

**CITY OF BRANDON**

**BY-LAW NO. 7284**

**ANNUAL SCHEDULE OF FEES**

**FEESCHREG - 002**

**SCHEDULE "A"**

**2022**

**CITY OF BRANDON**  
**BY-LAW NO. 7284 ANNUAL SCHEDULE OF FEES - 2022**  
**FEESCHREG - 002**  
**SCHEDULE "A"**  
**INDEX**

**ALL FEES ARE SUBJECT TO APPLICABLE TAXES UNLESS OTHERWISE STATED**

	<b>Page</b>
<b>Sanitation</b>	
Tipping Fees - Commercial, Non-Residential, Residential, Non Profit	4
Residential - Other Fees	4
Material Recycling - Commercial Fees	5
Permits - Hazardous Waste, Contaminated Soil	5
Solid Waste Containers	5
Other Fees	6
<b>Public Works</b>	
Service / Equipment Charges	7
Other Charges	7
Operator / Equipment Charges	7
Special Events	8
Street Signage / Installation	8
Parking & Parking Meters	9
<b>Rec Centre</b>	
Golf Course - Green Fees, Season Passes	10
Cart Rentals / Cart Storage Fees	11
Trail Fees	11
Tennis Courts	11
<b>Parks and Recreation</b>	
Kinsmen Pool	12
Recreation Programs	12
Dedication Program	12
<b>Sportsplex</b>	
Pool	13
Arena	14
Racquetball	14
Camps - Daily/Weekly	14
Memberships	15
Dry Floor Rentals	15
Track	15
Miscellaneous	15
<b>Cemetery</b>	
Plots	16
Interments & Interment Surcharges	16
Miscellaneous	16
<b>Transit</b>	
Smart Media	17
Transit & Access Transit	17
Charters	17
<b>Airport</b>	
	18
<b>Development Services</b>	
Construction Permits, Deposits & Fees	19
Waste Disposal Permits & Fees	19
Other Fees	19
Materials Testing	20

**CITY OF BRANDON  
 BY-LAW NO. 7284 ANNUAL SCHEDULE OF FEES - 2022  
 FEESCHREG - 002  
 SCHEDULE "A"  
 INDEX**

**ALL FEES ARE SUBJECT TO APPLICABLE TAXES UNLESS OTHERWISE STATED**

	<b>Page</b>
<b>Property Administration</b>	21
<b>Land Development Administration</b>	21
<b>Building Safety</b>	
Building & Plumbing Permits	22
Vacant & Derelict Buildings	23
Demolition or Removal Permits	23
Miscellaneous	23
<b>Planning</b>	
Planning Fees	24
Administration & Miscellaneous Fees	25
<b>Development Charges</b>	
Established & Emerging Growth Areas	26
<b>Police</b>	
Service & Animal Impound Fees	27
<b>Fire</b>	
Inspections	28
Emergency Response Services	28
Miscellaneous	28
<b>Ambulance</b>	
Ambulance Services	29
Special Events	29
<b>E-911</b>	
Service Fees	30
<b>Finance</b>	31
<b>Innovation, Technology &amp; Communication</b>	32
<b>Legislative Services - By-Law</b>	
Taxi Business Fees	33
By-Law Fees	33
Business Licenses	34
Animal Licensing Fees	35
<b>Legislative Services - Clerks</b>	
Marriage Services	36
Document Certification, Notarization	36
Freedom of Information & Protection of Privacy Applications	36
Board of Revision	36
<b>Facility Rentals</b>	
Cultural Resource Centre (638 Princess Avenue)	37
Youth Centre (638 Princess Avenue)	37
Civic Administration Building Foyer (410 - 9th Street)	38

**CITY OF BRANDON  
SANITATION**

	<b>2021</b>	<b>2022</b>
<b>COMMERCIAL TIPPING FEES</b>		
(A) WRARS (Waste Reduction & Recycling Support) - Environmental Surcharge Commercial/Residential refuse per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	10.00	10.00
(B) Closure/Post Closure Levy per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	4.00	5.00
(C) Commercial refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	75.00	76.00
(D) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	150.00	152.00
(E) Manure per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	27.50	27.50
(F) Industrial fill material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	10.00	10.00
(G) Industrial fill material per tonne, pieces > 1 cubic foot, calculated to the nearest kg >1/2 tonne (not subject to WRARS & Closure/Post Closure Levy)	75.00	75.00
(H) Freon Depleting Devices (Commercial) Fridge, Freezer, Dehumidifier (Per unit)	50.00	50.00
(I) Contamination of areas at landfill site cleaning fee (flat rate)	106.00	110.00
(J) Commercial organic material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	27.80	27.80
(K) Commercial organic material with contamination >5% by volume of load calculated to the nearest kg (minimum charge 1/2 tonne)	78.00	78.00
(L) Sludge per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) - subject to WRARS & Closure/Post Closure Levy	10.15	10.50
(M) Commercial Wood or Tree Waste per tonne, calculated to the nearest kg per load (minimum charge 1/2 tonne)	30.90	30.90
<b>NON-RESIDENT TIPPING FEES</b>		
(A) Entrance Fee - Non-Resident Customers entering landfill (flat fee) Added to all loads excluding HHW, E-waste & Eco-Centre materials	10.00	10.00
(B) Refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	86.00	88.50
(C) Refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	172.00	N/A
(D) Refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1 tonne) – subject to WRARS & Closure/Post Closure Levy		177.00
(E) Freon Depleting Devices - Fridge, Freezer, Dehumidifier (Per unit)	50.00	50.00
<b>RESIDENTIAL TIPPING FEES PER LOAD AND OTHER APPLICABLE FEES</b>		
(A) Refuse/Entrance Fees Refuse Up to 250 kilograms	5.00	5.00
(B) Refuse per tonne > 250 & < 500 kilograms, calculated to the nearest kg, subject to WRARS & Post Closure Levy	20.00	20.00
(C) Bin exchange fee (per cart)	26.00	26.00
(D) Missed pick-ups per cart (residential)	33.00	33.00
(E) Freon Depleting Devices - Fridge, Freezer, Dehumidifier (Per unit)	10.00	10.00
(F) Wood or tree waste entrance fee	5.00	5.00
<b>NON PROFIT TIPPING FEES</b>		
(A) Refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) - subject to WRARS & Closure/Post Closure Levy		38.50

**CITY OF BRANDON  
SANITATION**

**2021      2022**

**MATERIAL RECYCLING - COMMERCIAL FEES**

**Per tonne calculated to the nearest kilogram**

(A) Cardboard (Load contains > 50% cardboard) (No Contamination) (Minimum charge 1/4 tonne)	50.00	50.00
Cardboard (No Contamination) (Material brought in from outside of City limits) (Minimum charge 1/4 tonne)	100.00	100.00
Cardboard (Contamination > 15% Recyclables) (Minimum charge 1/4 tonne)	75.00	75.00
Cardboard (Contamination > 15% Recyclables) (Material brought in from outside of City limits) (Minimum charge 1/4 tonne)	125.00	125.00
Cardboard (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy (Minimum charge 1/4 tonne)	162.50	162.50
(B) Mixed Recycling (No Contamination) (Minimum charge 1/4 tonne)	75.00	75.00
Mixed Recycling (No Contamination) (Material brought in from outside of City limits) (Minimum charge 1/4 tonne)	100.00	100.00
Mixed Recycling (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy (Minimum charge 1/4 tonne)	162.50	162.50
(C) Shredded Paper (No Contamination)	75.00	75.00
Shredded Paper (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Shredded Paper (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(D) Unloading fee for material entering MRF per tonne, includes labour and equipment	31.50	31.50
(E) Handling fee for material entering MRF, per staff/hour or portion thereof (Minimum charge 1 hour)	27.50	28.00

**PERMIT FOR DISPOSAL OF HAZARDOUS WASTE OR CONTAMINATED SOIL**

(A) Daily permit fee for refuse generated within City limits	234.00	240.00
(B) Daily permit fee for refuse generated outside of City limits	313.00	322.00
(C) Contaminated soil disposal per tonne to the nearest kilogram	50.00	52.00
(D) Hazardous Waste disposal per tonne to the nearest kilogram (Asbestos)	75.00	75.00

**SOLID WASTE CONTAINERS** (Applicable to new housing construction and replacements)

(A) Single Family Dwelling (Includes Condominiums & Mobile Homes)		
Refuse, Recycling or Green Cart Replacement (per unit)	159.00	163.00
Refuse and Recycling (Container Package)	318.00	326.00
(B) Multiple Family Dwelling		
Up to 3 dwelling units - 1 Refuse & 1 Recycling (Container Package)	318.00	326.00
4 - 6 units - 2 Refuse & 2 Recycling (Container Package)	636.00	652.00

