

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JULY 9, 2012 AT 7:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor S. Decter Hirst in the Chair, Councillor S. Berry, Councillor M. Blight, Councillor J. Chaboyer, Councillor J. Fawcett, Councillor J. Harwood, Councillor L. Isleifson, Councillor J. McCrae, Councillor S. Montague, Councillor G. Rice, Councillor C. Roberts

ABSENT: Nil

ADOPTION OF AGENDA:

697 Harwood-Chaboyer  
That the Agenda for the Regular Meeting of City Council to be held Monday, July 9, 2012 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

698 Isleifson-McCrae  
That the Minutes of the Special Meeting of City Council held Monday, June 25, 2012 be taken as read, all statutory requirements having been fulfilled. CARRIED.

699 Blight-Rice  
That the Minutes of the Regular Meeting of City Council held Monday, June 25, 2012 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) AUDIT AND FINANCE COMMITTEE JUNE 20, 2012

June 20, 2012  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Your Audit and Finance Committee met on June 20th, 2012 and begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present:  
Mayor S. Decter Hirst, Chairperson  
Councillor M. Blight  
Councillor J. Fawcett

Absent:  
Councillor Montague

Resource Personnel:  
Mr. S. Hildebrand, City Manager  
Mr. D. Hammond, City Treasurer  
Ms. V. Rochelle, Director of Finance

CHAIRPERSON: Mayor Shari Decter Hirst brought the meeting to order at 2:35 pm.

#### 2010 and 2011 Year Ends

2011 year end at present is not complete. The new system still has a few items that need to be resolved but steady progress is being made. The objective is to have 2010 year end wrapped up by this fall and 2011 by year end depending on availability of auditors. A significant amount of work has been done for both years in both the General Fund and Utility Fund. There will be a surplus of approximately \$800,000 for 2010. When budget review projections for the year end in 2010 were completed, the fact that the sale of the Fleming school property would close before year end was not taken into account. Any surplus in either fund will be allocated to reserves to support the 10 year capital plan. There will not be a significant surplus in 2011 based on the numbers to date.

#### April 2012 Month End Budget Review

There is a projected surplus in the General Revenue Fund of approximately \$170,300. Human Resources is showing a projected unfavourable balance of \$240,000 due to a requirement to increase the Municipal Employees Pension Plan. The Utility Fund has a projected surplus of \$102,500 due largely to the mild weather early in the year. These are relatively small surpluses that could be eaten up quickly. However, the City is on track budget-wise for 2012.

#### 2013 Budget Submission Schedule

Val Rochelle presented the 2013 budget schedule. Requests by Councillors should all be funneled through Dean so it can be considered in the budget. The budget will be finalized and delivered to Council and Department Heads by Nov. 5 and formerly presented to Council on Nov 19. The Mayor suggested giving the public a picture of the 2013 budget early in the process to obtain feedback.

#### 2013 Budget Mandate

The Committee discussed ideas regarding how to strategically determine the budget for 2013. It was agreed that input is required from Council and Department Heads to determine how to proceed forward with the next budget. Val and Dean will meet to discuss how to present this to Council.

Councillor Blight moved to adjourn the meeting at 3:55 pm. Councillor Fawcett second. Carried.

#### Recommendations:

That the report of the Audit and Finance Committee dated June 20th, 2012 be received.

Respectfully submitted,

Mayor Shari Decter Hirst  
Chairperson

Blight-Chaboyer

700 That the report of the Audit and Finance Committee dated June 20, 2012 be received. CARRIED.

(B) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

VERBAL

JULY 9, 2012

July 9, 2012  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood reported that the Brandon Municipal Heritage Advisory Committee (MHAC) would be hosting the 11th Annual Doors Open event on July 14 and 15, 2012. He noted that this two-day event allowed citizens to tour some of Brandon's beautiful historic buildings and learn more about the city's heritage. Councillor Harwood noted that in addition to the self-guided heritage tours, there would be a Murder and Mayhem Guided Walking Tour to explore some of Brandon's dark sides, and a Guided Bus Tour that would take participants on a ride through the city's heritage. He indicated that event passports outlining participating locations and event details were available at Sobeys 18th Street and West End locations, the Riverbank Discovery Centre, HomeLife Realty, and the City Hall Treasury Department and that full details on the 2012 Doors Open event could be found at [www.heritagebrandon.ca](http://www.heritagebrandon.ca).

Harwood-Berry

701 That the verbal report from the Brandon Municipal Heritage Advisory Committee of July 9, 2012, be received. CARRIED.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL

VERBAL

JULY 9, 2012

July 9, 2012  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor McCrae reported that the Brandon Urban Aboriginal People's Council had met on June 28, 2012. He advised that Carmel Olson had agreed to continue as Chair of the council until the end of the year. Councillor McCrae noted that in an effort to further the development of strategic initiatives for aboriginal youth, the Council would be requesting a presentation from the Manitoba Centre for Health Policy in the near future.

