

BY-LAW NO. 7260

BEING A BY-LAW of The City of Brandon to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon.

WHEREAS in accordance with Section 232 (2)(d) of The Municipal Act, S.M. 1996, Cap.58, C.M225 a municipality may, in a by-law, establish fees or other charges for services, activities or things provided or done by the municipality;

AND WHEREAS it is deemed necessary and expedient to establish a new schedule of fees for the services and activities provided by the City of Brandon;

NOW THEREFORE the Council of the City of Brandon, duly assembled, enacts as follows:

1. Schedule "A" attached hereto shall and is the current schedule of fees for services and activities provided by the City of Brandon.
2. The rates set out in Schedule "A" shall come into effect January 1st, 2020, unless otherwise stated. Such rates may be decreased proportionate to the service or activity provided and the corresponding annual rate.
3. Where there is a conflict between a fee or deposit set out in Schedule "A" hereto and a fee or deposit set out in another by-law of the City, the fee or deposit set out in Schedule "A" hereto shall supersede and be applicable.
4. This by-law shall come into full force and effect on the day following the date of passage.

DONE AND PASSED by the Council of The City of Brandon duly assembled this 2nd day of December A.D. 2019.

"R. Chrest"

MAYOR

"H. Ewasiuk"

CITY CLERK

Read a first time this 18th day of November A.D. 2019
Read a second time this 2nd day of December A.D. 2019
Read a third time this 2nd day of December A.D. 2019

I, Heather Coreen Ewasiuk, Clerk of the City of Brandon, DO HEREBY CERTIFY the above within to be a true and correct copy of By-law No.7260.

Original Signed By
H. Ewasiuk
H. Ewasiuk, City Clerk

CITY OF BRANDON

BY-LAW NO. 7260

ANNUAL SCHEDULE OF FEES

SCHEDULE "A"

2020

**CITY OF BRANDON
BY-LAW NO. 7260 ANNUAL SCHEDULE OF FEES - 2020
SCHEDULE "A"
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ALL FEES ARE SUBJECT TO APPLICABLE TAXES UNLESS OTHERWISE STATED

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**CITY OF BRANDON
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 SCHEDULE "A"
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**CITY OF BRANDON
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ALL FEES ARE SUBJECT TO APPLICABLE TAXES UNLESS OTHERWISE STATED

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**CITY OF BRANDON
SANITATION**

	2019	2020
COMMERCIAL TIPPING FEES		
(A) WRARS (Waste Reduction & Recycling Support) - Environmental Surcharge Commercial/Residential refuse per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	10.00	10.00
(B) Closure/Post Closure Levy per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	4.00	4.00
(C) Commercial refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	75.00	75.00
(D) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	150.00	150.00
(E) Manure per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	27.00	27.50
(F) Industrial fill material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	3.35	10.00
(G) Industrial fill material per tonne, calculated to the nearest kg >1/2 tonne (not subject to WRARS & Closure/Post Closure Levy)		75.00
(H) Freon Depleting Devices (Commercial) Fridge, Freezer, Dehumidifier (Per unit)	45.50	50.00
(I) Contamination of areas at landfill site cleaning fee (flat rate)	102.00	104.00
(J) Commercial organic material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	26.50	27.00
(K) Commercial organic material with contamination >5% by volume of load calculated to the nearest kg (minimum charge 1/2 tonne)	76.50	78.00
(L) Sludge per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) - subject to WRARS & Closure/Post Closure Levy	9.65	9.85
(M) Commercial Wood or Tree Waste per tonne, calculated to the nearest kg per load (minimum charge 1/2 tonne)		30.00
NON-RESIDENT TIPPING FEES		
(A) Refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	86.00	86.00
(B) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	172.00	172.00
(C) Freon Depleting Devices Fridge, Freezer, Dehumidifier (Per unit)		50.00
(D) Entrance Fee - Non-Resident Customers entering landfill (flat fee)		10.00
RESIDENTIAL TIPPING FEES PER LOAD AND OTHER APPLICABLE FEES		
(A) Refuse/Entrance Fees		
Up to 250 kilograms	5.00	5.00
Greater than 250 kilograms (Subject to Commercial Tipping Fees, items A, B & C above)		
<500 kilograms	N/C	N/A
500 - 599 kilograms	6.60	N/A
600 - 699 kilograms	13.20	N/A
700 - 799 kilograms	19.80	N/A
800 - 899 kilograms	26.40	N/A
900 - 999 kilograms	33.00	N/A
>1000 kilograms (Subject to Commercial Tipping Fees, items C & D above)		N/A
(B) Bin exchange fee (per cart)	25.20	25.20
(C) Missed pick-ups per cart (residential)	31.90	32.00
(D) Freon Depleting Devices Fridge, Freezer, Dehumidifier (Per unit)		10.00

**CITY OF BRANDON
SANITATION**

	2019	2020
MATERIAL RECYCLING FACILITY COMMERCIAL FEES		
Per tonne calculated to the nearest kilogram		
(A) Cardboard (No Contamination)	50.00	50.00
Cardboard (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Cardboard (Contamination > 15% Recyclables)	75.00	75.00
Cardboard (Contamination > 15% Recyclables) (Material brought in from outside of City limits)	125.00	125.00
Cardboard (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(B) Mixed Recycling (No Contamination)	75.00	75.00
Mixed Recycling (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Mixed Recycling (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(C) Shredded Paper (No Contamination)	75.00	75.00
Shredded Paper (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Shredded Paper (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(D) Unloading fee for material entering MRF per tonne, includes labour and equipment	31.50	31.50
(E) Handling fee for material entering MRF, per staff/hour or portion thereof (minimum charge 1 hour)	27.50	27.50
PERMIT FOR DISPOSAL OF HAZARDOUS WASTE OR CONTAMINATED SOIL		
(A) Daily permit fee for refuse generated within City limits	223.00	227.50
(B) Daily permit fee for refuse generated outside of City limits	298.00	304.00
(C) Contaminated soil disposal per tonne to the nearest kilogram	42.50	43.35
(D) Hazardous Waste disposal per tonne to the nearest kilogram (Asbestos)	69.50	75.00
SOLID WASTE CONTAINERS (Applicable to new housing construction and replacements)		
(A) Single Family Dwelling (Includes Condominiums & Mobile Homes)		
Refuse, Recycling or Green Cart Replacement (per unit)	156.00	159.00
Refuse and Recycling (Container Package)	312.00	318.00
(B) Multiple Family Dwelling		
Up to 3 dwelling units - 1 Refuse & 1 Recycling (container package)	312.00	318.00
4 - 6 units - 2 Refuse & 2 Recycling (container package)	624.00	636.00
SOLID WASTE CONTAINER RENTALS		
*** Items (B) & (C) Not applicable to Not-For-Profit Community Organizations		
(A) Refundable Deposit (providing containers returned in same condition)		
Up to 10 Containers	50.00	50.00
11 - 20 Containers	100.00	100.00
21 or more Containers (Per Container)	5.00	5.00
(B) Container Rental for Special Events (Delivery to & Pick up from site/Per container)	10.00	10.00
(C) Pick up and disposal of collected refuse (Per pick up/Per container)	10.00	10.00
(D) Replacement of Container if Damaged or Not Returned (each)	156.00	159.00

