

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY,
FEBRUARY 17, 2015 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

ABSENT: Councillor Jeff Fawcett

ADOPTION OF AGENDA:

Harwood-Chaboyer
136 That the Agenda for the Regular Meeting of City Council to be held on Tuesday, February 17, 2015 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

LoRegio-Cullen
137 That the Minutes of the Regular Meeting of City Council held on Monday, February 2, 2015 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) KARA BURRELL - BRANDON FLIGHT CENTRE/BRANDON FLYING CLUB

Kara Burrell, President of the Brandon Flying Club, appeared before City Council with respect to the operation of the Brandon Flight Centre. Ms. Burrell highlighted the services provided by the Brandon Flight Centre including hanger storage and aircraft maintenance, refueling capabilities, and operation of a flight school. She advised that the Brandon Flight Centre needed to expand their facilities in order to train additional student pilots annually and were exploring options regarding land usage, including a renewed long term lease or outright purchase at the Brandon Municipal Airport. The Brandon Flight Centre requested City Council to consider their future expansion plans when looking at the long term strategic plan for the Brandon Municipal Airport.

Harwood-Patterson
138 That the presentation by Kara Burrell with respect to the Brandon Flight Centre and the Brandon Flying Club be received. CARRIED.

(B) KATIE GROSS - ACCOMMODATION TAX FUNDING REQUEST FOR
BRANDON CAREER SYMPOSIUM AND WESTMAN CONSTRUCTION EXPO

Katie Gross appeared before City Council on behalf of Brandon Career Symposium Inc. with respect to their application for accommodation tax funding. She noted that the Brandon Career Symposium was an annual event that offered an opportunity for visitors to learn about hundreds of educational and career opportunities all under one roof. Ms. Gross stated that the 2015 Brandon Career Symposium had over 105 exhibitors booked and anticipated over 4000 visitors over the two day event which included a new component, the Westman Construction Expo.

Patterson-Desjarlais

- 139 That the presentation by Katie Gross with respect to the application by Brandon Career Symposium Inc. for Accommodation Tax funding to host the Brandon Career Symposium and Westman Construction Expo in Brandon March 2-4, 2015 be received. CARRIED.

PUBLIC HEARINGS:

- (A) BY-LAW NO. 7107 - TO CLOSE THE PUBLIC LANE IN PLANS 1608 AND 1913 LOCATED WEST OF CORNWALLIS CRESCENT BETWEEN BALMORAL BAY AND MCLEOD DRIVE
-

City Council sat to hear representation on the above noted matter.

No verbal or written representation was put forward either in support of or in opposition to the by-law.

Chaboyer-Brown

- 140 That the Public Hearing to close the portion of the public lane in Plans 1609 and 1913 BLTO, located west of Cornwallis Crescent between Balmoral Bay and McLeod Drive be concluded. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

- (A) POVERTY COMMITTEE
VERBAL
-

FEBRUARY 17, 2015

February 17, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Patterson presented a verbal report to City Council with respect to the Poverty Committee meeting held February 10, 2015. She noted that the Poverty Committee had begun the process of developing their 2015/2016 Strategic Plan and would present the finalized document to City Council in the coming months. Councillor Patterson reported that several key areas of focus included food security, childcare, affordable housing, and the establishment of a community homelessness shelter.

- (B) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE
VERBAL
-

FEBRUARY 17, 2015

February 17, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Hamilton provided a report on the Brandon Municipal Heritage Advisory Committee meeting held February 11, 2015. She advised that the Heritage Committee had received updates on the hiring of Heritage Community Planner, construction of the Veterans Memorial Wall, and the development of a multiyear heritage resources management plan. The Committee also discussed the condition of the Daily House Museum and the Stone Fence, two heritage properties owned by the City of Brandon, and noted the fence was in need of repairs.

(C) BRANDON POLICE BOARD
VERBAL

FEBRUARY 17, 2015

February 17, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Berry reported on the recent meeting of the Brandon Police Board held February 11, 2015. He advised that the Police Board had received presentations from the Law Enforcement Review Agency and from Mr. Andrew Minor, Executive Director of the Manitoba Police Commission. The Police Board also reviewed the 2014 year-end financial report that showed a \$344,498.00 surplus largely due to positions that were not filled in the past budgetary year. Councillor Berry also noted that City Council and the Police Board were currently working on a Memorandum of Understand to clearly set areas of responsibilities.