McCrae-Roberts

702 That the verbal report of the Brandon Urban Aboriginal Peoples' Council of July 9, 2012 be received. CARRIED.

ENQUIRIES:

(276) FEDERATION OF CANADIAN MUNICIPALITIES (FCM) TARGET 2014 INITIATIVE

Councillor Rice referred to the planned discontinuation of the transfer of gas tax revenue from the Federal Government to municipalities in 2014. He noted that the Federation of Canadian Municipalities (FCM) was currently working on a replacement program and enquired if information could be sought from FCM regarding the City of Brandon's participation in same.

Her Worship the Mayor agreed to take this matter under advisement.

(277) DERELICT PROPERTY - CORNER OF 7TH STREET AND VAN HORNE AVENUE

Councillor Rice referred to a derelict property located at the northwest corner of 7th Street and Van Horne Avenue and enquired if this issue could be addressed as soon as possible.

At the request of Her Worship the Mayor, the City Manager responded that By-law Enforcement Officers would be dispatched to that location Tuesday, July 10, 2012 and agreed to provide the results of their investigation as soon as possible.

(278) COMPLAINTS RE: EMERGENCY SIRENS

Councillor Harwood advised that he had received a complaint from a ward resident regarding the emergency sirens causing issues with his hearing aids and enquired if any other complaints had been received.

At the request of Her Worship the Mayor, the City Manager responded that his office had not received any such complaints but agreed to contact Brian Kayes, Director of Emergency Management, for a response.

(279) WATERING OF FLOWERS AFTER RECENT RAINFALL

Councillor Berry advised that he had received a phone call from a ward resident enquiring why City staff had been observed watering flowers after recent rainfalls, as the caller felt that this was a waste of resources. He requested an update as to why certain regularly scheduled tasks were completed regardless of weather conditions.

At the request of Her Worship the Mayor, the City Manager responded that adhering to set schedules allowed staff to complete tasks effectively and efficiently. He added that while weather conditions caused the rescheduling of certain tasks, watering of the flowers was a necessity regardless of rainfall, due to the location of the baskets.

(280) TRENDS IN CRIME STATISTICS

Councillor Isleifson requested an update on the trends in the crime statistics for the City of Brandon.

At the request of Her Worship the Mayor, the City Manager responded that a report on same would be provided by the Chief of Police at an upcoming City Council meeting.

(281) PLANNED WALKING PATHS ON LYNDALE DRIVE AND CURRIE BOULEVARD

Councillor Montague requested an update on the status of the planned walking paths for Lyndale Drive and Currie Boulevard.

At the request of Her Worship the Mayor, the City Manager responded that a sidewalk was planned for both Lyndale Drive and Currie Boulevard and walking paths for both could be considered in future budget deliberations.

(282) UPDATE ON LEVEL OF ASSINIBOINE RIVER

Councillor Fawcett requested an update on the level of the Assiniboine River.

At the request of Her Worship the Mayor, the City Manager responded that although water was over the banks in several recreation areas within the City of Brandon, the river levels remained below the flood stage of 1172 feet above sea level as set by the Province of Manitoba.

He added that the Operational Services Department continued to monitor the conditions along the north side of the river, inclusive of the outflow and manhole at Kasiurak Bay and the outflow and ditch at Patterson Crescent, and was prepared to take action if necessary. The City Manager advised that the river level was expected to go up and down all season dependent on rainfall, and that at current levels the river was 13 feet below the peak level in 2011.

(283) SAFETY OF RECREATION FACILITIES

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Councillor Chaboyer referred to recent news reports regarding a young girl having been killed as a result of a soccer goal post falling on her in another city and requested a report on the safety inspections of all recreation facilities in the City of Brandon.

Her Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

GRAND OPENING OF BRANDON POLICE SERVICES BUILDING

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Councillor Rice announced that a series of guided public tours of the new Brandon Police Service Building at the corner of 10th Street and Victoria Avenue were scheduled to take place from July 11 to 19, 2012 culminating with the building's grand opening for invited guests to be held July 20, 2012 at 10:00 a.m.

SOUTH CENTRE WARD MEETING - AUGUST 1, 2012

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Councillor Rice announced that a South Centre ward meeting would be held August 1, 2012 at 7:00 p.m. in the boardroom of the new Brandon Police Services Building at the corner of 10th Street and Victoria Avenue and hosted by the Chief of Police, Keith Atkinson.