**CITY OF BRANDON
SANITATION**

	2019	2020
BULK ITEM PICKUP FEES (Within City Limits)		
Per pick up (stickered items)	10.75	15.00
Freon Depleting Devices Fridge, Freezer, Dehumidifier (Per unit)		25.00
COMMERCIAL REFUSE COLLECTION FEES		
Per pick up / per container	10.20	10.40
SCALE OUT OF SERVICE - FLAT FEE		
Commercial Refuse		
Per 1/2 Ton Truck		44.50
Per Three Ton Truck		133.50
Per Roll Off Truck		225.00
Per Packer (25 yards)		300.00
Per Packer (40 yards)		400.00
Commercial Recycling		
Per 1/2 Ton Truck		15.00
Per Three Ton Truck		44.50
Per Roll Off Truck		75.00
Per Packer (25 yards)		100.00
Per Packer (40 yards)		150.00
MISCELLANEOUS		
Soil Amendment per tonne calculated to the nearest kg	23.50	26.00
Wood Chips per tonne, calculated to the nearest kg	23.50	26.00
Loading fee of materials at landfill per hour, includes labour and equipment	31.50	60.00
Scaling Vehicles	40.00	50.00
Document Reproduction - Per Item	5.00	5.00
Services Administration Fee - Includes but not limited to Vehicle Inspections	30.00	30.00
Site Preparation for special waste requests		60.00

**CITY OF BRANDON
PUBLIC WORKS**

	2019	2020
SERVICE / EQUIPMENT CHARGES - Regular Hours		
One Hour Minimum (per hour or portion thereof)		
Large TV Unit	310.00	316.00
Small TV Unit - Homeowners & Contractors	260.00	265.00
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	235.00	240.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	185.00	189.00
Thawing Water Services with Hot Water Machine	185.00	189.00
Thawing Water Services with Electrical Resistance	370.00	377.00
Soft Expose Utility Lines	275.00	280.00
Trace Sewer / Water Services	125.00	127.00
Hydrant Repairs (plus parts)/Operation of Hydrant for Flow Testing	215.00	219.00
Two Hour Minimum (per hour or portion thereof)		
Large Tapping Machine	605.00	617.00
Small Tapping Machine	215.00	219.00
SERVICE / EQUIPMENT CHARGES - After hours/weekend/holiday call out		
Three Hour Minimum		
Time in excess of three hour minimum - See Item (A) above		
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	1,060.00	1,081.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	835.00	851.00
Thawing Water Services with Hot Water Machine	835.00	852.00
Thawing Water Services with Electrical Resistance	1,110.00	1,132.00
Soft Expose Utility Lines	825.00	841.00
Trace Sewer / Water Services	375.00	382.00
Hydrant Repairs (plus parts)/Operation of Hydrant for Flow Testing	645.00	658.00
Large Tapping Machine	1,360.00	1,387.00
OTHER CHARGES		
Temporary Hydrant Meter Box Lost Keys	40.00	41.00
Repairs to Damaged Infrastructure (per hour) Plus Materials	606.00	618.00
Hydrant Inspection Fee	150.00	153.00
Turning On & Off of Water Main (Regular Hours)	465.00	200.00
Turning On & Off of Water Main (After hours/weekend/holiday call out)	930.00	450.00
SERVICE / EQUIPMENT CHARGES (Includes Operator)		
During Regular Working Hours - Per hour or portion thereof - 1 hour minimum		
High Hoe and Low Bed	250.00	255.00
During Regular Working Hours - Per hour or portion thereof - 2 hour minimum		
Street Sweeper - 3 or 4 Wheel Sweeper	275.00	280.00
Trackless Unit / Attachments	175.00	178.00
Hook Truck with various attachments	95.00	97.00
Tandem Truck	105.00	107.00
Loader	120.00	122.00
After hours/weekend/holiday call out - Per hour or portion thereof - 3 hour minimum		
Street Sweeper - 3 or 4 Wheel Sweeper	620.00	560.00
Trackless Unit / Attachments	395.00	356.00
Hook Truck with various attachments	215.00	194.00
Tandem Truck	235.00	214.00
Loader	270.00	244.00
High Hoe and Low Bed	1,125.00	510.00

**CITY OF BRANDON
PUBLIC WORKS**

	2019	2020
SPECIAL EVENTS		
PERMIT FEE - See Legislative Services By-Law Section		
STREET BARRICADES & SIGNS		
Refundable Deposit (Providing material returned in same condition)	250.00	250.00
Replacement if damaged or not returned (each)		
30 x 30 A-Frame Sign	150.00	150.00
16 x 24 No Parking Sign	125.00	125.00
Barricades	100.00	100.00
Traffic Cone	11.00	11.00
Delineator Pole	39.00	39.00
DELIVERY & SET-UP OF BARRICADES & SIGNS		
*** Not applicable to Not-For-Profit Community Organizations		
During Normal Working Hours - Minimum 1 Hour (or portion thereof)		
Labour (2 staff - per hour)	78.00	80.00
Truck (per hour)	35.00	35.00
After Hours - Minimum 1 Hour (or portion thereof)		
Labour (2 staff - per hour)	117.00	120.00
Truck (per hour)	35.00	35.00
Weekends - Minimum 3 Hours (or portion thereof)		
Labour (2 staff - per hour)	351.00	480.00
Truck (per hour)	35.00	35.00
STREET SIGNAGE (SIGN ONLY)		
Stop Sign		105.00
Speed Limit Sign		105.00
Yield Sign		68.00
No Parking Sign		40.00
Loading Sign		46.00
Street Blades		
18" Plate		43.00
24" Plate		50.00
30" Plate		57.00
STREET SIGNAGE (SIGN & INSTALLATION)		
Stop Sign		290.00
Speed Limit Sign		290.00
Yield Sign		250.00
No Parking Sign		225.00
Loading Sign		230.00
Street Blades		
18" Plate		225.00
24" Plate		235.00
30" Plate		240.00

**CITY OF BRANDON
PUBLIC WORKS**

2019 2020

PARKING

Meter function check (only charged if meter is found to be in good working order)	43.00	44.00
Basic application fee for meter head cover	17.00	18.00
Meter head cover rental for each day or part thereof, per space, except Sunday	5.00	6.00
Meter head cover if not returned (each)	42.00	43.00
Meter head removal	70.00	71.00
Meter head reinstallation	70.00	71.00
Meter head and stand removal	135.00	138.00
Meter head and stand reinstallation	430.00	438.00