**SOLID WASTE CONTAINER RENTALS**

\*\*\* Items (B) & (C) Not applicable to Not-For-Profit Community Organizations

(A) Refundable Deposit (providing containers returned in same condition)		
Up to 10 Containers	50.00	50.00
11 - 20 Containers	100.00	100.00
21 or more Containers (Per Container)	5.00	5.00
(B) Container Rental for Special Events (Delivery to & pick up from site/Per container)	10.30	10.30
(C) Pick up and disposal of collected refuse (Per pick up/Per container)	10.30	10.30
(D) Replacement of Container if Damaged or Not Returned (each)	159.00	163.00

**CITY OF BRANDON  
SANITATION**

	<b>2021</b>	<b>2022</b>
<b>BULK ITEM PICKUP FEES (Within City Limits)</b>		
Per pick up (stickered items)	15.00	15.00
Freon Depleting Devices - Fridge, Freezer, Dehumidifier (Per unit)	25.00	25.00
<b>COMMERCIAL REFUSE COLLECTION FEES</b>		
Per pick up / per container	10.70	11.00
<b>SCALE OUT OF SERVICE - FLAT FEE</b>		
Commercial Refuse		
Per 1/2 Ton Truck	44.50	45.50
Per Three Ton Truck	133.50	136.50
Per Roll Off Truck	225.00	230.00
Per Packer (25 yards)	300.00	306.75
Per Packer (40 yards)	400.00	409.00
Commercial Recycling		
Per 1/2 Ton Truck	15.00	15.50
Per Three Ton Truck	44.50	45.50
Per Roll Off Truck	75.00	76.75
Per Packer (25 yards)	100.00	102.25
Per Packer (40 yards)	150.00	153.50
<b>MISCELLANEOUS</b>		
Soil Amendment per tonne calculated to the nearest kg	26.75	27.50
- Minimum charge 200 kilograms		
Wood Chips per tonne, calculated to the nearest kg	26.75	27.50
- Minimum charge 200 kilograms		
Loading fee of materials at landfill per hour, includes labour and equipment	62.00	63.00
Scaling Vehicles	50.00	50.00
Document Reproduction - Per Item	5.00	5.00
Services Administration Fee - Includes but not limited to Vehicle Inspections	30.00	30.00
Site Preparation for special waste requests	62.00	62.00

**CITY OF BRANDON  
PUBLIC WORKS**

**2021      2022**

**SERVICE / EQUIPMENT CHARGES - Regular Hours**

One Hour Minimum (per hour or portion thereof)

Large TV Unit	322.00	329.00
Small TV Unit - Homeowners & Contractors	270.00	276.00
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	245.00	250.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	193.00	197.00
Thawing Water Services with Hot Water Machine	193.00	197.00
Thawing Water Services with Electrical Resistance	385.00	393.00
Soft Expose Utility Lines	286.00	292.00
Trace Sewer / Water Services	130.00	133.00
Hydrant Repairs (plus parts)/Operation of Hydrant for Flow Testing	223.00	228.00

Two Hour Minimum (per hour or portion thereof)

Large Tapping Machine	629.00	643.00
Small Tapping Machine	223.00	228.00

**SERVICE / EQUIPMENT CHARGES - After hours/weekend/holiday call out**

Three Hour Minimum (per hour or portion thereof)

Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	1,103.00	1,125.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	869.00	887.00
Thawing Water Services with Hot Water Machine	869.00	887.00
Thawing Water Services with Electrical Resistance	1,155.00	1,179.00
Soft Expose Utility Lines	858.00	876.00
Trace Sewer / Water Services	390.00	399.00
Hydrant Repairs (plus parts)/Operation of Hydrant for Flow Testing	671.00	684.00
Large Tapping Machine	1,415.00	1,446.00

**OTHER CHARGES**

Temporary Hydrant Meter Box Lost Keys	42.00	43.00
Repairs to Damaged Infrastructure (per hour) Plus Materials	630.00	644.00
Turning On & Off of Water Main (Regular Hours)	204.00	208.00
Turning On & Off of Water Main (After hours/weekend/holiday call out)	459.00	469.00

**SERVICE / EQUIPMENT CHARGES (Includes Operator)**

During Regular Working Hours - Per hour or portion thereof - 1 hour minimum

High Hoe and Low Bed (Includes attachments)	260.00	266.00
---	--------	--------

During Regular Working Hours - Per hour or portion thereof - 2 hour minimum

Street Sweeper - 3 or 4 Wheel Sweeper	286.00	292.00
Trackless Unit (Includes attachments)	182.00	186.00
Hook Truck (Includes various attachments)	99.00	101.00
Tandem Truck	109.00	111.00
Loader	124.00	127.00
Grader	199.00	203.00

After hours/weekend/holiday call out - Per hour or portion thereof - 3 hour minimum

Street Sweeper - 3 or 4 Wheel Sweeper	572.00	584.00
Trackless Unit (Includes attachments)	364.00	372.00
Hook Truck (Includes various attachments)	198.00	202.00
Tandem Truck	218.00	222.00
Loader	248.00	254.00
Grader	398.00	406.00
High Hoe and Low Bed (Includes attachments)	520.00	532.00

**CITY OF BRANDON  
PUBLIC WORKS**

**2021            2022**

**SPECIAL EVENTS**

PERMIT FEE - See Legislative Services By-Law Section

**STREET BARRICADES & SIGNS**

Refundable Deposit (Providing material returned in same condition)	250.00	250.00
Replacement if damaged or not returned (each)		
30 x 30 A-Frame Sign	155.00	158.00
16 x 24 No Parking Sign	129.00	132.00
Barricades	103.00	105.00
Traffic Cone	12.00	13.00
Delineator Pole	40.00	41.00

**DELIVERY & SET-UP OF BARRICADES & SIGNS**

\*\*\* Not applicable to Not-For-Profit Community Organizations

During Normal Working Hours - Minimum 1 Hour (or portion thereof)

Labour (2 staff - per hour)	82.00	84.00
Truck (per hour)	36.00	37.00

After Hours - Minimum 1 Hour (or portion thereof)

Labour (2 staff - per hour)	123.00	126.00
Truck (per hour)	36.00	37.00

Weekends - Minimum 3 Hours (or portion thereof)

Labour (2 staff - per hour)	492.00	504.00
Truck (per hour)	36.00	37.00

**STREET SIGNAGE (SIGN ONLY)**

Stop Sign	108.00	110.00
Speed Limit Sign	108.00	110.00
Yield Sign	70.00	72.00
No Parking Sign	41.00	42.00
Loading Sign	47.00	48.00
Street Blades		
18" Plate	44.00	45.00
24" Plate	52.00	53.00
30" Plate	59.00	60.00

**STREET SIGNAGE (SIGN & INSTALLATION)**

Stop Sign	299.00	306.00
Speed Limit Sign	299.00	306.00
Yield Sign	258.00	264.00
No Parking Sign	232.00	237.00
Loading Sign	237.00	242.00
Street Blades		
18" Plate	232.00	237.00
24" Plate	242.00	247.00
30" Plate	247.00	252.00



**CITY OF BRANDON  
PUBLIC WORKS**

	<b>2021</b>	<b>2022</b>
<b>PARKING</b>		
Meter function check (only charged if meter is found to be in good working order)	45.00	46.00
* Basic application fee for meter head cover	19.00	19.50
* Meter head cover rental for each day or part thereof, per space, except Sunday	6.00	6.10
Meter head cover if not returned (each)	44.00	45.00
Meter head removal	72.00	73.50
Meter head reinstallation	72.00	73.50
Meter head and stand removal	141.00	144.00
Meter head and stand reinstallation	447.00	456.00
* Not applicable to qualified applicants under the Temporary Patios on City Property Program		
<b>PARKING METERS (On Street)</b>		
Six (6) Minutes	0.05	0.05
Twelve (12) Minutes	0.10	0.10
Thirty (30) Minutes	0.25	0.25
Two (2) Hours	1.00	1.00
<b>PARKING STALLS (Metered)</b>		
One (1) Hour	0.50	0.50