GLOBAL MARKET AND MULTI-CULTURAL FESTIVAL

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Her Worship Mayor Decter Hirst congratulated community members involved with the grand opening of the new Global Market located in the 1200 Block of Rosser Avenue as well as those involved with the successful 3rd Annual Multi-Cultural Festival held over the weekend in downtown Brandon.

GRAND OPENING OF THE SOLUTIONS TO OVERCOME POVERTY PERMANENTLY (STEPP) HOUSE

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Her Worship Mayor Decter Hirst congratulated the partners involved with the grand opening of the first STEPP house located on Rosser Avenue East in the City of Brandon and noted that this was an innovative model which allowed for stable funding to be put towards affordable housing.

HABITAT FOR HUMANITY AND THE MASSEY BUILDING PROJECT

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Her Worship Mayor Decter Hirst announced that she had spoken with the Head Office of Habitat for Humanity in Toronto as well as representatives from the Planning Department regarding the effect of the closure of the Habitat for Humanity Office in Brandon on the Massey Building Project and would be meeting with the affected families in the near future to discuss the issue further.

PASSING OF DEBBIE ARSENAULT

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Councillor Isleifson stated that he was sad to announce the passing of Debbie Arsenault, long standing Executive Director of the Brandon and District United Way on Monday, July 9, 2012. Her Worship the Mayor extended condolences to Ms. Arsenault's family and friends on behalf of City Council.

GENERAL BUSINESS:

(A) QUARTERLY COUNCIL UPDATE

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The City Manager provided a power point presentation to City Council on the Roadmap for Growth, the Human Resources Strategy, Performance Management, and the 2013 Budget Process.

(B) FINANCIAL SUPPORT - KEYSTONE CENTRE CAPITAL PLAN

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Considered was a report from Councillor G. Rice dated July 9, 2012 with respect to the above submitted in accordance with his notice of motion given at the regular meeting of City Council held June 25, 2012.

Rice-Berry

703 That the Province of Manitoba, the Provincial Exhibition of Manitoba and the Keystone Centre be advised that the Council of the City of Brandon recognizes the urgency and importance of the improvements outlined in the Centre's Capital Plan and would encourage the Province of Manitoba to join the City of Brandon in identifying means by which financial support can be provided to the Keystone Centre in this regard. CARRIED.

(C) TENDER - CONTRACT C PAVING WORKS

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Councillor Rice declared a conflict of interest due to his employment in the construction industry and left the Council Chamber prior to any further discussion.

Submitted for consideration was a report from the Acting General Manager of Development Services dated June 29, 2012 with respect to the above.

Fawcett-McCrae

704 That the low bid of Zenith Paving Limited to carry out the Contract C Paving Works as per tender and specifications at cost of \$788,889.70 (including GST) be accepted. CARRIED.

Following the vote on the above motion, Councillor Rice re-entered the Council Chamber.

(D) EXPANSION OF RETAIL SHOPPING HOURS ON SUNDAYS

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City Council considered a report from the Deputy City Clerk dated July 6, 2012 with respect to the above.

Montague-Roberts

705 That, in accordance with recent changes to The Retail Business Holiday Closing Act, retail shopping hours on Sundays be expanded in the City of Brandon;

and further, that By-law No. 7030 to amend Sunday Shopping By-law No. 6344 with respect to expanding retail shopping hours on Sundays and certain holidays be referred to the Order of By-laws for first reading. CARRIED.

BY-LAWS:

NO. 7029 TO OPEN AN EAST/WEST LANE LOCATED NORTH OF MCDONALD AVENUE BETWEEN 21ST AND 26TH STREETS NORTH

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It was noted that this by-law had received first reading at the June 25, 2012 meeting of City Council.

706 Harwood-McCrae  
That By-law No. 7029 to open and east/west lane north of McDonald Avenue between 21st and 26th Streets North be read a second time. CARRIED.

707 Harwood-McCrae  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7029 third reading.

<u>FOR</u>	<u>AGAINST</u>
Her Worship Mayor Decter Hirst	Nil
Councillor Berry	
Councillor Blight	
Councillor Chaboyer	
Councillor Fawcett	
Councillor Harwood	
Councillor Isleifson	
Councillor McCrae	
Councillor Montague	
Councillor Rice	
Councillor Roberts	

NO. 7030 TO AMEND SUNDAY SHOPPING BY-LAW NO. 6344 TO PERMIT EXPANDED RETAIL SHOPPING HOURS ON SUNDAYS AND CERTAIN HOLIDAYS

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Submitted for consideration was a report from the Deputy City Clerk dated July 6, 2012 with respect to the above.

708 Montague-Roberts  
That By-law No. 7030 to amend Sunday Shopping By-law No. 6344 to permit expanded retail shopping hours on Sundays and certain holidays be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer  
That the meeting do now adjourn (9:36 p.m.)

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MAYOR

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CITY CLERK