**CITY OF BRANDON
REC CENTRE**

WHEAT CITY GOLF COURSE	2019	2020
GREEN FEES		
Adult (29 yrs +) 18 Holes		37.00
Adult (29 yrs +) 9 Holes		28.00
Adult (26 yrs +) 18 Holes	37.00	N/A
Adult (26 yrs +) 9 Holes	28.00	N/A
CAA Membership 18 Holes ONLY	31.00	31.00
Youth (18 - 28 yrs) 18 Holes		27.00
Youth (18 - 28 yrs) 9 Holes		21.00
Youth (18 - 25 yrs) 18 Holes	27.00	N/A
Youth (18 - 25 yrs) 9 Holes	21.00	N/A
Junior (13 -17 yrs) 18 Holes	21.00	21.00
Junior (13 -17 yrs) 9 Holes	15.00	15.00
Kids (12 & Under) with paying adult	Free	Free
Twilight (After 5:00 pm, June/July - After 6:00 pm)	26.00	26.00
Spring Special 18 Holes (1st 3 Weeks of Opening, No later than June 1st)	26.00	26.00
SEASON PASS (Golf Canada Membership Included)		
Adult (29 +)	920.00	925.00
Early Bird Adult Season Pass (Prior to March 31)		850.00
Couples Season Pass	1,750.00	1,750.00
Youth (18 - 28 yrs) Proof of Age Required	440.00	440.00
Junior (13 - 17 yrs)	275.00	275.00
PUNCH CARDS		
Adult (29 yrs+) Pay for 10 rounds, 11th Free		370.00
Adult (26 yrs+) Pay for 10 rounds, 11th Free	370.00	N/A
POWER CART RENTALS		
Rental (18 Holes)	36.00	36.00
Rental Half Cart (18 Holes)	18.00	18.00
Rental (9 Holes)	26.00	26.00
Rental Half Cart (9 Holes)	13.00	13.00
Season Cart Rental	875.00	950.00
Season Half Cart Rental	437.50	475.00
POWER CART STORAGE FEES (Includes Trail Fees)		
Power Cart Storage - Non-Season Pass Holder	410.00	410.00
Power Cart Storage - Season Pass Holder	360.00	360.00
TRAIL FEES		
Daily (18 Holes)	11.50	11.50
Yearly	165.00	165.00
CLUB RENTALS		
18 Holes	21.00	21.00
9 Holes	16.00	16.00
TENNIS COURTS (All rates taxes included)		
Daily Rate	8.25	8.25
Youth (under 28 yrs) Season Pass		70.00
Youth (under 25 yrs) Season Pass	70.00	N/A
Adult Season Pass	135.00	135.00
Family Season Pass (2 Adult / 2 Youth living at same residence)	340.00	340.00

**CITY OF BRANDON
PARKS AND RECREATION SERVICES**

2019

2020

All new Parks & Recreation Services programs and service fees shall be set in accordance with the Parks & Recreation Pricing Policy

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2019	2020
SPORTSPLEX POOL		
HOURLY		
Lifeguard/Instructor	23.25	24.00
Whole pool	185.75	191.25
Half pool	128.75	132.50
Quarter pool	84.50	87.00
Local Minor Sport Organizations 1/2 pool (effective January 1)	103.00	106.00
Local Minor Sport Organizations whole pool (effective January 1)	148.75	153.25
Single lane (when booked in conjunction with 1/4 or 1/2 pool)	31.00	32.00
Waterslide rate	46.25	47.75
Inflatable	46.25	47.75
PUBLIC SWIM		
Adult (18 - 54 yrs) single	7.75	8.00
Adult (18 - 54 yrs) 10 swim card	62.00	64.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	6.75	7.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 swim card	54.00	56.00
Child (2 - 12 yrs) single	5.75	6.00
Child (2 - 12 yrs) 10 swim card	46.00	48.00
Family (up to 2 adults & up to 5 children &/or youth) single	20.00	20.50
Family (up to 2 adults & up to 5 children &/or youth) 10 swim card	160.00	164.00
Promotional Swim - All ages	3.00	3.00
AQUAFIT		
All Ages	9.75	10.00
Adult (18 - 54 yrs) 10 Aquafit Card	78.25	80.00
Adult (18 - 54 yrs) 20 Aquafit Card	146.75	150.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 Aquafit Card	66.00	70.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 20 Aquafit Card	125.00	130.00
SWIM LESSONS (per class)		
30 Minute Swim Lesson - Red Cross (per lesson)	7.75	8.00
45 Minute Swim Lesson - Red Cross (per lesson)	8.50	8.75
60 Minute Swim Lesson - Red Cross (per lesson)	9.75	10.00
30 Minute Private Swim Lesson		31.50
Additional sibling - 30 minute Semi Private Swim Lesson		10.00
COURSES (per person)		
Water Safety Instructor	422.25	422.25
Water Safety Instructor Re-Certification	140.75	145.00
Red Cross Assistant Lifeguard	202.00	202.00
Red Cross Lifeguard	329.50	339.50
Red Cross Lifeguard Transfer	65.00	103.00
Red Cross Babysitter's Course	59.25	61.00
Red Cross Emergency First Aid	95.25	N/A
Red Cross Emergency First Aid - Blended	77.25	N/A
Red Cross Standard First Aid	157.50	N/A
Red Cross Standard First Aid - Blended	111.75	N/A
Stay Safe!	43.25	44.50
Red Cross Assistant Lifeguard Transfer		100.00
Red Cross Lifeguard Recertification		100.00

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2019	2020
SPORTSPLEX ARENA		
HOURLY ICE RENTAL RATES (includes 10 minutes flood time)		
Arena rental	238.50	245.00
Local Minor Sports Organizations	191.25	197.00
PUBLIC SKATE		
Adult (18 - 54 yrs) single	7.75	8.00
Adult (18 - 54 yrs) 10 punch card	62.00	64.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	6.75	7.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 punch card	54.00	56.00
Child (2 - 12 yrs) single	5.75	6.00
Child (2 - 12 yrs) 10 punch card	46.00	48.00
Family (up to 2 adults & up to 5 children &/or youth) single	20.00	20.50
Family (up to 2 adults & up to 5 children &/or youth) 10 pass card	160.00	164.00
Promotional Skate - All ages	3.00	3.00
LEARN TO SKATE LESSONS		
All Ages (per 45 minute lesson)	10.00	10.25
OTHER		
Locker Rental	0.25	0.25
Facility Storage Rental	67.25	69.25
Dressing Room # 7	335.50	345.50
SPORTSPLEX RACQUETBALL		
COURT FEES		
Adult (18 - 54 yrs) single	7.75	8.00
Adult (18 - 54 yrs) 10 game card	62.00	64.00
Youth (13 - 17 yrs) single	6.75	7.00
Youth (13 - 17 yrs) 10 game card	54.00	56.00
Child (2 - 12 yrs) single	5.75	6.00
Child (2 - 12 yrs) 10 game card	46.00	48.00
Family single	20.00	20.50
Family 10 game card	160.00	164.00
Court rental	19.00	19.50
Local Minor Sport Organization	16.25	16.75
SPORTSPLEX WALLEYBALL		
COURT FEES		
Per 45 minute booking	43.75	45.00
ADDITIONAL PROGRAMMING		
Camp - Daily	38.75	40.00
Camp - Weekly	162.75	167.75

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2019	2020
MEMBERSHIP RATES (Includes swim, skate, racquetball - excludes programs)		
MONTHLY		
Adult (18 - 54 yrs)	74.25	76.50
Youth (13 - 17 yrs)/Senior (55 yrs+)	64.50	66.50
Child (2 - 12 yrs)	54.50	56.25
Family	192.75	198.50
SIX MONTH		
Adult (18 - 54 yrs)	250.25	257.75
Youth (13 - 17 yrs)/Senior (55 yrs+)	195.50	201.50
Child (2 - 12 yrs)	164.00	169.00
Family	415.00	427.50
TWELVE MONTH		
Adult (18 - 54 yrs)	470.25	484.50
Youth (13 - 17 yrs)/Senior (55 yrs+)	343.75	354.00
Child (2 - 12 yrs)	298.50	307.50
Family	754.00	776.50
Replacement Membership Card	3.00	3.00
DRY FLOOR RENTALS		
Multipurpose Room/Racquetball Viewing Area - Hourly	27.25	28.00
Multipurpose Room/Racquetball Viewing Area - Daily	127.00	131.00
Meeting Room - Hourly	34.00	35.00
Meeting Room - Daily	148.75	153.25
Beverage Service (non alcoholic)/person	6.25	N/A
Racquetball Court - Non Racquetball use, per hour or part thereof	27.25	28.00
TRACK		
Facility Rental		
In City Groups - hourly	48.25	49.75
In City Groups - daily	507.00	522.25
Out of City Groups - hourly	92.00	94.75
Out of City Groups - daily	653.50	673.25
Provincial/National Track Meets per Event - maximum 2 days	2,103.50	2,166.75
Equipment Rental (per booking)	43.75	45.00
Equipment Rental (per month)	63.50	65.50
MISCELLANEOUS		
Administration Fee - Withdrawal from program without re-registration	15.00	15.00