**CITY OF BRANDON  
REC CENTRE**

**2021            2022**

**WHEAT CITY GOLF COURSE**

**GREEN FEES**

Adult (26 yrs +) 18 Holes	38.00	39.00
Adult (26 yrs +) 9 Holes (After 4 pm Weekends Only)	30.00	30.00
CAA Membership 18 Holes ONLY	35.00	36.00
Youth (18 - 25 yrs) 18 Holes	27.00	28.00
Youth (18 - 25 yrs) 9 Holes (After 4 pm Weekends Only)	23.00	23.00
Junior (13 -17 yrs) 18 Holes	21.00	21.00
Junior (13 -17 yrs) 9 Holes (After 4 pm Weekends Only)	15.00	15.00
Kids (12 & Under) with paying adult	Free	Free
Twilight (After 5:00 pm, June/July - After 6:00 pm)	28.00	28.00

**SEASON PASS**

Early Bird Adult (26 yrs +) (Prior to February 1) Unrestricted RCGA Handicap Package Included 14 Day advance bookings	1,100.00	1,120.00
Early Bird Adult (26 yrs +) Couples (Prior to February 1) Unrestricted RCGA Handicap Package Included 14 Day advance bookings		2,125.00
Early Bird Adult (26 yrs +) (Prior to February 1) Weekends - Restricted to after 1 pm RCGA Handicap Package Not Included 7 Day advance bookings	875.00	900.00
Early Bird Adult (26 yrs +) Couples (Prior to February 1) Weekends - Restricted to after 1 pm RCGA Handicap Package Not Included 7 Day advance bookings		1,700.00
Early Bird Youth (18 - 25yrs) (Prior to February 1)		500.00
Early Bird Junior (13 - 17yrs) (Prior to February 1)		175.00
Adult (26 yrs +) Unrestricted RCGA Handicap Package Included 14 Day advance bookings	1,175.00	1,195.00
Adult (26 yrs +) Weekends - Restricted to after 1 pm RCGA Handicap Package Not Included 7 Day advance bookings	975.00	995.00
Adult (26 yrs +) Couples Unrestricted RCGA Handicap Package Included 14 Day advance bookings	2,250.00	2,295.00
Adult (26 yrs +) Couples Weekends - Restricted to after 1 pm RCGA Handicap Package Not Included 7 Day advance bookings	1,950.00	1,800.00
Youth (18 - 25 yrs)	500.00	600.00
Junior (13 - 17 yrs )	175.00	225.00

**CITY OF BRANDON  
REC CENTRE**

	<b>2021</b>	<b>2022</b>
<b>WHEAT CITY GOLF COURSE</b>		
<b>PUNCH CARDS</b>		
Adult (26 yrs+) Pay for 10 rounds, 11th Free	380.00	390.00
CAA Membership, Pay for 10 rounds, 11th Free	350.00	360.00
Youth (18 - 25 yrs) Pay for 10 rounds, 11th Free	270.00	280.00
<b>POWER CART RENTALS</b>		
Rental (18 Holes)	38.00	40.00
Rental Half Cart (18 Holes)	20.00	20.00
Rental (9 Holes)	25.00	25.00
Rental Half Cart (9 Holes)	15.00	20.00
Season Cart Rental	950.00	975.00
Season Half Cart Rental	475.00	500.00
<b>POWER CART STORAGE FEES (Includes Trail Fees)</b>		
Cart storage available only to Members & Punch Card holders		
Electric Cart	425.00	450.00
Gas Cart	375.00	400.00
<b>TRAIL FEES</b>		
Daily (18 Holes)	15.00	15.00
<b>TENNIS COURTS (Taxes included)</b>		
Daily Rate	8.50	8.50
Youth (under 25 yrs) Season Pass	72.00	74.00
Adult Season Pass	140.00	145.00
Family Season Pass (2 Adult / 2 Youth living at same residence)	345.00	360.00

**CITY OF BRANDON  
PARKS AND RECREATION**

**2021            2022**

All new Parks & Recreation Services programs and service fees shall be set in accordance with the Parks & Recreation Pricing Policy

**KINSMEN POOL**

Admission - Per Time Slot		
Adult (18 - 54 yrs)	6.00	6.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	5.00	5.00
Child (2 - 12 yrs)	4.00	4.00
Family (up to 2 adults & up to 5 children &/or youth)	14.00	14.00
Facility Rental - Hourly (plus Lifeguard fee)	136.50	136.50
Lifeguard - Each/hour	24.50	24.50
Number of required Lifeguards based on Manitoba Health Guidelines		

**RECREATION PROGRAMS**

Fitness Class - 1 Hour		9.50
Fitness Class - 45 Minutes		7.25

**DEDICATION PROGRAM**

Tree - 2 year maintenance term	250.00	250.00
Leaning Bench - 10 year term	1,200.00	N/A
Wide Body Bench - 10 year term	2,500.00	2,500.00
Angled Bench - 10 year term	2,500.00	N/A
Picnic Table - 10 Year Term	2,500.00	3,500.00

**CITY OF BRANDON  
SPORTSPLEX**

**Fees are applicable from September 1st to August 31 unless otherwise stated**

	<b>2021</b>	<b>2022</b>
<b>SPORTSPLEX POOL</b>		
HOURLY		
Lifeguard/Instructor	24.50	24.50
Whole pool	197.00	197.00
Half pool	136.50	136.50
Quarter pool	89.75	89.75
Local Minor Sport Organizations whole pool	157.75	157.75
Local Minor Sport Organizations 1/2 pool	109.25	109.25
Single lane (when booked in conjunction with 1/4 or 1/2 pool)	33.00	33.00
Waterslide	49.25	49.25
PUBLIC SWIM		
Adult (18 - 54 yrs) single	8.00	8.00
Adult (18 - 54 yrs) 10 swim card	72.00	72.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	7.00	7.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 swim card	63.00	63.00
Child (2 - 12 yrs) single	6.00	6.00
Child (2 - 12 yrs) 10 swim card	54.00	54.00
Family (up to 2 adults & up to 5 children &/or youth) single	20.50	20.50
Family (up to 2 adults & up to 5 children &/or youth) 10 swim card	184.50	184.50
Promotional Swim - All ages	3.00	3.00
Birthday Party Swim Package (Effective January 1)	115.00	115.00
Includes 2 hour room rental & 10 public swim admissions		
AQUAFIT		
All Ages	10.00	10.00
Adult (18 - 54 yrs) 10 Aquafit Card	90.00	90.00
Adult (18 - 54 yrs) 20 Aquafit Card	180.00	180.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 Aquafit Card	80.00	80.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 20 Aquafit Card	160.00	160.00
SWIM LESSONS (per class)		
30 Minute Swim Lesson - Red Cross (per lesson)	8.25	8.25
45 Minute Swim Lesson - Red Cross (per lesson)	9.00	9.00
60 Minute Swim Lesson - Red Cross (per lesson)	10.25	10.25
30 Minute Private Swim Lesson	32.25	32.25
Additional Sibling - 30 minute Semi Private Swim Lesson	10.25	10.25
<b>COURSES (per person)</b>		
Water Safety Instructor	430.75	439.00
Water Safety Instructor Re-Certification	148.00	151.00
Red Cross Assistant Lifeguard	206.25	210.00
Red Cross Lifeguard	346.50	353.00
Red Cross Lifeguard Transfer	105.25	107.00
Red Cross Babysitter's Course	62.25	63.00
Stay Safe!	45.50	46.00
Red Cross Assistant Lifeguard Transfer	102.00	104.00
Red Cross Lifeguard Recertification	102.00	104.00

**CITY OF BRANDON  
SPORTSPLEX**

**Fees are applicable from September 1st to August 31 unless otherwise stated**

	<b>2021</b>	<b>2022</b>
<b>SPORTSPLEX ARENA</b>		
HOURLY ICE RENTAL RATES (includes 10 minutes flood time)		
Arena rental	252.50	252.50
Local Minor Sports Organizations	202.00	202.00
PUBLIC SKATE		
Adult (18 - 54 yrs) single	8.00	8.00
Adult (18 - 54 yrs) 10 punch card	72.00	72.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	7.00	7.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 punch card	63.00	63.00
Child (2 - 12 yrs) single	6.00	6.00
Child (2 - 12 yrs) 10 punch card	54.00	54.00
Family (up to 2 adults & up to 5 children &/or youth) single	20.50	20.50
Family (up to 2 adults & up to 5 children &/or youth) 10 pass card	184.50	184.50
Promotional Skate - All ages	3.00	3.00
Birthday Party Skate Package (Effective January 1)	115.00	115.00
Includes 2 hour room rental & 10 public skate admissions		
LEARN TO SKATE LESSONS		
All Ages (per 45 minute lesson)	10.50	10.50
OTHER		
Locker Rental	0.25	0.25
Facility Storage Rental - Monthly	71.50	73.00
Dressing Room # 7	355.50	363.00
<b>SPORTSPLEX RACQUETBALL</b>		
COURT FEES		
Adult (18 - 54 yrs) single	8.00	8.00
Adult (18 - 54 yrs) 10 game card	72.00	72.00
Youth (13 - 17 yrs) single	7.00	7.00
Youth (13 - 17 yrs) 10 game card	63.00	63.00
Child (2 - 12 yrs) single	6.00	6.00
Child (2 - 12 yrs) 10 game card	54.00	54.00
Family single	20.50	20.50
Family 10 game card	184.50	184.50
Court rental - Hourly	20.00	20.00
Court rental - Hourly (Local Minor Sport Organization)	16.00	16.00
<b>ADDITIONAL PROGRAMMING</b>		
Camp - Daily	41.00	42.00
Camp - Weekly	171.00	175.00