(D) BRANDON GENERAL MUSEUM AND ARCHIVES INC.
VERBAL

FEBRUARY 17, 2015

February 17, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Harwood presented a verbal report to City Council with respect to the February 3, 2015 meeting of Brandon General Museum and Achieves Inc. (BGMA). He reported that BGMA held their internal elections, electing himself as Chair and Corey Roberts as Vice Chair. Councillor Harwood noted that the Brandon General Museum would be adjusting its hours to better reflect Saturday interest in the Museum with the museum opening 1:00 p.m. to 4:00 p.m. on Tuesday to Friday and 10:00 a.m. to 4:00 p.m. on Saturdays. He also advised that BGMA would be displaying a special exhibit "Flags over Brandon" in recognition of the 50th Anniversary of the modern Canadian Flag.

(E) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
VERBAL

FEBRUARY 17, 2015

February 17, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Desjarlais reported on the meeting of the Brandon Urban Aboriginal Peoples' Council (BUAPC) held January 22, 2015 advising that BUAPC and the City of Brandon were recipients of \$184,000 in Urban Aboriginal Strategy (UAS) funding to develop an Economic Strategic Plan for Urban Aboriginal people in the City of Brandon and area. He reported that the UAS funding would also provide support for the hiring of an Aboriginal Community Coordinator that would assist with the administration of BUAPC. Councillor Desjarlais also noted that BUAPC would be holding its strategic planning session on February 28, 2015 to establish its priorities for the next two years.

(E) AGE FRIENDLY COMMITTEE
VERBAL

FEBRUARY 17, 2015

February 17, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Brown reported that the Age Friendly Committee would be hosting a Seniors Summit in partnership with Healthy Brandon on March 11 and 12, 2015 at the Keystone Centre. He noted that Lloyd Robertson and Meg Soper would be the keynote speakers at the summit and invited any interested persons to attend.

Councillor Desjarlais added that funding had been received through Healthy Brandon that would allow Meg Soper's keynote speech to be free to the public, although registration was still required.

LoRegio-Harwood

- 141 That the reports of the Poverty Committee, the Brandon Municipal Heritage Advisory Committee, the Brandon Police Board, Brandon General Museum and Archives Inc., the Brandon Urban Aboriginal Peoples' Council, and the Age Friendly Committee be received. CARRIED.

ENQUIRIES:

(31) VACANT BUILDING - 7TH STREET AND ROSSER AVENUE

Councillor Harwood noted that the building at the intersection of 7th Street and Rosser Avenue had been boarded up for an extended period of time and was an eyesore in the downtown. He noted that the property had been sold and enquired if the new owners had been given a deadline to develop the property.

At the request of His Worship the Mayor, the City Manager responded that the owner had submitted an application for a conditional use for the development of an office space on the main floor and three residential apartment units on the second floor. He advised that the City of Brandon Planning Commission was expected to make a decision on this application on February 18, 2015.

(32) UPDATE ON THE FORMER MCKENZIE SEEDS BUILDING

Councillor Harwood requested an update on the status of the former McKenzie Seeds building at 30-9th Street.

At the request of His Worship the Mayor, the City Manager responded that Economic Development Brandon continued to work with the property owners to bring their vision of residential rental units and commercial space to reality. He agreed to keep City Council updated on this issue.

(33) CONDITION OF 1ST STREET SOUTH OF CROCUS PLAINS SCHOOL

Councillor Brown advised that 1st Street south of Crocus Plains School was in poor condition and enquired as to the planned repairs for same.

At the request of His Worship the Mayor, the City Manager responded that the Engineering and Public Works Departments were aware of this issue and plans were in place to have the road repaired in the upcoming construction season.

(34) CANADIAN NATIONAL RAILWAY (CNR) CROSSING AT 17TH STREET EAST

Councillor Brown advised that traffic was regularly being held up for long periods of time by trains at the CNR Crossing on 17th Street East and enquired if this issue could be discussed with the railway.

At the request of His Worship the Mayor, the City Manager responded that railway crossings were governed by Transport Canada and the Railway Safety Act; therefore City Council had no jurisdiction with respect to same. He advised that Canadian Rail Operating Rule 103 (c) of the Act stated that no part of a train or engine may stand on any part of a public crossing for long than five minutes, however, slow moving trains or trains moving back and forth were not in violation of this rule. He suggested that His Worship the Mayor invite both Canadian Pacific Railway and Canadian National Railway to provide a presentation to City Council with respect to the issue of railway crossings within the City of Brandon.