**CITY OF BRANDON
CEMETERY**

BRANDON MUNICIPAL CEMETERY (includes GST)	2019	2020
PLOTS		
Regular section	1,915.00	1,975.00
Lawn section	1,500.00	1,500.00
Children's section	450.00	460.00
Cremation section	900.00	930.00
Columbarium niche	3,675.00	3,785.00
Veteran Plot - Traditional	1,440.00	1,485.00
Veteran Plot - Cremation	675.00	695.00
Section 29 - Block H - Cremation Plot/Upright Stone (capacity 4 urns)	1,800.00	1,800.00
INTERMENT		
Casket	1,175.00	1,210.00
Child	350.00	360.00
Cremation	525.00	540.00
Multiple Service (Cremation at time of casket interment or multiple urns at the same time in same location)	262.50	270.00
INTERMENT SURCHARGES		
Extra Depth	550.00	575.00
Saturday/Short notice surcharge		
Regular	850.00	875.00
Cremated remains	500.00	515.00
Child	330.00	340.00
Sunday/Statutory holiday surcharge		
Regular	1,300.00	1,340.00
Cremated remains	735.00	760.00
Child	550.00	565.00
After 4:00 pm interments (per half hour)	150.00	155.00
Pall Bearers (Two)	50.00	55.00
MISCELLANEOUS		
Disinterment - regular	1,650.00	1,700.00
Disinterment - cremated remains	550.00	575.00
Foundations		
Materials per cubic foot	40.00	41.00
Labour per foundation	120.00	125.00
Ribbon foundation	240.00	250.00
Handling of liners	110.00	115.00
Late Liner Delivery Surcharge	110.00	115.00
Express inscription service on columbarium granite	55.00	55.00
Additional inscription service	160.00	160.00
Ownership transfer administration fee	100.00	100.00
Deed Replacement	50.00	55.00
Urn Removal from columbarium by funeral home for additional interment	50.00	55.00

**CITY OF BRANDON
TRANSIT**

	2019	2020
SMART MEDIA		
Smart Card - Initial Purchase	3.25	3.25
One Time Use Sticker (agency use only)	1.50	1.50
TRANSIT		
ADULT (18 - 25 yrs)		
Cash Fare	1.50	1.50
Ticket Books (10 ride pass)	13.75	13.75
30 Day Pass	84.50	84.50
YOUTH (6 - 17 yrs) and SENIOR (60 yrs+)		
Cash Fare	1.25	1.25
Ticket Books (10 ride pass)	11.50	11.50
30 Day Pass	47.25	47.25
POST SECONDARY STUDENT		
30 Day Pass	51.00	51.00
HANDI-TRANSIT		
0 - 60 trips per month	4.00	4.00
TRANSIT CHARTER (In City)		
Regular - per hour or part thereof	185.00	185.00
Sunday/Holiday - per hour or part thereof	244.00	244.00
Not For Profit / Youth Programs / City Partnership Events	106.00	106.00
School/Day Care Group (1 adult - max 20 kids) Gr. K-12 - ONE WAY ***	20.00	20.00
*** During non-peak hours on regular routes only		

**CITY OF BRANDON
AIRPORT**

	2019	2020
AIRPORT LANDING FEES (per landing)		
Minimum	15.87	17.46
21,000 kg or less (per 1000 kg)	3.35	3.69
21,001 kg to 45,000 (per 1000 kg)	4.36	4.80
Over 45,000 kg (per 1000 kg)	5.11	5.62
 ANNUAL AIRPORT REGISTRATION FEE (includes GST)	 157.28	 162.00
 AIRPORT FUEL CONCESSION FEE		
Flat Annual Fee	4,895.59	5,043.00
 AIRCRAFT PARKING RATES (No service)		
Monthly	81.94	N/A
Annually	819.55	N/A
 TERMINAL CHARGES (Based on carrier capacity)		
0 - 15	23.11	23.80
16 - 25	35.31	36.37
26 - 45	61.19	63.03
46 - 60	88.36	91.00
61 - 89	141.40	145.64
90 - 125	197.11	203.02
126 - 150	231.09	238.02
151 - 200	319.44	329.02
 AIRPORT IMPROVEMENT FEE (Per passenger departure)	 10.70	 10.70
(Effective August 7 Annually)		
 MISCELLANEOUS		
Service / Equipment Charges - per hour or part thereof	92.91	95.70

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	2019	2020
Crossing Permit (plus damage deposit)	165.00	165.00
Driveway Permit	165.00	165.00
Lot Grading Permit	195.00	195.00
Lot Grading Deposit	1,500.00	2,000.00
Sewer and Water Excavation Permit	180.00	180.00
Re-inspection Fee	250.00	250.00
Water & Sewer Service Retention Deposit	5,000.00	5,000.00
Septic Waste Disposal (per cubic meter)	7.25	7.50
Trailer Dumping Station (annual permit)	125.00	125.00
Septic Dumping Swipe Card - Replacement	50.00	50.00
Commercial / Industrial Discharge Permit	100.00	100.00
Commercial / Industrial Discharge Loading Fees		
TKN (per kg)	3.73	3.42
Total P (per kg)	18.31	18.29
COD (per kg)	0.27	0.23
Flow (per cubic meter)	0.13	0.14
Administration Fee - Provincial ARPS (per permit) (Automated Routing & Permit System)	20.00	20.00
Plan Review	300.00	300.00

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	Standard	2019	2020
SAMPLE COLLECTION			
Soil sample collection, within 10km radius of Brandon City Limits		40.00 to 60.00	50.00
SOIL TESTING			
Sieve Analysis c/w Deleterious & Crush Count	ASTM D117/D136	145.00	160.00
Sieve Analysis	ASTM D117/D136	145.00	100.00
Hydrometer Analysis	ASTM D421/422		150.00
Atterberg Limits	ASTM D4318	145.00	145.00
Specific Gravity - Coarse Material	ASTM C127	145.00	80.00
Specific Gravity - Coarse & Fine Material	ASTM C128	160.00	170.00
Standard Proctor - Cohesive Material	ASTM D698	235.00	300.00
Standard Proctor - Granular w/ Oversize Stones	ASTM D698	235.00	300.00
Standard Proctor - Granular	ASTM D698	235.00	235.00
Organic Content Determination	ASTM D2974		30.00
ASPHALT TESTING			
Laboratory Hot Mix Asphalt Analysis (including Marshall Density, percentage asphalt cement, percentage	ASTM (multiple)	695.00	695.00
CONCRETE TESTING			
Concrete Slump Test and Air Entrainment Test	CSA	145.00	145.00
Concrete Slump Test and Air Entrainment Test with cylinder test samples collected, cast and cured, compressive testing by others		235.00	235.00
Concrete Compressive Strength Test	CSA		
Mortar Sample collection, cast and cured (set of 6)	CSA	40.00	40.00
Mortar Compressive Strength Test		180.00	N/A
		130.00	N/A
FIELD DENSITY TESTING			
Granular/Asphalt Field Density (Set of 3 Tests)	ASTM D2922/2950	170.00	170.00
Granular/Asphalt Field Density (Each Additional Test)	ASTM D2922/2950	35.00	35.00

