

SPECIAL COUNCIL MEETING

MONDAY, APRIL 6, 2020 AT 7:00 PM

COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING

AGENDA

RECOMMENDATIONS

Please note that all recommendations contained in this agenda have been put forward by members of City Council or the Administration for City Council's consideration and debate.

1. Roll Call

2. Reading of the Call

3. Presentations

(A) BRIAN KAYES, DIRECTOR OF RISK & EMERGENCY MANAGEMENT – COVID 19 UPDATE

4. Committee Reports

(A) AUDIT & FINANCE COMMITTEE APRIL 3, 2020

That the report of the Audit and Finance Committee dated April 3, 2020 be received.

That the recommendations of the Audit & Finance Committee, from their meeting held March 30, 2020 to deal with property tax deferrals for the 2020 tax year, be adopted by Council as a whole;

and that the Finance Department be authorized to implement said recommendations.

- [Audit and Finance Committee Report - March 30, 2020.pdf](#)

5. General Business

(A) AMENDMENT TO 2020 FEE SCHEDULE

WHEREAS as a result of the COVID-19 crisis, it is City Council's desire to provide financial relief to the residents of Brandon on a temporary basis;

BE IT RESOLVED that the \$20.00 fee for 'Payments Not Honored By a Financial Institution', as noted on page 31 of Schedule "A", By-Law No. 7260 be suspended effective April 7, 2020 until December 31, 2020;

and further, that page 31 of Schedule "A", By-Law No. 7260 be replaced with the attached amended page noting this fee suspension.

- [Amendment to 2020 Fee Schedule.pdf](#)

(B) AMENDMENT TO TAX INSTALMENT PLAN

WHEREAS as a result of the COVID-19 crisis, it is City Council's desire to provide financial relief to the residents of Brandon on a temporary basis;

BE IT RESOLVED that the Tax Installment Program be amended to allow for flexibility with respect to required deposit amounts and monthly payment amounts, while ensuring that the current annual property tax amount is paid in full by December 31, 2020;

and further, that the application deadline be extended to July 15, 2020;

and further, that the proper officers be authorized to do all things necessary to implement the intent of the foregoing.

- [Amendments to Property Tax Installment Plan.pdf](#)

(C) DEFERRAL OF IMPOSITION OF TAX PENALTIES

WHEREAS as a result of the COVID-19 crisis, it is City Council's desire to provide financial relief to the residents of Brandon on a temporary basis;

BE IT RESOLVED THAT a penalty of one and one-quarter percent (1¼ %) per month be imposed and added to all current year's taxes (2020) remaining due and unpaid, as of October 1, 2020.

- [Deferral of Imposition of Tax Penalties.pdf](#)

(D) AMENDMENT TO APRIL 20, 2020 CITY COUNCIL MEETING START TIME

That pursuant to Procedure By-law No. 6634, the regular meeting of City Council scheduled for Monday, April 20, 2020 be held at 6:00 p.m.

- [Amendment to Council Meeting Start Time.pdf](#)

6. Adjournment

Original Signed By
H. Ewasiuk

H. Ewasiuk
City Clerk