(35) CLEARING OF SIDEWALKS IN RESIDENTIAL AREAS

Councillor LoRegio requested information on the requirements for clearing of sidewalks in residential areas, inclusive of those in front of private homes and apartment blocks.

At the request of His Worship the Mayor, the City Manager responded that there were no requirements for residents to clear the sidewalks in front of their property and the clearing of sidewalks in front of apartment buildings were the responsibility of the landlords.

(36) LETTER TO MEMBER OF PARLIAMENT LARRY MAGUIRE RE: DISASTER FINANCIAL ASSISTANCE

Councillor Chaboyer thanked His Worship the Mayor for writing a letter to the Member of Parliament, The Honourable Larry Maguire, outlining the concerns of the citizens of Brandon with respect to Disaster Financial Assistance for the July 5, 2014 storm in the City of Brandon. She enquired if His Worship had received a response from Mr. Maguire.

His Worship the Mayor responded that Mr. Maguire had added a letter of his own and forwarded both to The Honourable Steven Blaney, Minister of Public Safety and Emergency Preparedness. He advised that he had not yet received a response and agreed to follow-up on the issue.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) GREEN SPACE MASTER PLAN

City Council considered a report from the Manager of Parks Operations dated January 27, 2015 with respect to the above.

Harwood-Hamilton

142 That the 2015 Greenspace Master Plan attached to the report of the Manager of Parks Operations dated February 11, 2015 be adopted. CARRIED.

(B) ACCOMMODATION TAX EVENT FUNDING REQUEST - BRANDON CAREER SYMPOSIUM INC.

Considered was a report from the Director of Economic Development dated February 3, 2015 with respect to the above.

Patterson-LoRegio

143 That a grant of \$20,000 be provided to Brandon Career Symposium Inc. to host the Brandon Career Symposium and Westman Construction Expo, March 2 –4, 2015 in Brandon, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(C) ACCOMMODATION TAX FUNDING REQUEST - AGE FRIENDLY BRANDON, BRANDON SENIORS SUMMIT

Submitted for consideration was a report from the Director of Economic Development dated February 3, 2015 with respect to the above.

Desjarlais-Berry

144 That a grant of \$2,500 be provided to Age Friendly Brandon to host the 2015 Brandon Seniors Summit, March 11 and 12, 2015, in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(D) ACCOMMODATION TAX EVENT FUNDING REQUEST - CROCUS OBEDIENCE & KENNEL CLUB MANITOBA, SASKATCHEWAN & NUNAVUT REGIONAL AGILITY CHAMPIONSHIPS

City Council considered a report from the Director of Economic Development dated February 10, 2015 with respect to the above.

Hamilton-Chaboyer

145 That a grant of \$4,000 be provided to Crocus Obedience & Kennel Club to host the Manitoba, Saskatchewan & Nunavut Regional Agility Championships in Brandon, May 15 – 17, 2015, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(E) PHASE II ENVIRONMENTAL SITE ASSESSMENT - 901 PRINCESS AVENUE,
136-9TH STREET AND 156-9TH STREET

Considered was a report from the Director of Engineering Services and Water Resources dated February 3, 2015 with respect to the above.

Desjarlais-Cullen

146 That the Phase II Environmental Site Assessment for 901 Princess Avenue, 136-9th Street, and 156-9th Street from KGS Group dated May 2014 be accepted;

and further that the letter dated January 5, 2015 from Manitoba Conservation and Water Stewardship regarding the proposed remediation plan for 901 Princess Avenue, 136-9th Street and 156-9th Street be accepted. CARRIED.

(F) TENDER - SUPPLY OF NEW HALF TON PICKUPS

Submitted for consideration was a report from the Director of Transportation Services dated January 7, 2015 with respect to the above.

Desjarlais-Chaboyer

147 That the bid of Murray Chev Cadillac to supply nine (9) 4x4 full size crew cab ½ ton trucks for Fleet Services as per proposal and specifications, for a total price of \$284,591.88 (net of GST) be accepted. CARRIED.

(G) APPLICATION TO SUBDIVIDE - 3500 RICHMOND AVENUE EAST (R.M. OF
CORNWALLIS)

City Council considered a report from Planning & Building Safety dated January 22, 2015 with respect to the above.