**CITY OF BRANDON
PROPERTY**

	2019	2020
ADMINISTRATION FEES		
PROPERTY REVIEW REQUEST	150.00	150.00
RIGHT-OF-WAY CLOSURES	600.00	600.00
CLOSING OF PUBLIC RESERVE	600.00	600.00
LOCAL IMPROVEMENT PROGRAMS	300.00	300.00
PREPARING AGREEMENTS		
Development Agreements		
Less than 4 units / lots	425.00	450.00
4 or more units / lots	635.00	650.00
Miscellaneous Agreements		
Easement, Access, Service, Private Sewer/Water, etc.	400.00	400.00
Amendments / Assignments	250.00	275.00
ADDRESSING & STREET NAMING		
Addressing Changes or Requests (Per Unit)	150.00	150.00
Street Name Changes or Requests (Per Application)	1,000.00	1,000.00
Honorary Street Name Request (Per Application)		150.00
Honorary Street Sign Construction (Per Sign)		75.00
DOCUMENT PRODUCTION		
Property Registry		Cost plus 10%
Notice of Assessment Printout		10.00
SEASONAL VENDOR LAND RENTAL		
Price per square foot	0.25	N/A
ENCROACHMENT FEES		
Not applicable to qualified properties under the Downtown Brandon Encroachment Incentive Program		
Minimum (annual fee)	75.00	75.00
Maximum (annual fee)	600.00	600.00
PARKING LOTS		
Stall Rent Per Month	52.50	55.00
Parking Pass Deposit	25.00	25.00

**CITY OF BRANDON
BUILDING SAFETY**

	2019	2020
BUILDING PERMIT		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
	10% of the permit fee calculation based on construction value	10% of the permit fee calculation based on construction value
Permit Opening Fee Non-Residential (Non Refundable)		
Construction Value Under \$3,000 (Base Fee)	135.00	135.00
Construction Value \$3,000 - \$5,000,000		
Base Fee Plus	10.50/1000	11.00/1000
Construction Value - portion over \$5,000,000		
Base Fee Plus	6.00/1000	6.50/1000
Single Detached Dwelling & Duplex Dwelling (finished & unfinished)		
Base Fee Plus	0.33/sq. ft.	0.33/sq. ft.
Condo - per condo unit Base Fee Plus	11.00/1000	11.00/1000
Single Detached Dwelling - basement development	135.00	135.00
Detached Accessory Building	135.00	135.00
Mobile Home (Location)	135.00	135.00
Temporary Building	135.00	135.00
Occupancy Permit	135.00	135.00
Open Patio Deck	90.00	90.00
Swimming Pool/Hot Tub	75.00	75.00
In-ground Swimming Pool	135.00	135.00
Solid Fuel Burning Appliance	90.00	90.00
Sign Permits	135.00	135.00
Interim Occupancy Fee	150.00	150.00
Splitting of Permit - after the fact	200.00	270.00
Additional Dwelling Unit Fee	140.00	140.00
Occupancy Certificate	135.00	135.00
Heating/Ventilation System for Part 9 residential	135.00	135.00
Alteration/Reconfiguration of Heating/Ventilation System	135.00	135.00
Permit Renewal - Residential	\$135+\$10.50/\$1000 of outstanding cost of construction	\$135+\$11.00/\$1000 of outstanding cost of construction
PLUMBING PERMITS		
Minimum Plumbing Permit (1-3 fixtures)	69.00	69.00
Each Fixture above three fixtures	23.00	23.00
Grease, Oil or Grit Interceptor	70.00	70.00
Neutralizing and Dilution Tanks or Pit	70.00	70.00
Sewer/Water Installation	80.00	80.00
RTM/Mobile Home Hookup	80.00	80.00
Replacement of Existing Pipes (per fixture)	23.00	23.00
New Construction Sump Pit/Pump	23.00	23.00
New Construction Backwater Valve	23.00	23.00
All Other Sump Pump/Backwater Valve	130.00	130.00
Roof Drain, per roof drain	23.00	23.00
Floor Drain, per floor drain	23.00	23.00
Testable Backflow Prevention Device (with test cocks)		
First Device		69.00
Each additional device		23.00
Hose Bibbs, 1-3		23.00
Hose Bibbs, each above 3		8.00

**CITY OF BRANDON
BUILDING SAFETY**

	2019	2020
VACANT & DERELICT BUILDINGS BY-LAW		
Residential Boarded Building Permit	2,000.00	2,000.00
Commercial Boarded Building Permit		
Base Fee - First Year	2,000.00	2,000.00
Residential/Commercial Boarded Building Permit (Subsequent to First Year)		
Base Fee Plus Rate Per Additional Year	1,500.00	1,500.00
(ex - Year 3 = Base plus \$1,500 x 2 = \$5,000)		
(ex - Year 4 = Base plus \$1,500 x 3 = \$6,500)		
Vacant Building Inspection Fee (1st Year)	260.00	270.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Not Required	500.00	500.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Required	1,000.00	1,000.00
Remediation Coordination Services (per hour or part thereof)	90.00	90.00
Vacant & Derelict Building By-Law Order Issuance Fee - Residential	1,000.00	1,000.00
Vacant & Derelict Building By-Law Order Issuance Fee - Non Residential	1,000.00	1,000.00
DEMOLITION OR REMOVAL PERMITS		
Single Detached Dwelling & Duplex Dwelling	200.00	200.00
Accessory Buildings - no permit to rebuild	85.00	85.00
Accessory Buildings - in conjunction with permit to rebuild	55.00	55.00
All Other Residential, commercial, industrial, educational & institutional	400.00	400.00
Per Building Storey	135.00	135.00
Plus Per Sq. Ft of Building Footprint	0.06	0.06
MISCELLANEOUS		
Inspection Fees - Plumbing & Building		
Up to four (4) consecutive hours	285.00	300.00
Each Additional Hour (or part thereof)	90.00	90.00
Travel Expense	cost plus 10%	cost plus 10%
Additional Inspection or Re-inspection	135.00	135.00
Call Back	90.00	90.00
By-Law Order Issuance Fee		
Building Safety & Property Standards By-Law	1,000.00	1,000.00
Building By-Law	1,000.00	1,000.00
Stop Work Order Issuance Fee	1,000.00	1,000.00
Cease to Occupy Order	1,000.00	1,000.00
Change of Plans Requiring Additional Review - Residential	270.00	270.00
Change of Plans Requiring Additional Review - Non Residential	500.00	540.00
Permit Transfer or Assignment Fee	135.00	270.00
Copies of Inspection Reports and/or Plan Reviews		
Prior to Certificate of Occupancy	75.00	100.00
After Issuance of Certificate of Occupancy	50.00	75.00
Alternative Solutions Review		
One (1) Hour minimum charge	90.00	90.00
Each additional hour (or part thereof)	90.00	90.00
Project Inquiry Meeting Request - per project/property		
First Request	no charge	no charge
Second Request (Per hour or part thereof)	75.00	75.00
Third and Additional Request (Per hour or part thereof)	100.00	100.00
Confirmation of Closed Permit Letter	85.00	90.00

