to allow for a \$0.60 increase in the drop rate fee for metered taxicabs in the City of Brandon to \$3.80 for the first 100m or fraction thereof, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (10:39 p.m.)

MAYOR

CITY CLERK