**CITY OF BRANDON  
SPORTSPLEX**

**Fees are applicable from September 1st to August 31 unless otherwise stated**

	<b>2021</b>	<b>2022</b>
<b>MEMBERSHIP RATES (Includes swim, skate, racquetball - excludes programs)</b>		
MONTHLY		
Adult (18 - 54 yrs)	80.00	80.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	70.00	70.00
Child (2 - 12 yrs)	60.00	60.00
Family	205.00	205.00
SIX MONTH		
Adult (18 - 54 yrs)	320.00	320.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	280.00	280.00
Child (2 - 12 yrs)	240.00	240.00
Family	820.00	820.00
TWELVE MONTH		
Adult (18 - 54 yrs)	560.00	560.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	490.00	490.00
Child (2 - 12 yrs)	420.00	420.00
Family	975.00	975.00
Replacement Membership Card	3.00	3.00
<b>DRY FLOOR RENTALS</b>		
Multipurpose Room/Racquetball Viewing Area - Hourly	29.00	30.00
Multipurpose Room/Racquetball Viewing Area - Daily	174.00	180.00
Meeting Room - Hourly	36.25	37.00
Meeting Room - Daily	217.50	222.00
Racquetball Court - Non Racquetball use, per hour or part thereof	29.00	30.00
<b>TRACK</b>		
Track Rental (Effective January 1)		
Hourly	75.00	75.00
Daily	600.00	600.00
Hourly - Local Minor Sport	60.00	60.00
Daily - Local Minor Sport	480.00	480.00
Infield - Hourly (Non exclusive facility use)	20.00	20.00
Provincial/National Track Meet - Daily	1,116.00	1,116.00
Equipment Rental (per booking)	46.50	46.50
Equipment Rental (per month)	186.00	186.00
<b>MISCELLANEOUS</b>		
Administration Fee - Withdrawal from program without re-registration	15.00	15.00

**CITY OF BRANDON  
CEMETERY**

**2021            2022**

**BRANDON MUNICIPAL CEMETERY (includes GST)**

**PLOTS**

Regular section	2,035.00	2,095.00
Lawn section	1,500.00	1,500.00
Children's section	475.00	490.00
Cremation section	960.00	990.00
Columbarium niche	3,900.00	4,000.00
Veteran Plot - Traditional	1,530.00	1,575.00
Veteran Plot - Cremation	715.00	735.00
Section 29 - Block H - Cremation Plot/Upright Stone (capacity 4 urns)	1,800.00	1,850.00

**INTERMENT**

Casket	1,250.00	1,285.00
Child	370.00	380.00
Cremation	560.00	575.00
Multiple Service (Cremation at time of casket interment or multiple urns at the same time in same location)	280.00	288.00

**INTERMENT SURCHARGES**

Extra Depth	600.00	620.00
Saturday/Short notice surcharge		
Regular	900.00	925.00
Cremated remains	530.00	550.00
Child	350.00	350.00
Sunday/Statutory holiday surcharge		
Regular	1,380.00	1,400.00
Cremated remains	785.00	800.00
Child	580.00	580.00
After 4:00 pm interments (per half hour)	160.00	160.00
Pall Bearers (Two)	55.00	60.00

**MISCELLANEOUS**

Disinterment - regular	1,750.00	1,800.00
Disinterment - cremated remains	595.00	610.00
Foundations		
Materials per cubic foot	43.00	45.00
Labour per foundation	130.00	135.00
Ribbon foundation	260.00	270.00
Handling of liners	120.00	125.00
Late Liner Delivery Surcharge	120.00	125.00
Express inscription service on columbarium granite	55.00	60.00
Additional inscription service	165.00	170.00
Ownership transfer administration fee	100.00	100.00
Deed Replacement	55.00	55.00
Urn Removal from columbarium by funeral home for additional interment	55.00	55.00



**CITY OF BRANDON  
TRANSIT**

	<b>2021</b>	<b>2022</b>
<b>SMART MEDIA</b>		
Smart Card - Initial Purchase	3.25	3.50
One Time Use Sticker (agency use only)	1.50	1.75
<b>TRANSIT &amp; ACCESS TRANSIT</b>		
ADULT		
Cash Fare	1.50	1.75
Ticket Books (10 ride pass)	13.75	16.00
30 Day Pass	84.50	86.00
YOUTH (6 - 17 yrs) and SENIOR (60 yrs+)		
Cash Fare	1.25	1.35
Ticket Books (10 ride pass)	11.50	12.25
30 Day Pass	47.25	51.25
POST SECONDARY STUDENT		
30 Day Pass	51.00	55.00
<b>TRANSIT CHARTER (In City)</b>		
Regular - per hour or part thereof	185.00	185.00
Holiday - per hour or part thereof	244.00	244.00
Small Bus - per hour or part thereof		135.00
Small Bus - Holiday - per hour or part thereof		195.00
Not For Profit / Youth Programs / City Partnership Events	106.00	108.00
School/Day Care Group (1 adult - max 20 kids) Gr. K-12 - ONE WAY ***	20.00	20.50
*** During non-peak hours on regular routes only		
<b>MISCELLANEOUS</b>		
Administration Fee - Document Reproduction - Per Item		5.00

**CITY OF BRANDON  
AIRPORT**

	<b>2021</b>	<b>2022</b>
<b>AIRPORT LANDING FEES (per landing)</b>		
Minimum	17.98	18.00
21,000 kg or less (per 1000 kg)	3.80	3.91
21,001 kg to 45,000 (per 1000 kg)	4.94	5.09
Over 45,000 kg (per 1000 kg)	5.79	5.96
<b>ANNUAL AIRPORT REGISTRATION FEE (includes GST)</b>	162.00	162.00
<b>AIRPORT FUEL CONCESSION FEE</b>		
Flat Annual Fee	5,194.29	5,350.00
<b>TERMINAL CHARGES (Based on carrier capacity)</b>		
0 - 15	24.51	25.00
16 - 25	37.46	38.59
26 - 45	64.92	66.87
46 - 60	93.73	96.54
61 - 89	150.01	154.50
90 - 125	209.11	215.38
126 - 150	245.16	252.51
151 - 200	338.89	349.06
<b>AIRPORT IMPROVEMENT FEE (Per passenger departure)</b> (Effective August 7 Annually)	10.70	10.70
<b>MISCELLANEOUS</b>		
Service / Equipment Charges - per hour or part thereof	98.57	98.57

**CITY OF BRANDON  
DEVELOPMENT SERVICES**

	<b>2021</b>	<b>2022</b>
<b>CONSTRUCTION PERMITS DEPOSITS &amp; FEES</b>		
Crossing Permit (plus damage deposit)	167.00	169.00
Driveway Approach Permit	167.00	169.00
Driveway Permit (Private Property Only)	136.00	137.00
Excavation Permit	182.00	184.00
Lot Grading Deposit	2,020.00	2,040.00
Lot Grading Permit	197.00	199.00
Re-inspection Fee	253.00	256.00
Water & Sewer Service Retention Deposit	5,050.00	5,100.00
<b>WASTE DISPOSAL PERMITS &amp; FEES</b>		
Commercial / Industrial Discharge Permit	100.00	100.00
Commercial / Industrial Discharge Loading Fees		
TKN (per kg)	3.35	3.19
Total P (per kg)	20.49	24.52
COD (per kg)	0.30	0.30
Flow (per cubic meter)	0.13	0.13
Trailer Dumping Station Permit (annual)	125.00	125.00
Septic Dumping Swipe Card - Initial Purchase or Replacement	50.00	50.00
Septic Waste Disposal (per cubic meter)	7.50	7.75
<b>OTHER FEES</b>		
Administration Fee - MB MOOVES (per permit) (Moving Oversize and Overweight Vehicles Efficiently and Safely)	20.00	20.00
Overweight & Overdimensional Permits (Per <i>The Highway Traffic Act</i> , Regulation 42/2006, Division 4)		
Asphalt millings (per tonne, subject to availability)		15.25