**CITY OF BRANDON
PLANNING**

	2019	2020
PLANNING FEES		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
Development Permit - Other	135.00	135.00
Development Permit - Home Based Business	135.00	135.00
Development Permit - Residential (2 - 4 units)		240.00
Development Permit - Residential (5 - 12 units)		450.00
Development Permit - Residential (13+ units)		900.00
Development Permit - Residential (two units)	240.00	N/A
Development Permit - Residential (three or more units)	450.00	N/A
Development Permit - Non Residential (additions)	240.00	N/A
Development Permit - Non Residential (new construction)	450.00	N/A
Development Permit - Non Residential		900.00
Development Permit - Renewal	50.00	N/A
Development Permit - Callback Inspection	90.00	N/A
Urban Design Review - Planning Commission	350.00	375.00
Subdivision Application	520.00	530.00
Subdivision Lot Fees/Bare Land Condominium Unit Fees		
Each new lot created or condominium bare-land unit created	300.00	300.00
Subdivision Extend Conditional Approval or Certificate of Approval	235.00	235.00
Subdivision Re-issuing a Certificate of Approval	235.00	235.00
Minor Variance Order	175.00	180.00
Minor Variance Order - Following Commencement	350.00	360.00
Variance Order - Prior to Commencement (Base Fee)	650.00	675.00
Variance Order - Following Commencement (Base Fee x 2)	1,300.00	1,350.00
Variance Order - Increasing the density or intensity of use	800.00	825.00
Multiple Variance With Request(s)		
Base Fee plus each additional request	100.00	125.00
Multiple contiguous parcels with same request-base fee plus each parcel	100.00	125.00
Variance Extension Fee	125.00	150.00
Conditional Use Order (Base Fee)	800.00	800.00
Conditional Use Order - Following Commencement (Base Fee x 2)	1,600.00	1,600.00
Conditional Use Multiple Request(s)		
Base Fee plus each additional request	200.00	225.00
Multiple contiguous parcels with same request-base fee plus each parcel	100.00	125.00
Conditional Use Extension Fee	125.00	150.00
Zoning Amendment Application ***	2,800.00	3,000.00
Secondary Plan (New Plan or Amendment to Existing Plan)***	2,000.00	2,000.00
Development Plan Amendment Application ***	4,500.00	5,000.00
Neighborhood Plan (New Plan or Amendment to Existing Plan)	2,000.00	2,000.00
Master Plan	800.00	1,000.00
Revised Submission required recirculation	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>
Advertising Deposit	1,200.00	1,200.00
Zoning Memoranda	90.00	90.00
Zoning Confirmation Letter	125.00	125.00
Outstanding Work Orders Letter	200.00	200.00
Certificate of Non-Conformity	135.00	135.00
Recirculation Fee Post Circulation ***	125.00	125.00
Development Agreement Amendment Application (Requiring Council Approval)***		800.00
Request for Special Meeting of Planning Commission	750.00	750.00
Temporary Sign	90.00	90.00
Radio Communications Facilities	1,251.00	1,276.00
Change of Plans Requiring Additional Review	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>

*** Advertising deposit is required in addition to fee

**CITY OF BRANDON
PLANNING**

	2019	2020
ADMINISTRATION FEES		
Electronic Reports	75.00	75.00
Photocopying Charge (Per Page) (black & white only)	0.50	0.50
Deposit on Plans	100.00	100.00
Search for Plans/Records - per record	55.00	55.00
Copying of Plans - paper copy	105.00	125.00
Scanning of Plans - electronic copy	85.00	105.00
Obtaining Certificate of Title - per title	Cost of title plus 10%	Cost of title plus 10%
Viewing of Survey	25.00	N/A
MISCELLANEOUS		
By-Law Order Issuance Fee		
Zoning By-Law	1,000.00	1,000.00
Development Permit Deposit (Base Fee)	5,000.00	5,000.00
Or 10% of value of outstanding work if greater than Base Fee		

**CITY OF BRANDON
DEVELOPMENT CHARGES**

	2019	2020
ESTABLISHED GROWTH AREA - PRIOR TO BUILDING PERMIT		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	433.00	442.96
Residential (per dwelling unit) - High Density	280.00	286.44
Non-residential (per sq. ft.)	0.25	0.26
Water Treatment		
Residential (per dwelling unit) - Low Density	339.00	346.80
Residential (per dwelling unit) - High Density	219.00	224.04
Non-residential (per sq. ft.)	0.19	0.19
EMERGING GROWTH AREA - PRIOR TO SUBDIVISION OR REZONING		
Network Infrastructure - Per Net Hectare (Residential & Non-Residential)		
Drainage	2,843.00	2,908.39
Transportation	20,060.00	20,521.38
Wastewater	30,943.00	31,654.69
Water	9,738.00	9,961.97
EMERGING GROWTH AREA - PRIOR TO BUILDING PERMIT		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	433.00	442.96
Residential (per dwelling unit) - High Density	280.00	286.44
Non-residential (per sq. ft.)	0.25	0.26
Water Treatment		
Residential (per dwelling unit) - Low Density	339.00	346.80
Residential (per dwelling unit) - High Density	219.00	224.04
Non-residential (per sq. ft.)	0.19	0.19
Network Infrastructure - Residential (per dwelling unit) - Low Density		
Drainage	120.00	122.76
Transportation	850.00	869.55
Wastewater	1,311.00	1,341.15
Water	413.00	422.50
Network Infrastructure - Residential (per dwelling unit) - High Density		
Drainage	78.00	79.79
Transportation	550.00	562.65
Wastewater	848.00	867.50
Water	267.00	273.14
Network Infrastructure - Non-residential (per sq. ft.)		
Drainage	0.07	0.07
Transportation	0.48	0.49
Wastewater	0.75	0.77
Water	0.23	0.24

**CITY OF BRANDON
POLICE**

	2019	2020
SERVICE FEES		
TRAINING		
Organized by Police Service - per day per participant	133.25	136.00
Phase B Recruit Training - per participate	5,950.00	6,100.00
REQUEST FOR CRIMINAL RECORDS OR PARDONS (finger print fee extra)		
General (20% discount for 10 or more in a batch request)	40.00	40.75
Not for Profit agencies	13.00	13.00
Additional Certified Copy of Record Check at time of Processing	12.00	12.25
POLICE REPORTS (20% discount for 10 or more in a batch request)	66.00	67.50
TRANSCRIPTS		
Per original page	17.50	17.75
Per page for additional copies	2.25	2.25
CD/DVD/Memory Stick-photos, video recordings - per hour or part thereof (1 hour minimum)	41.00	41.75
FINGERPRINTS (set of two Hardcopy or Electronic prints)	72.00	73.50
Per additional set of two prints	42.00	43.00
<i>NOTE: Brandon Police Service is responsible for collecting the RCMP levied finger printing fee of \$25.00 when applicable.</i>		
TRAFFIC ACCIDENT DIAGRAMS		
Drawing composition complete & available for immediate release	220.00	224.50
Drawing composition incomplete (See Special Duty rates below)		
INTERVIEW WITH ON DUTY POLICE SERVICE EMPLOYEE		
Minimum Charge - Up to two (2) Hours	147.00	150.00
Each Additional Hour (or part thereof)	74.00	75.00
INTERVIEW WITH CALLED OUT POLICE SERVICE EMPLOYEE		
Minimum charge - Up to four (4) Hours	588.00	600.00
Each Additional Hour (or part thereof)	147.00	150.00
SPECIAL DUTY (Includes but not limited to, Special Event Security, Building Move Escorts) (Building move escorts - minimum two officers required)		
Minimum Charge Per Police Officer - Up to four (4) Hours	588.00	600.00
Each Additional Hour (or part thereof) per Police Officer	147.00	150.00
Dispatcher (Per hour or part thereof)	75.00	77.25
BYLAW OFFICER CALLOUT		
Minimum Charge Per Bylaw Officer - Up to four (4) Hours	280.00	286.00
Each Additional Hour (or part thereof) per Bylaw Officer	70.00	71.00
ANIMAL IMPOUND FEES		
First impoundment day or part thereof	34.25	34.25
Each subsequent impoundment day or part thereof	17.00	17.00
Fee for failure to produce current rabies certificate	51.50	51.50
Fee for failure to produce current license	62.50	62.50
Surcharge for 2nd impoundment of the same animal in a 12 month period	158.25	158.25