Chaboyer-Hamilton

148 That the application to subdivide 3500 Richmond Avenue East (NW ¼ 8-10-18 WPM) to create two (2) new lots and to consolidate these lots with the northern two (2) lots located at 4000 and 4100 Richmond Avenue East be approved, subject to the property owner or successor:

1. submitting to the City of Brandon Planning & Building Safety Department written confirmation that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, and registering the easement agreement along with the easement plan, if required, in series immediately following registration of the subdivision. CARRIED.

(H) ESTABLISHMENT OF AD HOC COMMITTEE TO ADDRESS CIVIC
ENGAGEMENT

Considered was a report from Councillor Lonnie Patterson dated February 6, 2015 with respect to the above and in accordance with her notice of motion given at the regular meeting of City Council held February 2, 2015.

Patterson-Desjarlais

- 149 That an Ad Hoc Committee be established to address civic engagement to be co-chaired by Councillors Patterson and Desjarlais, whereby the parameters of the committee including membership and the mandate of same shall be brought back to City Council for consideration at a future meeting. CARRIED.

BY-LAWS:

NO. 7104 TO REZONE 3500 RICHMOND AVENUE EAST FROM DR DEVELOPMENT RESERVE
ZONE TO MH INDUSTRIAL HEAVY ZONE

It was noted that this by-law received first reading at the December 15, 2014 meeting of City Council.

Chaboyer-Harwood

- 150 That By-law No. 7104 to rezone a portion of a property located property located at 3500 Richmond Ave East from DR Development Reserve Zone to MH Industrial Heavy Zone be read a second time. CARRIED.

Chaboyer-Harwood

- 151 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7104 third reading.

FOR

Mayor Rick Chrest
Councillor Shawn Berry
Councillor Ron W. Brown
Councillor Jan Chaboyer
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Vanessa Hamilton
Councillor Jeff Harwood
Councillor John LoRegio
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7107 TO CLOSE AND CONVEY THE PUBLIC WALKWAY IN PLANS 1608 & 1913 BLTO LOCATED WEST OF CORNWALLIS CRESCENT AND BETWEEN BALMORAL BAY AND MCLEOD DRIVE

It was noted that this by-law had received first reading at the January 19, 2015 meeting of City Council.

152 Chaboyer-Brown
That By-law No. 7107 to close and convey the Public Lane in Plans 1609 and 1913 BLTO located west of Cornwallis Crescent between Balmoral Bay and McLeod Drive be read a second time. CARRIED.

153 Chaboyer-Brown
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7107 third reading,

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Vanessa Hamilton	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Lonnie Patterson	

NO. 7111 TO OPEN A PUBLIC LANE BETWEEN RUSSELL AND FREDERICK STREETS, SOUTH OF ROSSER AVENUE EAST

It was noted that this by-law was read a first time at the February 2, 2015 meeting of City Council.

154 Hamilton-Patterson
That By-law No. 7111 to open a public lane over Sly 4' of Lots 22/25, Block 26, Plan 4 BLTO between Russell and Frederick Street, south of Rosser Avenue East be read a second time. CARRIED.

155 Hamilton-Patterson
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7111 third reading.

FOR

Mayor Rick Chrest
Councillor Shawn Berry
Councillor Ron W. Brown
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Vanessa Hamilton
Councillor Jeff Harwood
Councillor John LoRegio
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7113

TO REZONE PROPERTY LOCATED AT 2105 BRANDON AVENUE FROM PR PARKS AND RECREATION ZONE TO CG COMMERCIAL GENERAL ZONE

Submitted for consideration was a report from Planning & Building Safety dated January 26, 2015 with respect to the above.

156

LoRegio-Harwood

That By-law No. 7113 to rezone the property located at 2105 Brandon Avenue (Lot 52, Block 2, Plan 148 BLTO) from PR Parks and Recreation Zone to CG Commercial General Zone be read a first time. CARRIED.

NO. 7114

TO NAME THE STREETS LOCATED AT 2200 - 1ST STREET WITHIN THE PROPOSED CONDOMINIUM DEVELOPMENT LOCATED SOUTH OF PORTOLA DRIVE AND WEST OF 1ST STREET

City Council considered a report from Property Administration dated January 28, 2015 with respect to the above.

157

Brown-Chaboyer

That By-law No. 7114 to name the streets located at 2200 - 1st Street within the proposed condominium development located south of Portola Drive and west of 1st Street be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (9:06 p.m.) CARRIED.

MAYOR

CITY CLERK