**CITY OF BRANDON  
DEVELOPMENT SERVICES**

	<b>Standard</b>	<b>2021</b>	<b>2022</b>
<b>SAMPLE COLLECTION</b>			
Soil sample collection, within 10km radius of Brandon City Limits		50.00	50.00
<b>SOIL TESTING</b>			
Sieve Analysis c/w Deleterious & Crush Count	ASTM D117/D136	160.00	160.00
Sieve Analysis	ASTM D117/D136	100.00	100.00
Hydrometer Analysis	ASTM D421/422	150.00	150.00
Atterberg Limits	ASTM D4318	145.00	145.00
Specific Gravity - Coarse Material	ASTM C127	80.00	80.00
Specific Gravity - Coarse & Fine Material	ASTM C128	170.00	170.00
Standard Proctor - Cohesive Material	ASTM D698	300.00	300.00
Standard Proctor - Granular w/ Oversize Stones	ASTM D698	300.00	300.00
Standard Proctor - Granular	ASTM D698	235.00	235.00
Organic Content Determination	ASTM D2974	30.00	30.00
<b>ASPHALT TESTING</b>			
Laboratory Hot Mix Asphalt Analysis (including Marshall Density, percentage asphalt cement, percentage	ASTM (multiple)	695.00	695.00
<b>CONCRETE TESTING</b>			
Concrete Slump Test and Air Entrainment Test	CSA	145.00	145.00
Concrete Slump Test and Air Entrainment Test with cylinder test samples collected, cast and cured, compressive testing by others	CSA	235.00	235.00
Concrete Compressive Strength Test	CSA	40.00	40.00
<b>FIELD DENSITY TESTING</b>			
Granular/Asphalt Field Density (Set of 3 Tests)	ASTM D2922/2950	170.00	170.00
Granular/Asphalt Field Density (Each Additional Test)	ASTM D2922/2950	35.00	35.00

**CITY OF BRANDON  
PROPERTY & LAND DEVELOPMENT**

	<b>2021</b>	<b>2022</b>
<b>PROPERTY ADMINISTRATION</b>		
RIGHT-OF-WAY CLOSURES	605.00	611.00
CLOSING OF PUBLIC RESERVE	605.00	611.00
LOCAL IMPROVEMENT PROGRAMS	303.00	306.00
<b>ADDRESSING &amp; STREET NAMING</b>		
Addressing Changes or Requests (Per Unit)	152.00	154.00
Street Name Changes or Requests (Per Application)	1,010.00	1,020.00
Honorary Street Name Request (Per Application)	152.00	154.00
Honorary Street Sign Construction (Per Sign)	76.00	77.00
<b>ENCROACHMENT FEES</b>		
Not applicable to qualified properties under the Downtown Brandon Encroachment Incentive Program		
Minimum (annual fee)	75.00	76.00
Maximum (annual fee)	600.00	606.00
<b>PARKING LOTS</b>		
Stall Rent Per Month	55.00	55.00
Parking Pass Deposit	25.00	25.00
Parking Pass Replacement	25.00	25.00
<b>LAND DEVELOPMENT ADMINISTRATION</b>		
CITY AGREEMENT REVIEW	155.00	157.00
TRANSPORTATION REVIEW		44.00
<b>PREPARING AGREEMENTS</b>		
Development Agreements		
Less than 4 units / lots	455.00	460.00
4 or more units / lots	657.00	664.00
<b>DOCUMENT PRODUCTION</b>		
Notice of Assessment Printout	10.00	10.00
RE-EXECUTION OF AGREEMENT	Cost + \$50.00	Cost + \$51.00
<b>MONEY IN LIEU FOR PUBLIC RESERVE</b>		
Emerging Area (per hectare)	142,083.00	142,083.00
Established Area (per hectare)	71,041.00	71,041.00
<b>PROPERTY &amp; LAND DEVELOPMENT ADMINISTRATION</b>		
<b>PREPARING MISCELLANEOUS AGREEMENTS</b>		
Easement, Access, Service, Private Sewer/Water, Construction Conforming, etc.	404.00	408.00
Amendments / Assignments	278.00	281.00
<b>DOCUMENT PRODUCTION</b>		
Property Registry	Cost plus 10%	Cost plus 10%

**CITY OF BRANDON  
BUILDING SAFETY**

	<b>2021</b>	<b>2022</b>
<b>BUILDING PERMIT</b>		
Construction Value Under \$5,000 (Base Fee)	136.00	137.00
Construction Value \$5,000 - \$5,000,000		
Base Fee Plus	11.11/1000	11.22/1000
Construction Value - portion over \$5,000,000		
Base Fee Plus	6.50/1000	6.50/1000
Single Detached Dwelling & Duplex Dwelling (finished & unfinished)		
Base Fee Plus	0.33/sq. ft.	0.33/sq. ft.
Condo - per condo unit Base Fee Plus	11.11/1000	11.22/1000
Single Detached Dwelling - basement development	136.00	137.00
Detached Accessory Building	136.00	137.00
Mobile Home (Location)	136.00	137.00
Temporary Building	136.00	137.00
Occupancy Permit	136.00	137.00
Uncovered Deck	91.00	92.00
Swimming Pool/Hot Tub	76.00	77.00
In-ground Swimming Pool	136.00	137.00
Solid Fuel Burning Appliance	91.00	92.00
Sign Permits	136.00	137.00
Interim Occupancy Fee	280.00	283.00
Splitting of Permit - after the fact	273.00	274.00
Additional Dwelling Unit Fee	141.00	142.00
Occupancy Certificate	136.00	137.00
Heating/Ventilation System for Part 9 residential	136.00	137.00
Alteration/Reconfiguration of Heating/Ventilation System	136.00	137.00
Permit Renewal	\$136+\$11.11/\$1000 of outstanding cost of construction	\$137+\$11.22/\$1000 of outstanding cost of construction
<b>PLUMBING PERMITS</b>		
Minimum Plumbing Permit (First 3 fixtures)	70.00	71.00
Each Fixture above three fixtures	23.00	24.00
Grease, Oil or Grit Interceptor	100.00	101.00
Neutralizing and Dilution Tanks or Pit	100.00	101.00
Sewer/Water Installation	81.00	82.00
RTM/Mobile Home Hookup	81.00	82.00
Replacement of Existing Pipes (per fixture)	23.00	24.00
New Construction Sump Pit/Pump	23.00	24.00
New Construction Backwater Valve	23.00	24.00
All Other Sump Pump/Backwater Valve	100.00	101.00
Roof Drain, per roof drain	23.00	24.00
Floor Drain, per floor drain	23.00	24.00
Testable Backflow Prevention Device (with test cocks)		
First Device	70.00	71.00
Each additional device	23.00	24.00
Hose Bibbs (First 3 fixtures)	23.00	24.00
Hose Bibbs, each above 3	8.00	8.00