**CITY OF BRANDON
FIRE**

	2019	2020
INSPECTIONS		
Third Party Inspection - 1st hour or part thereof	125.00	130.00
2nd Re-inspection	100.00	105.00
3rd & Subsequent Re-inspection	400.00	410.00
Re-inspection of Uncorrected Defect Where Time is not Requested	100.00	105.00
File search and written report	90.00	95.00
Day Care Inspections		
Family Day Care	30.00	35.00
Group Day Care	55.00	60.00
Day Care Centres	80.00	85.00
Nursery Schools	80.00	85.00
EMERGENCY RESPONSE SERVICES		
Per Vehicle Per KM Charge	6.60	6.90
Rural Billings (non MPI rates)		
Initial Response - 1st hour	2,860.00	2,945.00
Initial Response - 2nd hour or part thereof	1,430.00	1,470.00
Service Truck - 1st hour	1,070.00	1,100.00
Service Truck - 2nd hour or part thereof	730.00	750.00
Tanker - 1st hour	325.00	335.00
Tanker - 2nd hour or part thereof	115.00	118.00
MPI Rates-these rates are established by MPI and are announced for the current year only This fee is based on Consumer Price Index (CPI) plus 1% annually.		
Basic Call	***	***
Complex Call	***	***
Use of foam (per gallon)	***	***
Scene Safety	***	***
*** Fee to be set March 1st each year		
CLINICAL ON-CAR ROTATIONS (Per Student)	125.00	125.00
CO RESPONSES TO RMs WITH FIRE PROTECTION AGREEMENTS	100.00	105.00
MISCELLANEOUS		
Refilling Air Tanks		
2216 psi	25.00	27.00
4500 (half hour)	30.00	32.00
4500 (one hour)	40.00	42.00
Cascade 2216	55.00	58.00
Cascade 4500	90.00	95.00
Used Hose		
1 1/2" per foot	0.50	0.50
2 1/2" per foot	0.75	0.75
Hydrant Flow Test	200.00	205.00
Portable Fire Extinguisher Training (per class, 30 participants)	200.00	205.00
Extinguishment of Outdoor Burning Fire	200.00	205.00
Fee - Standby Time to Secure Fire Scene/Hour	225.00	230.00

**CITY OF BRANDON
AMBULANCE**

	2019	2020
AMBULANCE SERVICES		
Cancellation Fee	425.00	438.00
Ambulance File Search and Written Report	85.00	95.00
Emergency & Non Emergency Medical Response	550.00	550.00
Discontinuation of Resuscitation in the Field	550.00	550.00
Medical Response - No Transport		175.00
Medical Response - ACLS Intercept		175.00
 WINNIPEG TRIPS		
Flat Rate	1,333.00	1,372.00
Waiting Time (Per hour)	75.00	77.00
 EXCLUDING WINNIPEG (Long Distance Trips)		
Rate per hour	162.00	167.00
 SPECIAL EVENTS (includes two staff members)		
Minimum Charge - Up to Three (3) Hours	400.00	525.00
Each Additional Hour (or part thereof)	200.00	200.00

**CITY OF BRANDON
E-911**

	2019	2020
SERVICE FEES		
Per Capita	4.34	4.47
Minimum Per Capita Fee	684.95	705.50
Compact Disc Recording of E-911 Call		
Supplies and up to 2 hours staff time	95.39	98.25
Each additional 1/2 hour (or part thereof)	47.70	49.13
Police Call-Taking (per capita rate)	5.58	5.80
Police Enhanced Call-Taking & Dispatching (per capita rate)	11.15	12.04
Reduced Hours Police Enhanced Call-Taking & Dispatching (per capita rate)	9.73	9.83
Police Radio Monitoring & CPIC only (per capita rate)	5.58	N/A

**CITY OF BRANDON
FINANCE**

	2019	2020
TREASURER'S CERTIFICATES	50.00	50.00
ACCOUNT CONFIRMATIONS		
Includes taxes, assessments, outstanding local improvements or water	50.00	50.00
DOCUMENT REPRODUCTION - PER ITEM (PROPERTY TAXES, WATER & OTHER)	5.00	5.00
MORTGAGE COMPANY PROPERTY TAX LISTING	60.00	60.00
PAYMENTS NOT HONORED BY FINANCIAL INSTITUTION **	20.00	20.00
** Fee suspended from April 7, 2020 to December 31, 2020		
CREDIT CARD CONVENIENCE FEE		2.25%
Applicable to payments processes through VCH (Virtual City Hall)		
Payments accepted through VCH include Property Taxes, Water Utility Accounts & Accounts Receivable		
MONTHLY PENALTY APPLIED TO OVERDUE ACCOUNTS RECEIVABLE	1.25%	1.25%
Applied on the first day of each month		

**CITY OF BRANDON
INFORMATION TECHNOLOGY**

	2019	2020
PROGRAMMING AND RELATED SERVICES		
Per Hour (or part thereof)	99.90	105.00

**CITY OF BRANDON
LEGISLATIVE SERVICES - BY-LAW**

	2019	2020
TAXI BUSINESS FEES		
TAXI BUSINESS LICENSE CERTIFICATE		
(A) Initial Application Fee for a New Business License Certificate	550.00	500.00
TAXICAB VEHICLE LICENSES (expires last day of February)		
(A) Annual Vehicle License	160.00	160.00
(B) Seasonal Vehicle License (issued after September 1)	80.00	80.00
(C) Vehicle License Transfer	55.00	55.00
(D) Replacement of Subsisting Vehicle License Due to Installation of a New Windshield	20.00	20.00
(E) Vehicle Visual Inspection or Meter Test - Missed Appointments / Arriving Late for Appointments	30.00	30.00
(F) Delinquent Vehicle Safety (per vehicle)	25.00	25.00
TAXICAB DRIVERS' PERMITS (expires last day of August)		
(A) Annual Driver's Permit	60.00	60.00
(B) Seasonal Driver's Permit (issued after March 1st)	30.00	30.00
(C) Replacement of Subsisting Driver's Permit	20.00	20.00
SPECIAL EVENTS		
(A) Permit (Free of charge for non-profit organizations) For Street Barricades/Signs, Delivery & Set-up of Barricades/Signs - See Public Works Section	50.00	50.00
ADJUDICATION FEE (Under <i>The Municipal By-law Enforcement Act</i>)	25.00	25.00
BY-LAW PENALTY NOTICE LIENS		
Administration Fee	60.00	60.00
Personal Property Lien Registration Fee (as per the Personal Property Registry)	***	***
All other costs incurred where any lien is registered against personal property in respect of outstanding Municipal Penalty Notices	***	***