**CITY OF BRANDON  
BUILDING SAFETY**

	<b>2021</b>	<b>2022</b>
<b>VACANT &amp; DERELICT BUILDINGS</b>		
Residential Boarded Building Permit	2,000.00	2,000.00
Commercial Boarded Building Permit		
Base Fee - First Year	2,000.00	2,000.00
Residential/Commercial Boarded Building Permit (Subsequent to First Year)		
Base Fee Plus Rate Per Additional Year	1,500.00	1,500.00
(ex - Year 3 = Base plus \$1,500 x 2 = \$5,000)		
(ex - Year 4 = Base plus \$1,500 x 3 = \$6,500)		
Vacant Building Inspection Fee (1st Year)	272.00	274.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Not Required	500.00	500.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Required	1,000.00	1,000.00
Remediation Coordination Services (per hour or part thereof)	100.00	100.00
Vacant & Derelict Building By-Law Order Issuance Fee - Residential	1,000.00	1,000.00
Vacant & Derelict Building By-Law Order Issuance Fee - Non Residential	1,000.00	1,000.00
<b>DEMOLITION OR REMOVAL PERMITS</b>		
Single Detached Dwelling & Duplex Dwelling	202.00	204.00
Accessory Buildings - no permit to rebuild	86.00	87.00
Accessory Buildings - in conjunction with permit to rebuild	56.00	57.00
All Other Residential, commercial, industrial, educational & institutional	404.00	408.00
Per Building Storey	136.00	137.00
Plus Per Sq. Ft of Building Footprint	0.06	N/A
<b>MISCELLANEOUS</b>		
Inspection Fees - Plumbing & Building		
Up to four (4) consecutive hours	303.00	400.00
Each Additional Hour (or part thereof)	91.00	100.00
Travel Expense	cost plus 10%	cost plus 10%
Additional Inspection or Re-inspection	140.00	141.00
Call Back	91.00	100.00
By-Law Order Issuance Fee		
Building Safety & Property Standards By-Law	1,000.00	1,000.00
Building By-Law	1,000.00	1,000.00
Order to Remedy - Administration Fee	136.00	137.00
Stop Work Order Issuance Fee	1,000.00	1,000.00
Cease to Occupy Order	1,000.00	1,000.00
Change of Plans Requiring Additional Review - Residential	273.00	276.00
Change of Plans Requiring Additional Review - Non Residential	545.00	550.00
Permit Transfer or Assignment Fee	273.00	276.00
Copies of Inspection Reports and/or Plan Reviews		
Prior to Certificate of Occupancy	101.00	102.00
After Issuance of Certificate of Occupancy	76.00	77.00
Alternative Solutions Review		
One (1) Hour minimum charge	91.00	100.00
Each additional hour (or part thereof)	91.00	100.00
Confirmation of Closed Permit Letter	90.00	100.00

**CITY OF BRANDON  
PLANNING**

	<b>2021</b>	<b>2022</b>
<b>PLANNING FEES</b>		
Development Permit - Other	136.00	137.00
Development Permit - Home Based Business	136.00	137.00
Development Permit - Residential (2 - 4 units)	242.00	244.00
Development Permit - Residential (5 - 12 units)	455.00	460.00
Development Permit - Residential (13+ units)	909.00	918.00
Development Permit - Non Residential	909.00	918.00
Urban Design Review - Planning Commission	379.00	383.00
Subdivision Application	535.00	540.00
Subdivision Lot Fees/Bare Land Condominium Unit Fees		
Each new lot created or condominium bare-land unit created	300.00	300.00
Subdivision Extend Conditional Approval or Certificate of Approval	237.00	239.00
Subdivision Re-issuing a Certificate of Approval	237.00	239.00
Minor Variance Order	182.00	184.00
Minor Variance Order - Following Commencement	364.00	368.00
Variance Order - Prior to Commencement (Base Fee)	682.00	689.00
Variance Order - Following Commencement (Base Fee x 2)	1,364.00	1,378.00
Variance Order - Increasing the density or intensity of use	833.00	841.00
Multiple Variance With Request(s)		
Base Fee plus each additional request	126.00	127.00
Multiple contiguous parcels with same request - base fee plus each parcel	126.00	127.00
Maximum additional fee		508.00
Variance Extension Fee	152.00	154.00
Conditional Use Order (Base Fee)	808.00	816.00
Conditional Use Order - Following Commencement (Base Fee x 2)	1,616.00	1,632.00
Conditional Use Multiple Request(s)		
Base Fee plus each additional request	227.00	229.00
Multiple contiguous parcels with same request - base fee plus each parcel	126.00	127.00
Maximum additional fee		508.00
Conditional Use Extension Fee	152.00	154.00
Zoning Amendment Application ***	3,030.00	3,060.00
Secondary Plan (New Plan or Amendment to Existing Plan)***	2,020.00	2,040.00
Development Plan Amendment Application ***	5,050.00	5,100.00
Service Sharing Request		5,050.00
Neighborhood Plan (New Plan or Amendment to Existing Plan)	2,020.00	2,040.00
Master Plan	1,010.00	1,020.00
Revised Submission required recirculation	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>
Advertising Deposit	1,200.00	1,200.00
Zoning Amendment and Subdivision Application ***	3,302.00	3,335.00
Recirculation Fee Post Circulation ***	126.00	127.00
Development Agreement Amendment Application (Requiring Council Approval)***	808.00	816.00
Request for Special Meeting of Planning Commission	758.00	766.00
Temporary Sign	90.00	90.00
Radio Communications Facilities	1,289.00	1,302.00
Change of Plans Requiring Additional Review	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>

\*\*\* Advertising deposit is required in addition to fee

Planning Fees continued on next page



**CITY OF BRANDON  
PLANNING**

	<b>2021</b>	<b>2022</b>
<b>PLANNING FEES (Cont'd)</b>		
Zoning Memoranda	91.00	92.00
Zoning Confirmation Letter	125.00	126.00
Outstanding Work Order – Residential 4 unit or less	202.00	204.00
Outstanding Work Order – Residential 5 units or above	354.00	358.00
Outstanding Work Order – Non-Residential & Mixed Use	354.00	358.00
Certificate of Non-Conformity	136.00	137.00
Occupancy Confirmation - Residential	80.00	81.00
Occupancy Confirmation - Non-Residential	125.00	126.00
Occupancy Confirmation - Mixed Use	125.00	126.00
 <b>ADMINISTRATION FEES</b>		
Electronic Reports	75.00	N/A
Photocopying Charge (Per Page) (black & white only)	0.50	0.50
Deposit on Plans	100.00	100.00
Search for Plans/Records - per record	55.00	60.00
Copying of Plans - paper copy	130.00	135.00
Scanning of Plans - electronic copy	105.00	110.00
Obtaining documents from Land Titles	Cost plus 10%	Cost plus 10%
 <b>MISCELLANEOUS</b>		
By-Law Order Issuance Fee		
Zoning By-Law	1,000.00	1,000.00
Development Permit Deposit (Base Fee)	5,000.00	5,000.00
Or 10% of value of outstanding work if greater than Base Fee		

**CITY OF BRANDON  
DEVELOPMENT CHARGES**

	<b>2021</b>	<b>2022</b>
<b>ESTABLISHED GROWTH AREA - PRIOR TO BUILDING PERMIT</b>		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	438.53	457.83
Residential (per dwelling unit) - High Density	283.58	296.06
Non-residential (per sq. ft.)	0.26	0.27
Water Treatment		
Residential (per dwelling unit) - Low Density	343.33	358.44
Residential (per dwelling unit) - High Density	221.80	231.56
Non-residential (per sq. ft.)	0.19	0.20
<b>EMERGING GROWTH AREA - PRIOR TO SUBDIVISION OR REZONING</b>		
Network Infrastructure - Per Net Hectare (Residential & Non-Residential)		
Drainage	2,879.31	3,006.00
Transportation	20,316.17	21,210.08
Wastewater	31,338.14	32,717.02
Water	9,862.35	10,296.29
<b>EMERGING GROWTH AREA - PRIOR TO BUILDING PERMIT</b>		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	438.53	457.83
Residential (per dwelling unit) - High Density	283.58	296.06
Non-residential (per sq. ft.)	0.26	0.27
Water Treatment		
Residential (per dwelling unit) - Low Density	343.33	358.44
Residential (per dwelling unit) - High Density	221.80	231.56
Non-residential (per sq. ft.)	0.19	0.20
Network Infrastructure - Residential (per dwelling unit) - Low Density		
Drainage	121.53	126.88
Transportation	860.85	898.73
Wastewater	1,327.74	1,386.16
Water	418.28	436.68
Network Infrastructure - Residential (per dwelling unit) - High Density		
Drainage	78.99	82.47
Transportation	557.02	581.53
Wastewater	858.83	896.62
Water	270.41	282.31
Network Infrastructure - Non-residential (per sq. ft.)		
Drainage	0.07	0.07
Transportation	0.49	0.51
Wastewater	0.76	0.79
Water	0.24	0.25

**CITY OF BRANDON  
POLICE**

	<b>2021</b>	<b>2022</b>
<b>SERVICE FEES</b>		
TRAINING		
Organized by Police Service - per day per participant	138.50	142.75
Phase B Recruit Training - per participate	6,300.00	6,415.00
DETAINEE LODGING (For Police Agencies with a Detainee Agreement)		
Per Detainee (Per 24 hour period or part thereof)		157.00
REQUEST FOR CRIMINAL RECORDS OR PARDONS (finger print fee extra)		
Online	52.00	52.00
Walk-in	52.00	52.00
Walk-in - 10 or more requests in a batch (per request)	41.60	41.60
Not for Profit agencies (Walk-in only)	13.00	13.00
Additional Certified Copy of Record Check at time of Processing	12.50	13.00
POLICE REPORTS		
Per report	68.75	71.00
Per report - 10 or more requests in a batch request	55.00	56.80
TRANSCRIPTS		
Per original page	18.00	18.50
Per page for additional copies	2.25	2.25
CD/DVD/Memory Stick-photos, video recordings - per hour or part thereof (1 hour minimum)	42.75	43.75
FINGERPRINTS (set of two Hardcopy or Electronic prints)	74.75	77.00
Per additional set of two prints	43.75	45.00
<i>NOTE: Brandon Police Service is responsible for collecting the RCMP levied finger printing fee of \$25.00 when applicable.</i>		
TRAFFIC ACCIDENT DIAGRAMS		
Drawing composition complete & available for immediate release	228.50	235.50
Drawing composition incomplete (See Special Duty rates below)		
INTERVIEW WITH ON DUTY POLICE SERVICE EMPLOYEE		
Minimum Charge - Up to two (2) Hours	152.25	155.00
Each Additional Hour (or part thereof)	76.00	77.25
INTERVIEW WITH CALLED OUT POLICE SERVICE EMPLOYEE		
Minimum charge - Up to four (4) Hours	609.00	619.75
Each Additional Hour (or part thereof)	152.25	155.00
SPECIAL DUTY (Includes but not limited to, Special Event Security, Building Move Escorts)		
(Building move escorts - minimum two officers required)		
Minimum Charge Per Police Officer - Up to four (4) Hours	609.00	619.75
Each Additional Hour (or part thereof) per Police Officer	152.25	155.00
Dispatcher (Per hour or part thereof)	79.50	82.00
BYLAW OFFICER CALLOUT		
Minimum Charge Per Bylaw Officer - Up to four (4) Hours	293.25	299.75
Each Additional Hour (or part thereof) per Bylaw Officer	72.75	74.50
<b>ANIMAL IMPOUND FEES</b>		
First impoundment day or part thereof	34.25	34.25
Each subsequent impoundment day or part thereof	17.00	17.00
Fee for failure to produce current rabies certificate	51.50	54.50
Fee for failure to produce current license	62.50	62.50
Surcharge for 2nd impoundment of the same animal in a 12 month period	158.25	158.25

**CITY OF BRANDON  
FIRE**

	<b>2021</b>	<b>2022</b>
<b>INSPECTIONS</b>		
Third Party Inspection - 1st hour or part thereof	135.00	139.00
2nd Re-inspection	110.00	113.00
3rd & Subsequent Re-inspection	420.00	431.00
Re-inspection of Uncorrected Defect Where Time is not Requested	110.00	113.00
File search and written report	100.00	103.00
Day Care Inspections		
Family Day Care	40.00	41.00
Group Day Care	65.00	67.00
Day Care Centres	90.00	92.00
Nursery Schools	90.00	92.00
<b>EMERGENCY RESPONSE SERVICES</b>		
Per Vehicle Per KM Charge	7.10	7.30
Rural Billings (non MPI rates)		
Initial Response - 1st hour	3,032.00	3,108.00
Initial Response - 2nd hour or part thereof	1,513.00	1,551.00
Service Truck - 1st hour	1,132.00	1,160.00
Service Truck - 2nd hour or part thereof	772.00	791.00
Tanker - 1st hour	345.00	354.00
Tanker - 2nd hour or part thereof	121.00	124.00
MPI Rates-these rates are established by MPI and are announced for the current year only This fee is based on Consumer Price Index (CPI) plus 1% annually.		
Basic Call	***	***
Complex Call	***	***
Use of foam (per gallon)	***	***
Scene Safety	***	***
<b>*** Fee to be set March 1st each year</b>		
<b>CLINICAL ON-CAR ROTATIONS (Per Student)</b>	125.00	128.00
<b>CO RESPONSES TO RMs WITH FIRE PROTECTION AGREEMENTS</b>	110.00	113.00
<b>MISCELLANEOUS</b>		
Refilling Air Tanks		
2216 psi	30.00	31.00
4500 (half hour)	35.00	36.00
4500 (one hour)	45.00	46.00
Cascade 2216	60.00	62.00
Cascade 4500	100.00	103.00
Used Hose		
1 1/2" per foot	0.50	0.50
2 1/2" per foot	0.75	0.75
Hydrant Flow Test	210.00	215.00
Portable Fire Extinguisher Training (per class, 30 participants)	210.00	215.00
Extinguishment of Outdoor Burning Fire	210.00	215.00
Fee - Standby Time to Secure Fire Scene/Hour	235.00	241.00

**CITY OF BRANDON  
AMBULANCE**

	<b>2021</b>	<b>2022</b>
<b>AMBULANCE SERVICES</b>		
Cancellation Fee	450.00	461.00
Ambulance File Search and Written Report	100.00	103.00
Emergency & Non Emergency Medical Response	550.00	550.00
Discontinuation of Resuscitation in the Field	550.00	550.00
Medical Response - No Transport	180.00	185.00
Medical Response - ACLS Intercept	180.00	185.00
<b>WINNIPEG TRIPS</b>		
Flat Rate	1,412.00	1,447.00
Waiting Time (Per hour)	79.00	81.00
<b>EXCLUDING WINNIPEG (Long Distance Trips)</b>		
Rate per hour	172.00	176.00
<b>SPECIAL EVENTS (includes two staff members)</b>		
Minimum Charge - Up to Three (3) Hours	525.00	525.00
Each Additional Hour (or part thereof)	200.00	200.00

**CITY OF BRANDON  
E-911**

	<b>2021</b>	<b>2022</b>
<b>SERVICE FEES</b>		
Per Capita	4.60	4.74
Minimum Per Capita Fee	705.50	726.67
Compact Disc Recording of E-911 Call		
Supplies and up to 2 hours staff time	101.20	104.24
Each additional 1/2 hour (or part thereof)	50.60	52.12
Police Call-Taking (per capita rate)	5.97	6.15
Police Enhanced Call-Taking & Dispatching (per capita rate)	12.40	12.77
Reduced Hours Police Enhanced Call-Taking & Dispatching (per capita rate)	10.12	10.42

**CITY OF BRANDON  
FINANCE**

	<b>2021</b>	<b>2022</b>
TREASURER'S CERTIFICATES	50.00	50.00
ACCOUNT CONFIRMATIONS Includes taxes, assessments or water	50.00	50.00
DOCUMENT REPRODUCTION - PER ITEM (PROPERTY TAXES, WATER & OTHER)	5.00	5.00
MORTGAGE COMPANY PROPERTY TAX LISTING	60.00	60.00
PAYMENTS NOT HONORED BY FINANCIAL INSTITUTION	20.00	20.00
CREDIT CARD CONVENIENCE FEE		
Applicable to payments processed through VCH (Virtual City Hall)	2.25%	2.25%
Payments accepted through VCH include Property Taxes, Water Utility Accounts & Accounts Receivable		
MONTHLY PENALTY APPLIED TO OVERDUE ACCOUNTS RECEIVABLE	1.25%	1.25%
Applied on the first day of each month		

**CITY OF BRANDON  
INNOVATION, TECHNOLOGY & COMMUNICATION**

	<b>2021</b>	<b>2022</b>
<b>PROGRAMMING AND RELATED SERVICES</b>		
Per Hour (or part thereof)	110.00	115.50



**CITY OF BRANDON  
LEGISLATIVE SERVICES - BY-LAW**

	<b>2021</b>	<b>2022</b>
<b>TAXI BUSINESS FEES</b>		
<b>TAXI BUSINESS LICENSE CERTIFICATE</b>		
Initial Application Fee for a New Business License Certificate	500.00	500.00
<b>TAXICAB VEHICLE LICENSES (expires last day of February)</b>		
Annual Vehicle License	165.00	165.00
Seasonal Vehicle License (issued after September 1)	82.50	82.50
Vehicle License Transfer	55.00	55.00
Replacement of Subsisting Vehicle License Due to Installation of a New Windshield	25.00	25.00
Vehicle Visual Inspection or Meter Test	35.00	35.00
Missed Appointments / Arriving Late for Appointments		
Delinquent Vehicle Safety (per vehicle)	30.00	30.00
<b>TAXICAB DRIVERS' PERMITS (expires last day of August)</b>		
Annual Driver's Permit	65.00	65.00
Seasonal Driver's Permit (issued after March 1st)	35.00	35.00
Replacement of Subsisting Driver's Permit	25.00	25.00
<b>SPECIAL EVENTS</b>		
Permit (Free of charge for non-profit organizations)	50.00	50.00
For Street Barricades/Signs, Delivery & Set-up of Barricades/Signs - See Public Works Section		
<b>ADJUDICATION FEE (Under <i>The Municipal By-law Enforcement Act</i>)</b>	25.00	25.00
<b>BY-LAW PENALTY NOTICE LIENS</b>		
Administration Fee	62.00	62.00
Personal Property Lien Registration Fee (Per Personal Property Registry)	***	***
All other costs incurred where any lien is registered against personal property in respect of outstanding Municipal Penalty Notices	***	***