**CITY OF BRANDON
LEGISLATIVE SERVICES - BY-LAW**

	2019	2020
BUSINESS LICENSES		
GENERAL BUSINESS LICENSE	215.00	215.00
Includes but is not limited to:		
Taxi business License Renewals		
Home-Based Business License		
Mobile Food Services		
TRANSIENT BUSINESS LICENSE Not subject to proration throughout the year		
Residents of the RM's of Elton, Daly, Whitehead, Cornwallis	322.50	322.50
TRANSIENT BUSINESS LICENSE Not subject to proration throughout the year		
Not a resident of Brandon or RM's listed above	430.00	430.00
Door-to-door sales, telephone solicitation sales or professional fundraiser (not a resident of Brandon) using either door-to-door sales or solicitation, or telephone solicitation, or other similar method	590.00	500.00
PROVINCIAL HOME-BASED DIRECT SELLER		
LOCAL Brandon Residents	110.00	110.00
TRANSIENT Residents of Elton, Daly, Whitehead, Cornwallis	165.00	165.00
TRANSIENT Not a resident of Brandon or RM's listed above	220.00	220.00
TRADE SHOW FEE ORGANIZER PARTICIPANT FEE		
For participants not holding a current General Business License	57.00	57.00
Per Occasion (each occasion being up to 7 consecutive days)		
SPECIAL BUSINESS LICENSES		
CRAFTERS		
Any individual offering for sale, away from their dwelling unit, hand-made goods, produced locally by themselves or their immediate family:		
Per Occasion (each occasion being up to 7 consecutive days)		
LOCAL Brandon Residents	30.00	30.00
TRANSIENT Residents of Elton, Daly, Whitehead, Cornwallis	45.00	45.00
TRANSIENT Not a resident of Brandon or RM's listed above	60.00	60.00
Each additional day	5.00	5.00
Craft Show Organizers Event Table Fee	15.00	15.00
(General Business fees apply to exhibitors not falling under crafter definition)		
FARMERS MARKETS / FLEA MARKETS		
Event Organizer (General Business/Transient Business License Fees Apply)		
Table Fee - Table items (Combination produce & crafts) greater than 90% produce	No Charge	No Charge
Table Fee - Table items (Combination produce & crafts) less than 90% produce		
LOCAL Brandon Residents	30.00	30.00
TRANSIENT Residents of Elton, Daly, Whitehead, Cornwallis	45.00	45.00
TRANSIENT Not a resident of Brandon or RM's listed above	60.00	60.00
VENDING MACHINES		
Permit - per commercial machine while on city property	45.00	45.00

**CITY OF BRANDON
LEGISLATIVE SERVICES - BY-LAW**

	2019	2020
ANIMAL LICENSING FEES		
ANNUAL DOG OR CAT LICENSE		
STERILE OR CURRENT DATED CERTIFICATION BY VET AS NON-REPRODUCTIVE		
Per Dog or Cat (limit of 2)	20.00	20.00
Per Dog or Cat (over limit of 2)	40.00	40.00
ANNUAL DOG OR CAT LICENSE - NOT STERILE		
Per Dog or Cat (limit of 2)	56.00	56.00
Per Dog or Cat (over limit of 2)	112.00	112.00
 <i>Above fees adjusted to half of the above rates after September 1st if new resident or new animal</i>		
DANGEROUS DOG WHETHER STERILE OR NOT		
Per Dog (limit of 2)	250.00	250.00
Per Dog (over limit of 2)	500.00	500.00
SLED DOG (Minimum 15 dogs to qualify)		
Per Dog (limit of 2)	50.00	50.00
Per Dog (over limit of 2)	40.00	40.00
Annual sport license fee	170.00	170.00
GUIDE DOGS AND POLICE DOGS	NO FEE	NO FEE
Transfer of ownership of licensed dog or cat	7.00	7.00
Replacement license tag	10.00	10.00
Annual breeder/kennel license fee - see General Business License		

**CITY OF BRANDON
LEGISLATIVE SERVICES - CLERKS**

	2019	2020
MARRIAGE SERVICES		
CIVIL MARRIAGE CEREMONY AT CITY HALL, 410 - 9TH STREET		
Marriage Ceremony performed by a Marriage Commissioner	300.00	350.00
Marriage License	100.00	100.00
NON REFUNDABLE BOOKING DEPOSIT	100.00	125.00
CHANGE OF DATE ADMINISTRATION FEE	50.00	50.00
 CERTIFICATION OF DOCUMENTS		
CERTIFIED TRUE COPY/COMMISSIONER FOR OATHS		
Single Document	10.50	11.00
2-5 documents	21.00	22.00
6-10 documents	31.50	33.00
11+ documents	52.50	55.00
 NOTARIZATION OF DOCUMENTS (Available after July 1, 2020)		
NOTARIZATION/NOTARY PUBLIC		
Single Document (per page fee)		25.00
 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY APPLICATIONS		
These fees are established by Provincial regulation pursuant to the Freedom of Information and Protection of Privacy Act		
 SEARCH AND PREPARATION		
First two hours	Free	Free
Each additional 1/2 hour (or part thereof)	15.00	15.00
 COPYING FEES		
Paper copies - by photocopier or computer printer (per page)	0.20	0.20
Paper copies made from a micro printer (per page)	0.50	0.50
Any other method of providing copies	Actual Cost	Actual Cost
 COMPUTER PROGRAMMING & DATA PROCESSING		
Internal programming or data processing (per each 1/4 hour)	10.00	10.00
External programming or data processing	Actual Cost	Actual Cost
 BOARD OF REVISION		
ASSESSMENT APPEAL		
Application Filing Fee (Minimum) **	50.00	50.00
Application Filing Fee (Maximum) **	500.00	500.00
 ** Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.		
 ** Filing fees are non-refundable (including withdrawals) except in the case where an appeal is successful, or an Owner/Assessor agreement is reached.		

**CITY OF BRANDON
FACILITY RENTALS**

	2019	2020
FACILITY RENTAL & SET-UP - CULTURAL RESOURCE CENTRE (638 PRINCESS AVENUE)		
PRIVATE FUNCTIONS		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	120.00	120.00
Each Additional Hour (or part thereof)	40.00	40.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	90.00	90.00
Tables - Up to 10	55.00	55.00
CLEANING FEE (applies to all bookings)	135.00	135.00
NON REFUNDABLE BOOKING DEPOSIT	100.00	N/A
NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 50 chairs and 10 tables	36.00	36.00
CLEANING FEE (applies to all bookings)	26.00	26.00
FACILITY RENTAL & SET-UP - YOUTH CENTRE (638 PRINCESS AVENUE)		
PRIVATE FUNCTIONS		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes staff person)		
Minimum Charge - Up to 3 Hours	150.00	150.00
Each Additional Hour (or part thereof)	40.00	40.00
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Equipment Use	75.00	75.00
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	90.00	90.00
Tables - Up to 10	55.00	55.00
CLEANING FEE (applies to all bookings)	135.00	135.00
NON REFUNDABLE BOOKING DEPOSIT	100.00	N/A

**CITY OF BRANDON
FACILITY RENTALS**

	2019	2020
FACILITY RENTAL & SET-UP - CIVIC ADMINISTRATION BUILDING (410 - 9th Street)		
PRIVATE FUNCTIONS		
Fees set out apply to weekends and after hours only and are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	120.00	120.00
Each Additional Hour (or part thereof)	40.00	40.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs		
Up to 50 Chairs	90.00	90.00
51 - 100 Chairs	135.00	135.00
101 - 150 Chairs	160.00	160.00
151 - 200 Chairs	180.00	180.00
Tables		
Tables (5 or less)	50.00	50.00
Tables (6 or more)	55.00	55.00
CLEANING FEE (applies to all weekend bookings)	135.00	135.00
NON REFUNDABLE BOOKING DEPOSIT	100.00	125.00
NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 100 chairs and 5 tables	53.00	53.00
More than 100 chairs and 5 tables	95.00	95.00