**CITY OF BRANDON  
LEGISLATIVE SERVICES - BY-LAW**

	<b>2021</b>	<b>2022</b>
<b>BUSINESS LICENSES</b>		
GENERAL BUSINESS LICENSE	220.00	220.00
Includes but is not limited to:		
Taxi business License Renewals		
Home-Based Business License		
Mobile Food Services		
TRANSIENT BUSINESS LICENSE		
Not subject to proration throughout the year		
Residents of the RM's of Elton, Daly, Whitehead, Cornwallis	330.00	330.00
TRANSIENT BUSINESS LICENSE		
Not subject to proration throughout the year		
Not a resident of Brandon or RM's listed above	440.00	440.00
Door-to-door sales, telephone solicitation sales or professional fundraiser (not a resident of Brandon) using either door-to-door sales or solicitation, or telephone solicitation, or other similar method	500.00	500.00
<b>PROVINCIAL HOME-BASED DIRECT SELLER</b>		
LOCAL	115.00	115.00
TRANSIENT	172.50	172.50
TRANSIENT	230.00	230.00
<b>TRADE SHOW FEE ORGANIZER PARTICIPANT FEE</b>		
For participants not holding a current General Business License	60.00	60.00
Per Occasion (each occasion being up to 7 consecutive days)		
<b>SPECIAL BUSINESS LICENSES</b>		
<b>CRAFTERS</b>		
Any individual offering for sale, away from their dwelling unit, hand-made goods, produced locally by themselves or their immediate family:		
Per Occasion (each occasion being up to 7 consecutive days)		
LOCAL	32.00	32.00
TRANSIENT	48.00	48.00
TRANSIENT	64.00	64.00
Each additional day	6.00	6.00
Craft Show Organizers Event Table Fee	16.00	16.00
(General Business fees apply to exhibitors not falling under crafter definition)		
<b>FARMERS MARKETS / FLEA MARKETS</b>		
Event Organizer (General Business/Transient Business License Fees Apply)		
Table Fee - Table items (Combination produce & crafts) greater than 90% produce	No Charge	No Charge
Table Fee - Table items (Combination produce & crafts) less than 90% produce		
LOCAL	32.00	32.00
TRANSIENT	48.00	48.00
TRANSIENT	64.00	64.00
<b>VENDING MACHINES</b>		
Permit - per commercial machine located on city property	50.00	50.00

**CITY OF BRANDON  
LEGISLATIVE SERVICES - BY-LAW**

	<b>2021</b>	<b>2022</b>
<b>ANIMAL LICENSING FEES</b>		
ANNUAL DOG OR CAT LICENSE		
STERILE OR CURRENT DATED CERTIFICATION BY VET AS NON-REPRODUCTIVE		
Per Dog or Cat (limit of 2)	21.00	21.00
Per Dog or Cat (over limit of 2)	42.00	42.00
ANNUAL DOG OR CAT LICENSE - NOT STERILE		
Per Dog or Cat (limit of 2)	57.50	57.50
Per Dog or Cat (over limit of 2)	115.00	115.00
<i>Above fees adjusted to half of the above rates after September 1st if new resident or new animal</i>		
DANGEROUS DOG WHETHER STERILE OR NOT		
Per Dog (limit of 2)	260.00	260.00
Per Dog (over limit of 2)	520.00	520.00
SLED DOG (Minimum 15 dogs to qualify)		
Per Dog (limit of 2)	50.00	50.00
Per Dog (over limit of 2)	40.00	40.00
Annual sport license fee	170.00	170.00
GUIDE DOGS AND POLICE DOGS		
	NO FEE	NO FEE
Transfer of ownership of licensed dog or cat	7.50	7.50
Replacement license tag	11.00	11.00
Annual breeder/kennel license fee - see General Business License		

**CITY OF BRANDON  
LEGISLATIVE SERVICES - CLERKS**

**2021            2022**

**MARRIAGE SERVICES**

CIVIL MARRIAGE CEREMONY AT CITY HALL, 410 - 9TH STREET

Marriage Ceremony performed by a Marriage Commissioner	375.00	375.00
Marriage License	100.00	100.00
NON REFUNDABLE BOOKING DEPOSIT	125.00	125.00
CHANGE OF DATE ADMINISTRATION FEE	50.00	50.00

**CERTIFICATION OF DOCUMENTS**

CERTIFIED TRUE COPY/COMMISSIONER FOR OATHS

Single Document	11.25	11.50
2-5 documents	22.50	23.00
6-10 documents	33.75	34.50
11+ documents	56.25	57.50

**NOTARIZATION OF DOCUMENTS**

NOTARIZATION/NOTARY PUBLIC

Single Document (per page fee)	25.00	25.00
--------------------------------	-------	-------

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY APPLICATIONS**

These fees are established by Provincial regulation pursuant to the Freedom of Information and Protection of Privacy Act

SEARCH AND PREPARATION

First two hours	Free	Free
Each additional 1/2 hour (or part thereof)	15.00	15.00

COPYING FEES

Paper copies - by photocopier or computer printer (per page)	0.20	0.20
Paper copies made from a micro printer (per page)	0.50	0.50
Any other method of providing copies	Actual Cost	Actual Cost

COMPUTER PROGRAMMING & DATA PROCESSING

Internal programming or data processing (per each 1/4 hour)	10.00	10.00
External programming or data processing	Actual Cost	Actual Cost

**BOARD OF REVISION**

ASSESSMENT APPEAL

Application Filing Fee (Minimum) **	50.00	50.00
Application Filing Fee (Maximum) **	500.00	500.00

\*\* Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.

\*\* Filing fees are non-refundable (including withdrawals) except in the case where an appeal is successful, or an Owner/Assessor agreement is reached.

**CITY OF BRANDON  
FACILITY RENTALS**

	<b>2021</b>	<b>2022</b>
<b>FACILITY RENTAL &amp; SET-UP - CULTURAL RESOURCE CENTRE (638 PRINCESS AVENUE)</b>		
<b>PRIVATE FUNCTIONS</b>		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	120.00	120.00
Each Additional Hour (or part thereof)	40.00	40.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	90.00	90.00
Tables - Up to 10	55.00	55.00
CLEANING FEE (applies to all bookings)	135.00	135.00
<b>NON-PROFIT COMMUNITY ORGANIZATIONS</b>		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 50 chairs and 10 tables	36.00	36.00
CLEANING FEE (applies to all bookings)	26.00	25.00
<b>FACILITY RENTAL &amp; SET-UP - YOUTH CENTRE (638 PRINCESS AVENUE)</b>		
<b>PRIVATE FUNCTIONS</b>		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes staff person)		
Minimum Charge - Up to 3 Hours	150.00	150.00
Each Additional Hour (or part thereof)	40.00	40.00
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Equipment Use	75.00	75.00
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	90.00	90.00
Tables - Up to 10	55.00	55.00
CLEANING FEE (applies to all bookings)	135.00	135.00

**CITY OF BRANDON  
FACILITY RENTALS**

	<b>2021</b>	<b>2022</b>
<b>FACILITY RENTAL &amp; SET-UP - CIVIC ADMINISTRATION BUILDING (410 - 9th Street)</b>		
<b>PRIVATE FUNCTIONS</b>		
Fees set out apply to weekends and after hours only and are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	120.00	120.00
Each Additional Hour (or part thereof)	40.00	40.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs		
Up to 50 Chairs	90.00	90.00
51 - 100 Chairs	135.00	135.00
101 - 150 Chairs	160.00	160.00
151 - 200 Chairs	180.00	180.00
Tables		
Tables (5 or less)	50.00	50.00
Tables (6 or more)	55.00	55.00
CLEANING FEE (applies to all weekend bookings)	135.00	135.00
NON REFUNDABLE BOOKING DEPOSIT	125.00	125.00
<b>NON-PROFIT COMMUNITY ORGANIZATIONS</b>		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 100 chairs and 5 tables	53.00	53.00
More than 100 chairs and 5 tables	95.00	95.00